College Council Meeting
October 13, 2011
3:00-4:30 p.m.
Meeting Summary

Present:
Yolanda Bellisimo, Raemond Bergstrom-Wood, Scott Blood, David Wain Coon(Chair), Nicole Cruz, Alice Dieli, Al Harrison, Andrea Hunter, Kathleen Kirkpatrick (Staff Resource), Ken Meier, Marian Mermel, Laura McCarty (Staff Resource) and Sara McKinnon

Absent: Chialin Hsieh (Staff Resource), Michael Dougan

Agenda:
1) AGENDA
2) MINUTES
3) PRESIDENT'S REPORT
4) DATA REPORT
5) BP/AP REVISION PROJECT
6) MODERNIZATION PROJECT REPORT
7) COMMITTEE REPORTS
8) BOARD OF TRUSTEES
9) CONSTITUENT REPORTS
10) MEETING WRAP UP
11) NEXT MEETING

AGENDA REVIEW
Agenda approved by consensus.

APPROVE MINUTES
Minutes of the September 15 College Council meeting were approved with one spelling correction.

PRESIDENT’S REPORT
- President Coon and Vice President Ken Meier attended the Circle of Champions event that honored retired COM basketball coach Cal Riemcke. The event, held at San Rafael Joe’s was attended by over 100 people and was sponsored by the COM Physical Education Department. Coach Riemcke was at COM from 1957 to 1969.
- President Coon reported that the WASC Follow-Up Report was delivered to the AACJC office on October 5 (deadline was October 15). He also reminded CC members that the deadline for all responsible parties to review their chapter recommendations and turn in updates with evidence representing any action or changes occurring since the report was written is October 15.
Sept 30 was the end of first quarter of the fiscal year. Budget managers have been reviewing budgets and will provide quarterly reports to VP Harrison and President Coon so the budget can be more closely monitored. The first reports are now being submitted.

The governor has recently signed a number of bills related to students including:
- AB 131 a companion bill to the "Dream Act" which allows AB 540 (non‐documented) students apply for and participate in all student aid programs administered by the State of California. It doesn’t go into effect until January 2013
- AB 194 “Public Post Secondary Education: Priority Enrollment for Foster Youth” – allows current and former foster youth to have priority enrollment. This gives them the same kind of priority as Vets, DSPS, EOPS, CalWorks and athletes.
- AB 743 Common Assessment – establishes a statewide assessment system to place students in Math and English and ESL.
- AB 1056 Electronic Transcripts – expedites the process of converting from paper to electronic based transcripts.
- AB 795 – Chief LeMay informed President Coon that a new law has been passed that empowers police to give tickets to smokers on campus. We may need to add the citation to BP/AP 3750 Smoke Free Learning and Working Environment.

**DATA NUGGET**
- This month’s data nugget is on Placement Test results. From January 2010 to Dec. 2010 3,529 students took placement tests in either English, Math, ESL or a combination.
- Of the 1,454 students who took English Placement Tests, 1,086 or 75% placed below college level English.
- Of the 1,735 students who took Math Placement Tests 89% placed below college level Math.
- There is a disproportionate number of African American students who were below in college level Math and English.
- President Coon reported he recently met with local HS principals and shared these results. They are interested in learning more about how their students are doing and asked to see the statistics for their particular schools. President Coon will be hosting the principals next month at COM.

**BP/AP Revision Project**
- Kathleen referenced the following BP/APs on the agenda that were posted on the web for CC members to review before the meeting

  **Chapter 4/Academic Affairs**
  Information Items from the Academic Senate:
  BP 5040 Student Records, Directory Information and Privacy
  AP 5040 Student Records, Directory Information and Privacy

  **Chapter 7/Human Resources**
  AP 7310 Nepotism
  BP 7340 Leaves
  AP 7346 Employees Called to Military Duty
BP 7348 Outside Employment
BP 7385 Salary Deductions

*BP listed above will be forwarded to the Board of Trustees for a first reading in October.*

*APs will be forwarded to the Board as Information Items*

**MODERNIZATION PROJECT REPORT**

- Director of Modernization Laura McCarty reported that she is giving a presentation on the Fine Arts Building to the Board of Trustees at Tuesday’s meeting.
- Performing Arts is coming along. Still some demolition to do. They were slowed down by rain last week. They met with contractors for PA regarding their schedule. Hope to be in the PA building for performances this spring, however we will most likely leave offices and classrooms in the swing space for the spring semester.
- Child Study Center still in design.
- NAC in design.
- IVC road paving almost complete. Just need some striping.
- Hiring an architect to begin planning use of Austin Science Center as swing space.
- Will be working with folks in Science Center to prepare for move to new building. New Math/Science building is scheduled to be completed in August 2012, but classes will probably not begin till spring 2013 so building can be tested out.

