College Council Meeting  
October 11, 2012  
3:00-4:30 p.m.  AC 108  
Meeting Summary

Present:  
David Wain Coon (Chair), Laura Cooper (Substitute for Alice Dieli), Nicole Cruz, Chialin Hsieh (Staff Resource) Andrea Hunter, Kathleen Kirkpatrick (Staff Resource), Laura McCarty (Staff Resource) Marian Mermel Sara McKinnon and Lance Reyes.

Absent:  Yolanda Bellisimo, Scott Blood, Alice Dieli, Al Harrison and Blaze Woodlief.

Agenda:

1) AGENDA  
2) MINUTES  
3) PRESIDENT'S REPORT  
4) MODERNIZATION PROJECT REPORT  
5) ACCREDITATION  
6) COM STRATEGIC PLAN  
7) MISSION STATEMENT  
8) BP/AP REVISION PROJECT  
9) BOARD OF TRUSTEES  
10) CONSTITUENT REPORTS  
11) MEETING WRAP UP  
12) NEXT MEETING

Agenda Review/Approval  
Moved Modernization Item to follow President’s Report as reflected above. Agenda approved by consensus.

Approve Minutes  
Minutes of the September 13 College Council meeting approved by consensus.

President’s Report  
- President Coon reported that a mass resignation of the COM Foundation Board of Directors left the two ex-officio members, he and COM Board of Trustees President Diana Conti as the only directors. They are in process of sorting out the issues and ensuring that funds are secure. There is currently a part-time staff person in the office.
- We are in process of refinancing old bonds and selling new ones.
Modernization

- Laura McCarty presented an update re. Measure C projects and upcoming moves. Highlights included:
  - Day after finals movers will arrive to move things from Austin Science Center to New Science/Math building.
  - Dance will move into new Performing Arts space over winter break.
  - OH will go offline during winter break and interior hazmat will begin in spring semester.
  - Classes will cease in BC as of President’s Weekend. They will move to Austin SC.
  - Daycare Center in Admin Complex will remain occupied through spring semester, but upper level of Admin will close over spring break.
- A question was raised re. the fact that walkways were not included in the Facilities Plan. Laura said she will address this in FPC.

Accreditation

- President Coon reported that the Board of Trustees unanimously approved the final Accreditation Follow-up Report.
- The Team will be on campus most of the day November 7 and the morning of November 8.
- KK mentioned the next CC meeting is 11/8. President Coon suggested using the CC meeting time to provide a report back to the college community which could be followed by a short CC meeting.

COM Strategic Plan

- Chialin reported on the feedback received on the 2012-2015 Strategic Plan:
  - About 10 people responded to the survey. Some people commented on things that were already addressed in the action steps. One person mentioned that our “story” was missing. Chialin has added mission, vision and values and the process used to develop the final report to provide more context.
  - Some committees provided feedback that Chialin reported to the Champions and it was incorporated if not already included.
  - The Academic Senate had no formal feedback.
  - The Classified Senate asked constituents to use the survey to send feedback and it formally approved the plan.
- Discussion followed re. how resource allocation will be handled to implement plan. The President stated that Year One of the Technology Plan is covered. He also said the Champions may sequence things out so that costs are spread over three years.
- The Strategic Plan is a Board Information Item this month. It will be on the Board agenda for approval in November.
- President Coon asked if there was consensus to approve the Strategic Plan.

2012-2015 COM Strategic Plan approved by consensus.
Mission Statement

- President Coon reported the Board is interested in updating the Mission Statement although it is not due for update yet according to the Integrated Planning Process.
- President Coon requested that the Mission Statement be taken to PRAC in Spring 2013. PRAC Co-chairs Sara McKinnon and Rebecca Kenney agreed.

BP/AP Revision Project

- Kathleen referenced Board Policies and Administrative Procedures listed below that are recommended by the Board Policy Task Force &/or the Academic Senate and were posted on the web for CC review:

  I. Chapter 3/General Institution
     a. AP 3280 Grants
     b. AP 3570 Smoke Free Learning and Working Environment (Updated in CCLC Update 20 to reflect addition of Gov. Code. Section 7597)

  II. Chapter 6/Fiscal Services
      a. BP 6550 Disposal of Property (Revised CCLC Update 20 to reflect repeal of Ed Code Section 81384)
      b. AP 6550 Disposal of Property (Revised CCLC Update 20 to reflect repeal of Ed Code Section 81384)
      c. BP 6900 Bookstore (Revised CCLC Update 20 to include reference to Reader Privacy Act)

  III. Chapter 7/Human Resources
      a. BP 7280 Unrepresented Employee Complaints
      b. BP 7360 Discipline and Dismissal of Academic Employees – Information Item from Academic Senate.

- Sara reported that there had been a question regarding some of the language in AP 5530 titled Student Grievances. The Senate discussed it and does not want to change the language. AP 5530 was on the September 2012 College Council agenda so will now move forward to the Board.

Consensus by College Council that all BP/APs listed above move forward as well as AP 5530 titled Student Grievances which was an Information Item from the Senate at the September College Council meeting.

Board of Trustees

- President Coon reviewed the Board Agenda for the October meeting. Highlights include:
  o Governmental Relations Staff Report
  o Accreditation update
  o Information about the Student Success Act of 2012
  o Dr. Brice Harris was appointed as the new CCC Chancellor. He is the former Chancellor of Los Rios CCD.
  o There will be a Board Study Session related to Measure C – New Academic Center Environmental Impact Report.
Constituent Reports

Academic Senate (Sara McKinnon)
- Item(s) reported:
  - Working toward next steps on Prerequisites and Advisories due to changes in the state. They plan to survey faculty to identify any problems and if it would be helpful to have prerequisites and advisories.

Classified Senate (Laura Cooper)
- Item(s) reported:
  - Laura reported that the Senate is sponsoring a Halloween Fundraiser on 10/31. Chialin volunteered to be a judge.
  - A Holiday Party will be held at Jason’s Restaurant in collaboration with CSEA sometime in December.

Emeritus Students COM (ESCOM) Marian Mermel
- Item(s) Reported:
  - Emeritus will have a booth at the Senior Fair held at the Civic Center on 10/14.
  - The 2nd Hooked on Marin series will be held 10/14/12. This month’s topic is mountain biking.

ASCOM (Lance Reyes)
- Item(s) Reported:
  - ASCOM has two main areas of focus – 1) Conducting survey to see how ASCOM can serve students better and 2) planning some professional development activities.
  - VP Kenney reported that a student had asked to move the location of motorcycle parking at IVC and it is being done.

President Coon
- President Coon thanked ASCOM for their $5,000 contribution towards the new Veteran’s Center. He also noted there was a good turnout for yesterday’s ribbon-cutting ceremony.
- The President reported an all-college Holiday Party is being planned for December. Date is not set yet.

Meeting Wrap Up

- Approved 2012-2015 COM Strategic Plan
- BP/APs will move forward.
- PRAC Co-chairs will take up Mission Statement in the spring.
- The next CC meeting will be held in Deedy Staff Lounge on 11/8. The President will report on the feedback he receives from the WASC visit. The meeting will be open college-wide. Any CC business will be conducted at the end of the meeting.
Next Meeting and Adjournment:

Next meeting:

Thursday, November 8, 3:00-4:30 p.m. Deedy Staff Lounge – College-wide report out re. WASC visit followed by CC meeting.

Agenda items may be emailed to kathleen.kirkpatrick@marin.edu