Accreditation Response Team #3 Update (Technology Mediated Instruction/DE)

March 7, 2012

Team Members: Ali Klinger, Susan Andrien, Marshall Northcott, Distance Education Committee

1. **What is the current status of the recommendation?**

   ➤ The team met with the following agenda:

   1. Review history of distance education at the college
   2. Review WASC recommendations
   3. Summarize outcomes of the most recent DE committee meeting and discuss role of the committee in achieving response team goals
   4. Discuss strategy for achieving WASC recommendation including development of a DE plan that incorporates findings of the 2009 Program Review, the “Distance Education Action Plan” drafted by Ingrid Kelly in 2008, and the planning objectives of the COM 2011 “Follow-Up Report”
   5. Staffing, resources and training
   6. Future of Distance: Growth, steady-state, or devolution?
   7. Quality Assurance

   ➤ The team identified the following critical areas for developing, enhancing, and sustaining online services and support for both DE students and traditional students:

   1. Online Library support services
   2. Improved online counseling
   3. Online transfer center
   4. Online tutoring
   5. Strengthen online writing center through enhanced staffing
   6. Establish permanent online help desk/support center for online students and faculty at Kentfield and IVC
   7. Institutionalize **Moodle** training program
   8. Establish procedures for evaluating and improving quality, rigor and outcomes of DE curricula (expand mission of DE committee?)
   9. Implement program for learning management system pedagogical training
   10. Develop staffing plan for supporting distance education program
   11. Create faculty academy for technology mediated instruction (faculty incentive?)
2. **What more needs to be done to ensure full compliance with the recommendation?**

1. Write and communicate new DE plan by May 1 considering faculty survey and perspectives of DE committee, Academic Senate, PRAC, and President
2. Implement permanent program for Moodle Training
3. Implement @One pedagogically driven LMS/instructional technology training
4. Complete reorganization in Information Technology Department to improve support and ongoing development
5. Strengthen online counseling services
6. Complete development of online tutoring function
7. Improve online library services
8. Negotiate and establish job description, compensation, and structure of faculty coordination function (full-time, part-time, multiple part-time?)
9. Establish permanent staffing plan for online writing center
10. Develop an online and face-to-face orientation program for DE students
11. Create online Moodle training site for student support
12. Create online Moodle training for faculty support
13. Develop high level pedagogically driven student-focused faculty training course

3. **What will it take to get there? (including human and fiscal resources)**

1. Permanent faculty coordinator(s)
2. @One Training: $8,000-15,000 for first year
3. On-staff Moodle trainer @$35 per hour
4. Dedicated offices and classified or student staff on both campuses
5. Incentives to complete online tutoring, counseling, and library functions