QUARTERLY PROGRESS REPORT

July 1, 2010 through September 30, 2010
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**Total** 58

**Distribution of Quarterly Report:**
- **H** = Hard Copy (provided to Board of Trustee members, Administration & Staff and the Citizen's Oversight Committee (COC))
- **E** = Electronic Link (will be sent to all others on the distribution list via email within two days of distribution to the Board of Trustees).

*The electronic link will take individuals to the College of Marin website [www.marin.edu](http://www.marin.edu).*
PROJECT TEAM

OWNER: Marin Community College District

PROGRAM MANAGER / CONSTRUCTION MANAGER: Swinerton Management & Consulting, Inc.

DISTRICT CONSULTANTS CURRENTLY ACTIVE:

- District Landscape Architect: (RHAA) Royston Hanamoto Alley & Abey
- District Civil Engineer: CSW/Stuber-Stroeh Engineering
- District Structural Engineer: Degenkolb Engineers
- District MEP Engineer: AlfaTech Consulting Enterprise
  (Mechanical, Electrical & Plumbing & Information Technology & Security)
- District FF&E Consultant: Transitions, Inc.
  (Furniture, Fixtures & Equipment)
- District Signage Consultant: Kate Keating Associates, Inc.
- District Arborist: Moritz Arboricultural Consulting

PROJECT-SPECIFIC ARCHITECTS and ENGINEERS CURRENTLY ACTIVE:

- Fine and Performing Arts Projects (KTD): Marcy Wong & Donn Logan Architects
- Science-Math-Central Plant Complex (KTD): ED2 International Architects
- Utilities IVC – Power Plant/Geothermal Field 2: AlfaTech Consulting Enterprise
- Main Building Complex (IVC): VBN Architects
- Transportation Technology Complex (IVC): HKIT Architects

OTHER CONSULTANTS

- Commissioning Agent: Glumac (contracted with Swinerton Management & Consulting)
- Move Management: Transitions, Inc. (contracted with Swinerton Management & Consulting and the District, as necessary)
2. PROGRAM SUMMARY

A. CURRENT ACTIVITIES

1. Project Update
   a. KTD New Fine Arts Building Project
      - Construction ongoing; anticipated substantial completion in Q, 2010.
   b. KTD Performing Arts Building Modernization Project
      - Construction Documents Phase (submitted to DSA)
   c. KTD Science/Math/Central Plant (“SMCP”) Project
      - Construction ongoing; anticipated completion in Q3, 2012.
   d. KTD New Academic Center Project
      - Architect selected; program verification underway.
   e. KTD Child Development Center
      - Architect selected; program verification underway.
   f. IVC Transportation Technology Complex Project
      - Project completed in Q2, 2010.
   g. IVC Main Building Project
      - Project substantially complete in Q4, 2010.
   h. IVC Utilities Project
      - Construction ongoing; anticipated completion in Q1, 2011.

2. DSA (Division of the State Architect) – State budget issues continue and continues to affect DSA review. The Performing Arts project remains with DSA with an expected approval in the coming quarter. Change order review and approval will remain a challenge and delays to the DSA project close-out process are anticipated.
   a. Project Managers met with DSA this quarter to close out older projects.
   b. A concerted effort by the District and the Modernization team will continue while DSA struggles to close out projects all over the state.

3. Communications
   a. User Groups:
      - Department specific user group FFE equipment development and interior finish meetings are ongoing for the Science Math Central Plant project and wrapping up for the Fine Arts project.
      - The new Academic Center program verification meetings continue.
      - The Child Development Center user group meetings continue.
   b. Community Outreach:
      - A Community Forum was held on the Kentfield Campus to discuss issues related to exterior site signage for the Kentfield Campus and the New Academic Center Building project.
      - On August 12, 2010 (Flex Week) an update was given on the status of the New Academic Center building project.
      - On August 27, 2010, Swinerton hosted a barbeque in the Portable Village for the Maintenance & Operations staff and custodial staff at College of Marin.
On September 29, 2010, Director of Modernization, Program Manager and Facilities met with the City of Larkspur to discuss the possible location of the new Child Development Center. Parking issues continue to be addressed Parking Lot 4 at Kentfield was closed for construction of the new Science/Math/Central Plant project.

