College Council Meeting
February 14, 2012
3:00-4:30 p.m. AC 108
Meeting Summary

Present:
Yolanda Bellisimo, Becky Brown, David Wain Coon (Chair), Alice Dieli, Jon Eldridge, Chialin Hsieh (Staff Resource), Kathleen Kirkpatrick (Staff Resource), and Sara McKinnon

Absent: Scott Blood, Nicole Cruz, Al Harrison, Rhonda Jones, Marian Mermel, Lance Reyes.

Agenda:
1) AGENDA
2) MINUTES
3) PRESIDENT'S REPORT
4) BP/AP REVISION PROJECT
5) MODERNIZATION REPORT
6) BOARD OF TRUSTEES
7) CONSTITUENT REPORTS
8) MEETING WRAP UP
9) NEXT MEETING

Agenda Review/Approval
No quorum due to no students present. Agreed to go through agenda Information Items.

Approve Minutes
Minutes of the December 6 College Council meeting not addressed due to no quorum. Members present agreed to December minutes should be sent electronically for approval.

President's Report
- The President distributed a copy of a budget report he presented to PRAC that includes projected budget figures for next year for PRAC's consideration.
- He has received FT Faculty replacement recommendations from PRAC subcommittee.
- The audit of the COM Foundation is almost complete. Pres. Coon will be meeting with Cathy Summa Wolf and Margaret Elliott to plan a scholarship program for students this spring. Margaret Elliott has agreed to help facilitate. ASCOM has also offered to provide some funding for scholarships.

BP/AP Revision Project
- Kathleen referenced Board Policies and Administrative Procedures listed below that are recommended by the Board Policy Task Force and Information Items from the Academic Senate. All policies and procedures were posted on the web for CC review prior to the meeting.
• Since there was no quorum, it was suggested to handle the recommendation via email. Kathleen will email CC members and unless there are objections, BPs & APs will move forward as scheduled.

Chapter Three/General Institution
• AP 3420 Equal Employment Opportunity

Chapter Seven/Human Resources
• AP 7280 Unrepresented Employee Complaints
• AP 7380 Retiree Health Benefits

BP/AP INFORMATION ITEMS:

Chapter Two/Board of Trustees – Information Items from the Board of Trustees Policy Committee
• BP 2015 Student Trustee
• BP 2100 Board Elections
• BP 2105 Election of Student Trustee
• AP 2105 Election of Student Trustee
• BP 2365 Recordings
• BP 2716 Political Activity
• BP 2750 Board Member Absence from the State
• AP 2712 Conflict of Interest Code

Chapter 5/Student Services – Information Items from the Academic Senate
• BP 5030 Fees
• AP 5030 Fees

Due to lack of quorum, Chapter 3 and 7 APs could not be approved. CC agreed they should be sent out to CC for electronic approval so we don’t lose a month of time.

BP/APs listed as Information Items will proceed to the Board.

Modernization Report
• Maridel Barr reported for Director of Modernization Laura McCarty.
  o The transition from Swinerton to Jacobs, (the new mgt. company) is almost complete.
  o Jacobs has started to work with the user groups.
  o NAC update: The final EIR is being reported for certification 2/19
  o The Business Center will closing during President’s weekend.
  o Austin SC Swing Space is being worked on now. It is scheduled to be completed by early March. Computer labs are almost finished. Will be open for classes next Tues.
  o Due to overbids and cost considerations, the FA weatherization project is no longer going to be done during summer 2013. It will be combined with NAC bids. Some of the work may be phased in.
  o PA is almost complete.
  o SMN working on “punch list” to fix problems.
Child Study Center work was completed before Clapper Rail restricted period.

Yo requested that the structure outside of FH be taken down. Maridel will follow-up.

**Board of Trustees**

- President Coon reviewed next week’s Board Agenda. Highlights include:
  - CEO Report to include:
    - Information about changes in repeatability, pension reform.
    - Budget update.
    - College’s audit was completed and sent to state in January.
    - Enrollment report
    - Governor’s Budget – overview provided in their packets.
  - There will be a Board Study Session on the NAC.

**Constituent Reports**

Academic Senate (Sara McKinnon)

- Item(s) reported:
  - President Coon attended the Senate meeting and discussed the budget.
  - New Senators: Robert Ovitz and Karen Robinson

Classified Senate (Alice Dieli)

- Item(s) reported:
  - Classified Professionals had high response rate to Chancellor’s Office PD Recommendations.

Emeritus Students COM (ESCOM) Marian Mermel

- No report

ASCOM (Lance Reyes)

- No report

**Meeting Wrap Up**

- Chapter 3 and 7 APs will be sent to CC members for electronic approval and will then move forward.
- December Minutes will be sent out for electronic approval.

**Next Meeting and Adjournment:**

Next meeting: Thursday, March 14, 3:00-4:30 p.m. AC 108

Agenda items may be emailed to kathleen.kirkpatrick@marin.edu