**PGS Committee Reports**

**PRAC, Sara McKinnon**

- Chialin provided an update to PRAC re. new/revised Federal laws that effect us including incentive compensation, gainful employment, student aid program, student complaint records and accuracy of information.
- Chialin also provided feedback from the focus group surveys she conducted with chairs and managers. The Senate has decided to poll the faculty via an online survey to solicit feedback about topics they think are important to include on the survey.
- The Technology Planning Committee has ranked consultants for the Tech. Plan and have forwarded their recommendations to the President.

**EPC, Educational Planning Committee (Sara McKinnon)**

- EPC has met twice. They reviewed recommendations in the Educational Master Plan (EMP) and identified those that had been completed and those that had not.
- EPC has developed a plan to do its work that includes looking at each of the broad topics in the EMP.
- Next week looking at Student Access. Angelina Duarte will report on progress and plans in this area.
- Yolanda Bellisimo and the SLOAC presented information about SLO progress at the last meeting.
- EPC plans to put together its recommendations in December.
PDC, Professional Development Committee (Kathleen Kirkpatrick)
- PDC is beginning to plan the January Flex Program.
- Workshop suggestions and presenters will be solicited via announcements in the President’s Weekly Briefing
- PDC approved a proposal to form a work group of those involved in &/or responsible for mandatory training to identify and coordinate needs.

GRC, Governance Review Council (Kathleen Kirkpatrick)
- Reviewing a change to the EPC charge.
- Reviewing results of last year’s PGS Member Survey. Number of respondents increased by 100% over 2010.

FPC, Facilities Planning Committee (Laura McCarty)
- FPC made recommendation for consultant for Facilities Master Plan. College about to sign contract.

SLOAC, Student Learning Outcomes Assessment Council (Yolanda Bellisimo)
- Committee met with deans and chairs
- Chialin developed charts that show progress that has been made during the semester.
- SLOAC members requested that some of this information be presented during Convocation.

Board of Trustees
- Doctor Coon distributed the Board Agenda. Highlights include:
  - Board Study Session on Fine Arts includes Fine Arts faculty who have requested a Modernization Team Update
  - President’s goals and priorities

Constituent Reports

College Operations (Al Harrison)
- Item(s) reported:
  - New cafeteria service will be in place Monday offering light menu.

Academic Senate (Sara McKinnon)
- Item(s) reported:
  - Members of the Senate wanted Chialin’s focus group questions to be asked of the whole faculty before approving them. Sara will create a Zoomerang survey to accommodate.

Classified Senate (Andrea Hunter)
- Item(s) reported:
o Fundraising event planned on Halloween, 10/3/11. Posters are out. Emails will be sent. Event will include a costume contest and hot dog lunches for sale. Funds raised will be used to support recognition program, awards and sending Senators to state conference.

o Classified Senators have asked to be invited to the next Health & Safety Committee meeting due to concern that emergency packs are not being updated.

*Emeritus Students COM (ESCOM) Marian Mermel*

- Item(s) Reported:
  - Emeritus will participate in the county Senior Information Fair on October 19 at the Civic Center

*ASCOM (Scott Blood)*

- Item(s) Reported:
  - Not addressed.

*CSEA (Steve Dodson)*

- Item(s) Reported:
  - The three unions interviewed the board candidates. Questions centered on union issues such as outsourcing jobs, size of reserve, national issues on teacher tenure and accountability.
  - Recent DSPS negotiations resulting in saving classified positions and job placement for a classified staff member at the Brain Injury Network.

**Meeting Wrap-up**

- BP/APs on agenda will move on to Board of Trustees next month.

**Next Meeting and Adjournment:**

Next meeting: **Thursday, November 10, 2011 at 3:00 PM**

Agenda items identified for the next meeting:

None identified

Agenda items may be emailed to [kathleen.kirkpatrick@marin.edu](mailto:kathleen.kirkpatrick@marin.edu)