Parking Lots 3 and 4 at IVC are also be affected by construction of the IVC Utilities project.

c. Communication regarding the New Academic Center project moved forward with Program Validation:

- Meetings with various groups were held on the following dates:
  1. July 1 – User Group Meeting (core group) & Weekly User Group meeting (open invitation)
  2. July 12 – User Group Meeting (core group) & Weekly User Group meeting (open invitation)
  3. July 15 – User Group Meeting (core group) & Weekly User Group meeting (open invitation)
  4. July 22 – User Group Meeting (core group) & Weekly User Group meeting (open invitation) July 29 – User Group Meeting (core group) & Weekly User Group meeting (open invitation)
  5. September 9 – classroom space use
  6. September 29 – Presentation of classroom usage & classroom count meeting

- The New Academic Center Programming Document was posted for review and comment. The Board of Trustees should be approving the final Programming Document in Q1 of 2011.

d. The DMC did not meet during this quarter.

4. Architect Selection for the new Child Development Center

a. An RFQ (Request for Qualifications) went out this quarter for the new Child Development Center project. A total of 22 qualification packages were received, reviewed and scored. Five (5) architectural firms were short listed and were interviewed by a group composed of Faculty, Staff, Students, Board members and the College’s new Director of Modernization. Swinerton’s Program Manager facilitated the process. HKIT Architects was awarded the contract with the District for the new Child Development Center. This project will be fully funded in Q1 of 2011.

5. Project Stabilization Agreement:

a. As was agreed to early in the Modernization Program, a Project Stabilization Agreement is in place for the New Main Building at the Indian Valley Campus and the Science/Math/Central Plant project on the Kentfield Campus.

- A Project Stabilization Agreement Kick Off meeting was held on July 12, 2010 for the Science/Math/Central Plant project.

6. LEED (Leadership in Energy and Environmental Design) – The Board’s “Environmental Stewardship Resolution” requests that major construction projects attain LEED Certification. The Architects were required to meet a minimum LEED
standard of “certified” and then strive to exceed it. The current LEED goal for each project is as follows:

a. Diamond PE Center Alterations (KTD): LEED Gold
b. Transportation Technology Building (IVC): LEED Silver
c. Main Building (IVC): LEED Gold
d. Fine Arts (KTD): LEED Silver
e. Science Math and Central Plant (KTD): LEED Silver
f. Performing Arts (KTD): LEED Certified

On July 14, 2010, a Kick Off Meeting for the Science/Math/Central Plant project was held on the Kentfield Campus.

7. Commissioning and Owner Project Requirements (OPR) – Commissioning activities continue for the Main Building project at IVC. All projects will require a “functional acceptance test” in accordance with LEED NC2.2, the fundamental and enhanced commissioning requirement. The OPR for the New Academic Center is being developed.

8. Information Technology (IT) – “Smart Classroom” technology continues to be installed in various projects. Standards are set according to the work at the PE project, with the caveat that IT equipment changes regularly.

9. Citizen’s Oversight Committee (COC) – The Citizen’s Oversight Committee did not meet during this quarter.

10. July 27 Board Meeting – The Board Meeting was held on the Indian Valley Campus.

The following Bond Program related Consent and Action Items were approved at this meeting:

- Ratify/Approve Modernization Contracts, Changes and Amendments

Please refer to the “Director’s Report,” prepared by the District’s Director of Modernization.

Board Meeting minutes can be viewed on the College’s website.

11. August 23 Special Board Meeting – The Special Closed Session Board Meeting was held on the Kentfield Campus in Room AC 108.

Modernization was not discussed at this Special Board Meeting.

12. August 24 Board Meeting & Study Session – The Board Meeting was held on the Indian Valley Campus.

Modernization was not discussed at the Board Study Session.

The following Bond Program related Consent and Action Items were approved at this meeting:

- Ratify/approve Modernization Contracts, Changes, and Amendments
Approve Subcontractor Substitution Requests  
  o Science/Math/Central Plant Complex Increment 2 & 3 – Site Development & Building Project (305A)

Authorize Bidding and Pre-Authorize Award of Construction Contract  
  o IVC Main Building Project (417A) – Audio Visual Equipment & Installation

Approve New Professional Services Agreement – TLCD Architecture  
  o New Academic Center Project (303B)

Approve Change Order 12 & Board Resolution Attesting No Benefit to Bidding Out Change Order Work, Emard Engineering  
  o SMCP Increment No. 1 – Site Development & Utilities Project (305C)

Board Meeting minutes can be viewed on the College’s website. Please refer to the “Director’s Report,” prepared by the District’s Director of Modernization.

