College Council Meeting
December 8, 2011
2:15-4:00 p.m.
Meeting Summary

Present:
Yolanda Bellisimo, Raemond Bergstrom-Wood, Scott Blood, David Wain Coon (Chair), Nicole Cruz, Alice Dieli, Al Harrison, Andrea Hunter, Chialin Hsieh (Staff Resource), Kathleen Kirkpatrick (Staff Resource), Ken Meier, Laura McCarty (Staff Resource) and Sara McKinnon.

Absent: Michael Dougan and Marian Mermel

Guests: Lyda Beardsley and Angelina Duarte

Agenda:
1) AGENDA
2) MINUTES
3) PRESIDENT’S REPORT
4) STUDENT SUCCESS INITIATIVE
5) EPC CHARGE REVISION
6) GRC RECOMMENDATIONS RE GOVERNANCE SYSTEM
7) DATA REPORT
8) BP/AP REVISION PROJECT
9) MODERNIZATION PROJECT REPORT
10) COMMITTEE REPORTS
11) BOARD OF TRUSTEES
12) CONSTITUENT REPORTS
13) MEETING WRAP UP
14) NEXT MEETING

AGENDA REVIEW
Deleted BP 5700 titled Athletics and AP 5530 titled Student Grievance Procedure from list of BP/APs recommended to be moved forward. Agenda approved by consensus.

APPROVE MINUTES
Minutes of the November 10 College Council meeting were approved by consensus.

PRESIDENT’S REPORT
• President Coon updated College Council members regarding various college issues.
• He reminded members about the College Holiday Party on December 15 at Woodlands Café.
• He also acknowledged student leaders Raemond Bergstrom-Wood and Scott Blood and thanked them for ASCOM’s generous donation of five Kindle E-book readers to be given to faculty and staff at the Holiday Party.

**STUDENT SUCCESS INITIATIVE**
• Angelina Duarte presented information about the Student Success Initiative project she has been working on.
• The SSI studies the four elements included in the Commission of the Future Report, state Student Success Task Force recommendations and College of Marin data to build a strategy and plan intended to support and improve student success at College of Marin. It also includes a suggested timeline for implementing SSI recommendations.

**EPC CHARGE REVISION**
• Kathleen Kirkpatrick presented a recommendation from the Governance Review Council to revise the charge of the Educational Planning Committee (EPC) based on feedback and recommendations from EPC and PRAC.
• The revision clarifies the responsibilities of the EPC and its role in the Educational Master Plan process.

_College Council approved the revised EPC charge by consensus._

**GRC RECOMMENDATIONS RE GOVERNANCE SYSTEM**
• Kathleen presented two recommendations from the Governance Review Council regarding standing agenda items that were implemented for all PGS committees last spring.
  o GRC is recommending that “Data Nuggets” be deleted as a standing agenda item because the system has proved ineffective and cumbersome for the following reasons:
    ▪ Many data nuggets included a lot of detail that was difficult to understand without further explanation.
    ▪ This could result in misunderstandings if no one was present to interpret the data.
    ▪ Frequently Data Nuggets did not apply directly to committee work
    ▪ Often committees did not have time to discuss them.
  o Therefore, GRC has determined that the current system of distributing Data Nuggets to chairs for inclusion on agendas is not working. However, the GRC supports the continued dissemination of Data Nuggets to the college community through the President’s Briefing and on the PRIE website.
  o GRC is recommending that “Committee Reports” be deleted as a standing agenda item for the following reasons:
    ▪ The process is inconsistent due to the fact that members of other committees are not always present to provide reports.
    ▪ Since all committees are not reported on, the reporting process is incomplete.
    ▪ Often committees do not have time to address this item.
GRC supports using committees who may wish to use “Committee Reports” as an optional agenda item.

*College Council approved by consensus the deletion of Data Nuggets and Committee Reports as standing agenda items for PGS committees.*

**DATA NUGGET**

- Chialin Hsieh presented information about current COM students. The report highlighted that during fall semester we had:
  - 7267 credit students
  - 256 concurrently enrolled high school students
  - 759 full new first time students. Of these:
    - 55% are male
    - 60% are nineteen years old or younger.
  - 1413 new transfer students
  - 4698 continuing students

For a full report, see the “Who are our students?” December data nugget link at [http://www.marin.edu/com/ODP/DataNuggets.htm](http://www.marin.edu/com/ODP/DataNuggets.htm)

**BP/AP Revision Project**

- Kathleen referenced the following BP/APs on the agenda that were posted on the web for CC members to review before the meeting:

  **I. Chapter 4/Academic Affairs**
  - Information Item(s) from the Academic Senate:
    - a. AP 4222 Basic Skills Coursework

  **II. Chapter 5/Student Services**
  - Information Item(s) from the Academic Senate:
    - a. AP 5055 Enrollment Priorities
    - b. AP 5520 Student Discipline

  **III. Chapter 7/Human Resources**
  - a. BP 7600 District Police
  - b. AP 7600 District Police
  - c. BP 7700 Whistle Blower Protection
  - d. AP 7700 Whistle Blower Protection

*BP listed above will be forwarded to the Board of Trustees for a first reading in January. APs will be forwarded to the Board as Information Items.*
MODERNIZATION PROJECT REPORT

- Director of Modernization Laura McCarty provided an update on the modernization projects.

Committee Reports

- Deferred to Constituent Reports

Board of Trustees

- President Coon distributed the Board Agenda. Highlights include:
  - Board of Trustees Organizational meeting at 6:30 p.m. December 13 that includes the Oath of Office ceremony for the four recently elected trustees, approval of the 2012 meeting schedule and the election of officers.
  - The Regular Board of Trustees Meeting will begin at 7:00 p.m.
  - There will be a Board Study Session on Modernization that will include updates on the Fine Arts Weatherization, Child Study Center, New Academic Center, Interest Earnings and the Bond Spending Plan.

Constituent Reports

- Constituent reports were provided by:
  - Academic Senate (Sara McKinnon)
  - Classified Senate (Andrea Hunter)
  - PRAC (Sara McKinnon)

Meeting Wrap-up

- BP/APs on agenda will move on to Board of Trustees next month.

Next Meeting and Adjournment:

Next meeting: Thursday, February 16, 2012 at 3:00 PM

Agenda items identified for the next meeting:
  - None identified.

Agenda items may be emailed to kathleen.kirkpatrick@marin.edu