Board Meeting minutes can be viewed on the College’s website.

13. Aug 30 through Sep 4 Special Board Meetings – These Special Board Meetings were held on the Kentfield Campus in Room AC 108.

Modernization was not discussed at these Special Closed Session Board Meetings.

14. Sep 18 Special Board Meeting – The Special Board Meeting was held on the Kentfield Campus in Room AC 108.

Modernization was not discussed at this Special Closed Session Board Meeting.

15. Sep 21 Board Meeting & Study Session – The Board Meeting was held on the Kentfield Campus.

Board Study Session on Measure C Items (Background on Action Items)

a. New Academic Center  
b. Child Development Center  
c. Swinerton Management & Consulting Contract  
d. Bond Spending Plan  
e. Site Signage

The following Bond Program related Consent and Action Items were approved at this meeting:

- Ratify/approve Modernization Contracts, Changes, and Amendments  
- Approve Subcontractor Substitution Requests  
  o Science/Math/Central Plant Complex Increment 2 & 3 – Site Development & Building Project (305A)  
- Approve New Professional Services Agreement  
  o Space Planning Design Services for LRC & Austin Science Center Building - New Academic Center Project (303B)  
- Authorize Bidding and Pre-Authorize Award of Construction Contract  
  o New Fine Arts Building Project (306C) – Audio Visual Equipment & Installation
• Authorize Award of Construction Contract
  o Site Signage Phase 2 (IVC) & Phase 3 (KTD) Project (402A-417A-305A-306A-306C)
• Approve Notice of Completion
  o SMCP Increment No. 1 – Site Development & Utilities Project (305C)
• Approve Updated Bond Spending Plan (1st Reading)
• Approve Building Program Document (1st Reading)
  o New Academic Center Project (303B)
• Ratify Contract and Approve Amendment 1 to Short Form Professional Services Agreement (1st Reading)
  o Child Development Center Project (303C)
  ▪ ESA (Environmental Science Associates)
• Approve Contract Amendment (1st Reading)
  o Measure C Program Management Services
  ▪ Swinerton Management & Consulting

Board Meeting minutes can be viewed on the College's website. Please refer to the "Director's Report," prepared by the District's Director of Modernization.

Board Meeting minutes can be viewed on the College’s website.

B. PROGRAM – NEXT 90 DAYS

1. Continue to monitor and standardize the commissioning process on both campuses to create a smooth transition from construction to project turn-over.

2. Continue to communicate with neighbors about noise mitigation, construction work hours, and construction detours. A tracking spreadsheet has been developed in order to better monitor complaints, issues and follow up.

3. As new construction and renovation is complete, continue to move Faculty, Staff, Students and Administrators into new spaces.

4. Communication with campus community about upcoming move schedules, packing, surplus disposal and other issues related to relocation.

5. Communication with the campus community about parking issues will continue. Parking Lot 9 will remain partially open during construction of the Science Math Central Plant Complex. Parking Lot 3 (Circle Drive) will remain closed until the completion of construction of the New Fine Arts Building project. Temporary fencing, pathway improvements and lighting will be maintained.

Schematic design work should commence for the new Academic Center at Kentfield, pending Board approval of the program verification document this quarter.

6. The work of the “Joint Apprentice Committee” and “Labor Management Committee” will be completed for the IVC Main Building project and the committee will be re-formed for the Science and Math (SMCP) project at Kentfield. The committee is required under the terms of the Project Stabilization Agreement (or “PSA”).
C. PROGRAM – ISSUES

1. The length of the recession continues to affect the design and construction community. The pre-qualification process for professional service firms is challenging and there are more requests for “de-briefs.” For General Contracting services, bids are regularly challenged and the low bidders have a higher than usual number of “PCOs,” or potential change orders.

2. The gap between the Engineer’s estimates and the bids received from General Contractors has narrowed. While bids are still generally below budget, earlier bids were up to 30% below the final estimate. Recent bids have been less than 10% below budget. This has lead to an aggressive change order environment, but the program and project budgets have appropriate contingencies and projects continue to be delivered on budget. Laura McCarty, new Director of Modernization joined the team this quarter.

3. Campus Police Chief, Charles Lacy, retired this quarter.

4. A new Superintendent/President is expected to be selected and onboard by the end of 2010.

3. KENTFIELD CAMPUS SUMMARY

A. CURRENT ACTIVITIES – Please see the attached project sheets (Section 10 of this report) for detailed information about each project. The following is a list of current projects:

- West Campus Bridge Project (301A)
- New Academic Center Project (303B)
- Child Development Center Project (303C)
- New Academic Center Project (303B)
- Science Math Central Plant Complex Increments 2 & 3, Site Development & Building Project (305A)
- Science/Math/Central Plant (SMCP) Increment No. 1 – Site Development Utilities (305C)
- Performing Arts Building Modernization Project (306A)
- New Fine Arts Building Project (306C)
- Diamond PE Center Alterations Project (308B).

B. NEXT 90 DAYS

1. Continue to coordinate the final FF&E (fixtures, furniture and equipment) list for the SMCP project and the Fine Arts project, and monitor changes against the budget.

2. Continue to coordinate move into the New Fine Arts Building in Q4 of 2010.

3. Finish construction of the Fine Arts project (306C)

4. Move into Construction Documents phase of the Performing Arts project (306A).
5. Manage campus expectations about parking lot closures – see the program level update.

C. ISSUES

1. Coordinate District purchased AV and IT equipment for the Fine Arts project.

2. Continue to manage construction activity for the new Fine Arts project and Science project. Campus communication continues to be a priority as major portions of the campus are affected.

3. Continue to develop a program confirmation document for the New Academic Center project with the internal campus community. The “program” will be presented to the Board in the fall semester. Once the program is approved, the Architects can start design work.

4. Continue to bid, award and install the exterior and interior signage programs.

4. INDIAN VALLEY CAMPUS UPDATE

A. CURRENT ACTIVITIES – Please see the attached project sheets (Section 10 of this report) for detailed information about each project. The following is a list of current projects:

- Parking Lot Bioswale Project (401B)
- Transportation Technology Complex Project (402A)
- IVC Utilities Project (407B)
- Pathways Project (413A)
- Main Building Complex Project (417A)

A. NEXT 90 DAYS

1. Manage the close-out of construction, punch list completion, building commissioning & training, FF&E installation, and move-in for the Main Building Complex Project (417A). The project is scheduled to be substantially complete in Q4, 2010.

2. Manage the close-out of construction, punch list completion of the Parking Lot Bioswale Project (401B) and Pathways Project (413A), which are combined under the Main Building Complex Project (417A). These projects also encompass the final DSA review & approval of the existing pedestrian bridge upgrades, final paving of Ignacio Blvd., and are scheduled to be substantially complete in Q4, 2010.

3. Manage the close-out of construction, punch list completion and commissioning & training for the IVC Utilities project (407B). The project is scheduled to be substantially complete in Q4, 2010.

4. Manage the project close-out of the Transportation Technology Complex Project (402A) including all required DSA documentation.
5. Continue to manage the required Ignacio Creek Erosion Mitigation Monitoring Reports and distribute to the respective reviewing agencies.

B. ISSUES

1. Coordination of final user requests for furniture location and resolution of minor changes to the layout for the Main Building. Coordination of multiple moves into the new facility from IVC and Kentfield campuses and coordination of final equipment orders.

2. Continued neighborhood concerns about security in the new bio-swale and parking lot 1 will be monitored by the team. Concerns were noted and will be monitored after construction is complete.

3. Ignacio Blvd. and the adjacent parking lots are in disrepair due to Geothermal drilling for the IVC Utilities/Power Plant 2 upgrade project. The team will continue to monitor signage and traffic flow in this area until the road is replaced. Potholes due to heavy bus traffic will be filled in a timely manner.

4. Coordination of IVC Utilities project geothermal tie-in and testing to service 14 existing buildings on south side of campus as designed. Many of the existing heating & cooling units in the individual buildings are old and function poorly. The team will monitor the tie-in to effectively trouble shoot any problem areas with respect to adjusting heating & cooling load demands through the commissioning process.

5. BOLINAS MARINE LAB

A. CURRENT ACTIVITIES

1. Nothing to report during this quarter.

B. NEXT 90 DAYS

1. No action by Modernization Team at this time.

C. ISSUES

1. Final disposition of Bolinas Marine Lab.

6. FINANCIAL SUMMARY

A. BUDGET UPDATE

1. Please see the attached “Program Summary Budget” for a project by project view of the budget, as well as review of the associated cash-flow curve. In Section 7, the cumulative total of approximately $116,814,000 was invoiced through September 30, 2010 against the current program budget of $264,500,000. This
quarter, the District was invoiced $5,871,144. This includes the period from July 1, 2010 through September 30, 2010 only.

2. The Board approved a Revised Bond Spending Plan on April 20, 2010 and will be asked to update the Bond Spending Plan again in Q1, 2011.

3. Please see the attached individual project reports for budget information on individual active projects.

B. PROGRAM SUMMARY CASH FLOW

Please see the attached Program Summary Cash Flow Report for cumulative project cash flow. This cash flow projection is based on the Revised Bond Spending Plan.

C. RESERVES STATUS

Reserves for the Measure C Bond Program are based upon the approved Revised Bond Spending Plan.

To date $12,041,000 (or 67.6%) of the original $17,800,000 program reserve has been allocated, leaving a balance of $5,759,000.

D. CONTRACT STATUS

The Program Summary Report provides “Current Project Budget” and “Invoiced to Date” information through September 30, 2010.

E. PAYMENT STATUS

Contractor and Consultant payments have been processed within a satisfactory time period.

7. SCHEDULE FOR MAJOR BUILDING PROJECTS

This schedule includes the design, construction and current expenditures for major building projects.

1. The schedule is based on the Revised Bond Spending Plan approved by the Board of Trustees on April 20, 2010.
### 305A - Science Math Central Plant Complex

**See Note 1**

<table>
<thead>
<tr>
<th>Year</th>
<th>Design</th>
<th>Construction</th>
<th>Current expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 06</td>
<td>$4,187,802</td>
<td>$38,246,478</td>
<td>$42,434,280</td>
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<td>Feb. 07</td>
<td>$6,617,000</td>
<td>$62,923,000</td>
<td>$69,540,000</td>
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<tr>
<td>March 09</td>
<td>$6,617,000</td>
<td>$62,923,000</td>
<td>$69,540,000</td>
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<tr>
<td>Nov. 09</td>
<td>$6,617,000</td>
<td>$62,923,000</td>
<td>$69,540,000</td>
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</table>

**Current Schedule (% of current phase)**
- 100%

**Current expenditures (% of budget)**
- 12%

**Current Schedule (% of budget)**
- 95%

**Current expenditures (%)**
- 4%

**Current Schedule**
- $6,316,007
- $2,788,177

### 306C New Fine Arts Building

**See Note 2**

<table>
<thead>
<tr>
<th>Year</th>
<th>Design</th>
<th>Construction</th>
<th>Current expenditures</th>
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</thead>
<tbody>
<tr>
<td>Oct. 06</td>
<td>$1,732,885</td>
<td>$15,977,033</td>
<td>$17,709,918</td>
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<tr>
<td>Feb. 07</td>
<td>$1,849,800</td>
<td>$17,149,500</td>
<td>$18,999,300</td>
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<tr>
<td>March 09</td>
<td>$2,047,000</td>
<td>$16,953,000</td>
<td>$19,000,000</td>
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</table>

**Current Schedule (% of current phase)**
- 97%

**Current expenditures (% of budget)**
- 61%

### 306A Performing Arts Modernization

**See Note 3**

<table>
<thead>
<tr>
<th>Year</th>
<th>Design</th>
<th>Construction</th>
<th>Current expenditures</th>
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</thead>
<tbody>
<tr>
<td>Oct. 06</td>
<td>$1,052,468</td>
<td>$9,720,632</td>
<td>$10,773,100</td>
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<td>Feb. 07</td>
<td>$1,578,000</td>
<td>$15,622,000</td>
<td>$17,200,000</td>
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<tr>
<td>March 09</td>
<td>$1,578,000</td>
<td>$15,622,000</td>
<td>$17,200,000</td>
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</tbody>
</table>

**Current Schedule (% of current phase)**
- 95%

**Current expenditures (%)**
- 97%

**Current Schedule**
- $1,536,670
### 308 Diamond PE Center Alterations

**See Note 4**

- **Oct. 06 Schedule / Budget**
  - 2005: $2,100,503
  - 2006: $19,220,368
  - 2007: $21,320,871
  - 2008: $22,404,835

- **Feb. 07 Schedule / Budget**
  - 2005: $2,149,258
  - 2006: $20,255,577
  - 2007: $22,404,835

- **March 09 Schedule / Budget**
  - 2005: $2,149,258
  - 2006: $20,255,577
  - 2007: $22,404,835

**Current Schedule (% of current phase)**
- Oct. 06: 100%
- Feb. 07: 100%
- March 09: 91%

**Current expenditures (% of budget)**
- Oct. 06: 100%
- Feb. 07: 71%

**Budget**
- Oct. 06: $1,960,312
- Feb. 07: $14,431,930

### 402A Transportation Technology Complex

**See Note 5**

- **Oct. 06 Schedule / Budget**
  - 2005: $654,284
  - 2006: $6,032,520
  - 2007: $6,686,804

- **Feb. 07 Schedule / Budget**
  - 2005: $1,464,750
  - 2006: $11,578,076
  - 2007: $13,042,826

- **Nov. 09 Schedule / Budget**
  - 2005: $1,464,750
  - 2006: $11,578,076
  - 2007: $13,042,826

**Current Schedule (% of current phase)**
- Oct. 06: 100%
- Nov. 09: 99%

**Current expenditures (% of budget)**
- Oct. 06: 100%
- Nov. 09: 84%

**Budget**
- Oct. 06: $1,448,795
- Nov. 09: $9,706,848

### 417A Main Building Complex

**See Note 6**

- **Oct. 06 Schedule / Budget**
  - 2005: $2,119,150
  - 2006: $19,474,558
  - 2007: $21,593,708

- **Feb. 07 Schedule / Budget**
  - 2005: $2,410,000
  - 2006: $19,890,000
  - 2007: $22,300,000

- **April 10 Schedule / Budget**
  - 2005: $2,410,000
  - 2006: $19,880,000
  - 2007: $22,300,000

**Current Schedule (% of current phase)**
- Oct. 06: 100%
- April 10: 95%

**Current expenditures (% of budget)**
- Oct. 06: 100%
- April 10: 73%

**Budget**
- Oct. 06: $1,987,391
- April 10: $14,082,062

### 303B New Academic Center

**See Note 7**

- **Oct. 06 Schedule / Budget**
  - 2005: $4,964,461
  - 2006: $45,632,628
  - 2007: $50,597,089

- **Feb. 07 Schedule / Budget**
  - 2005: $1,823,000
  - 2006: $15,677,000
  - 2007: $17,500,000

- **Nov. 09 Schedule / Budget**
  - 2005: $1,823,000
  - 2006: $15,677,000
  - 2007: $17,500,000

- **Jan. 10 Schedule / Budget**
  - 2005: $3,295,492
  - 2006: $30,336,508
  - 2007: $33,632,000

**Current Schedule (% of current phase)**
- Oct. 06: 46%
- Jan. 10: 0%

**Current expenditures (% of budget)**
- Oct. 06: 13%
- Jan. 10: 0%
2.1 Schedule
Marin Community College District – College of Marin
Based on expenditures as of 9-29-10

<table>
<thead>
<tr>
<th>2005</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
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<td>Q4</td>
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</tbody>
</table>

302B LRC Modernization  See Note 8
Oct. 06 Schedule / Budget
Feb. 07 Schedule / Budget
Current Schedule
Removed from Schedule

304A Fusselman Hall Modernization  See Note 9
Oct. 06 Schedule / Budget
Feb. 07 Schedule / Budget
Current Schedule
Removed from Schedule

Notes:
1A) Project duration has changed. The original duration was based on a 50,000 SF bldg and was not revised to reflect the increased building program of 77,000 SF. The revised duration takes into account this modification.
2A) Project under construction
3A) Project has been submitted to DSA, therefore the project design is 95% complete. There will be very little additional invoiced until DSA releases the Project.
3B) Project has been submitted to DSA and is expected to be out of DSA in Fall/Winter, 2010
3C) Project start date is affected by the FA completion date.
4A) 308B project budget is $20,894,716 since $1.5 million has been allocated to other PE projects such as 308E Utilities, 308F Pool and PE swing space.
5A) In field construction issue needing DSA approval, schedule adjusted to current status.
6A) Slight delay for bidding due to delay in DSA approval
7A) No State funding will be available for his project
8A) Project funds reallocated to other projects.
9A) Project funds reallocated to other projects.
8. PROGRAM BUDGET SUMMARY

Program Budget Summary - Broken down by: Program, Campus and Project

1. Based on projects and budgets approved by the Board of Trustees on April 20, 2010.
# Program Summary

Based on the Bond Budgets approved by the Board of Trustees on 04/20/10

## Fund 49: Measure C Funded Projects

### Program Budgets

<table>
<thead>
<tr>
<th>Project/TD</th>
<th>Program Costs ¹</th>
<th>ERP (Technology Program)</th>
<th>Reserves</th>
</tr>
</thead>
<tbody>
<tr>
<td>18,793,345</td>
<td>10,000,000</td>
<td>5,759,000</td>
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<tr>
<td>69,513,598</td>
<td>19,000,000</td>
<td>21,226,073</td>
<td></td>
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<tr>
<td>17,200,000</td>
<td>12,151,000</td>
<td>22,206,600</td>
<td></td>
</tr>
<tr>
<td>3,632,000</td>
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<tr>
<td>6,001,000</td>
<td>6,001,000</td>
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<tr>
<td>1,178,773</td>
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<td>7,816,362</td>
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<td>4,593,400</td>
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<td>6,227,000</td>
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</table>

### Projects Initiated by Board

<table>
<thead>
<tr>
<th>Project/TD</th>
<th>Program Costs ¹</th>
<th>ERP (Technology Program)</th>
<th>Reserves</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTD Science/Math/CP Complex</td>
<td>69,513,598</td>
<td>69,513,598</td>
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<tr>
<td>KTD Arts Complex - Fine Arts Building</td>
<td>19,000,000</td>
<td>19,000,000</td>
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<td>KTD Arts Complex - PA Building Modernization</td>
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<td>KTD Diamond PE Center Alterations</td>
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<tr>
<td>IVC Transportation Complex (incl. machine metals)</td>
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<tr>
<td>IVC Main Building</td>
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<tr>
<td>KTD New Academic Center (Admin, Humanities, CC)</td>
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### New Project to be Initiated

<table>
<thead>
<tr>
<th>Project/TD</th>
<th>Program Costs ¹</th>
<th>ERP (Technology Program)</th>
<th>Reserves</th>
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<tbody>
<tr>
<td>KTD Child Development Center</td>
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### Infrastructure Budgets

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<td>IVC Parking, Bioswale</td>
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<td>IVC Power Plants</td>
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<td>Consolidated Swing Space</td>
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### Total Measure C Funds

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<tr>
<td>Projected additional interest</td>
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Total Measure C Funds: 264,500,000

Report Data Date: September 30, 2010

# Program Summary

Based on the Bond Budgets approved by the Board of Trustees on 04/20/10

## Report Data Date: September 30, 2010

<table>
<thead>
<tr>
<th>Project</th>
<th>Project Budget as of 06/30/10</th>
<th>Project Budget as of 09/30/10</th>
<th>Variance</th>
<th>Invoiced to Date</th>
<th>Project No.</th>
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</thead>
</table>

### Fund 41: Capital Outlay Funded Projects

#### Projects Approved by Board 10/06

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Project Budget as of 06/30/10</th>
<th>Project Budget as of 09/30/10</th>
<th>Variance</th>
<th>Invoiced to Date</th>
<th>Project No.</th>
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</thead>
<tbody>
<tr>
<td>KTD Arts Complex - PA Building Modernization</td>
<td>15,000</td>
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#### Infrastructure Budgets

<table>
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<th>Variance</th>
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<tr>
<td>KTD Demolition</td>
<td>76,924</td>
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**Total Capital Outlay Funds:** 762,328

**Total Invoiced to Date:** 698,554

### Fund 12: Restricted General Funds

#### Projects Approved by Board 10/06

<table>
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<th>Project Description</th>
<th>Project Budget as of 06/30/10</th>
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<tr>
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#### Infrastructure Budgets

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<th>Variance</th>
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**Total Restricted General Funds:** 231,000

**Total Invoiced to Date:** 231,000

**Total for Program:** 265,493,328

**Total Invoiced to Date:** 117,743,862
9. CASHFLOW - CUMULATIVE PROJECTION

Preliminary Projected Cumulative Program Cash Flow

1. Based on budgets and schedules approved by the Board of Trustees on April 20, 2010.
10. PROJECT REPORTS

A. Project Report Updates for Active Projects
College of Marin - Kentfield Campus
301A - West Campus Bridge

A/E: CSW/Stuber-Stroeh
Contractor: Ghilotti Construction Company, Inc.
Status: Close-Out Phase

PROJECT SUMMARY

Project: 301A West Campus Bridge
Project Scope:
New pedestrian bridge at the west end of campus over Corte Madera Creek near the new Math/Science Building and Parking Lot 9.

FUNDING SOURCE: Measure C
Completed bridge

Project Number 301A
KTD - West Campus Bridge
September 30, 2010
**PROJECT SUMMARY**

Project: 303B New Academic Center

Project Scope: Construction of 2 or 3 story building to house administration, humanities & child care programs. Includes demolition of buildings in footprint (Administration Building, Olney Hall, Child Care, Business Center and Harlan Center).

A/E: TLCD Architecture

Contractor: TBD

Status: Design Phase

Project Manager: Legha Sata

Original Project Budget: $17,500,000

Current Project Budget: $33,632,000

Project Start: 06/01/2009

Project End: 04/15/2013

**SCHEDULE**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Design</th>
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<th>OCCUPIED</th>
<th>CLOSE-OUT</th>
<th>SCHED</th>
<th>COMMENTS</th>
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**BUDGET**

FUNDING SOURCE: Measure C

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Total for Project: $17,500,000 $16,132,000 $33,632,000 $1,041,745 $419,992 $1,091,737 $32,540,252 $33,632,000 $0 $421,504

**Issues and Concerns**

Program validation meetings with various user groups commenced. Meetings included campus wide invitations and specific user group meetings.

**Next 90 Days**

Continued meetings with users and a final program validation document to be developed for Board approval in the next quarter.
**PROJECT SUMMARY**

Project: 305A SMCP - Increment Nos. 2 & 3

Project Scope:
Construct new facility to house new Science-Math-Central Plant Complex program and functions.

Project Manager: Bill Kil
Status: Active

- Original Project Budget: $69,600,000
- Current Project Budget: $69,513,598
- Project Start: 09/01/2006
- Project End: 06/07/2012

**SCHEDULE**

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<tr>
<th>DESCRIPTION</th>
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<th>DSA</th>
<th>BID</th>
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<th>OCCUPIED</th>
<th>CLOSE-OUT</th>
<th>ON</th>
<th>SCHED</th>
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**FUNDING SOURCE: Measure C**

Project Number: 305A
KTD - Science-Math-CP Complex
September 30, 2010

- BUDGET
- BREAKDOWN:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund</th>
<th>Original Project Budget</th>
<th>Project Budget Adjustments</th>
<th>Current Project Budgets</th>
<th>Original Contracts</th>
<th>Approved Changes</th>
<th>Current Contracts</th>
<th>Forecast to Complete</th>
<th>Forecast at Completion</th>
<th>Variance (POS - Underbudget)</th>
<th>Invoiced To Date</th>
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<tbody>
<tr>
<td>2A. Plans &amp; Working Drawings</td>
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<td>$5,400,000</td>
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<td>$0</td>
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</tbody>
</table>

Total for Project: $46,500,000

- Issues and Concerns:
  1. Notice to Proceed issued 6-17-10 and Contractor mobilized
  2. Historical items salvaged and stored
  3. Demolition of structures and existing utilities completed
  4. Unforeseen below grade footings, hard rock encountered. Mitigated with no impact to schedule
  5. Soil lime treated to stabilize for winter
  6. Drilled pier foundation system roughly 75% complete
  7. Tie-beam and grade beams being installed and roughly 10% complete

- Next 90 Days:
  1. Complete foundation system
  2. Complete retaining wall and backfill
  3. Begin Structural steel and metal deck erection
  4. Begin underground utility installation
  5. Begin mechanical and electrical rough-ins

Looking towards Fusselman
Looking towards Mt. Tam from top of PA
College of Marin - Kentfield Campus
305C - SMCP - Increment No. 1 Site Development Utilities
A/E: ED2 International  Contractor: Dick Emard Electric, Inc.  Status: Construction Phase

PROJECT SUMMARY

Project: 305C SMCP Increment #1 Site Dev. Utilities
Project Scope:
Miscellaneous site work including site lighting, ADA upgrades, landscape and site utilities relocation as needed to clear the SMCP site area & prepare for demolition of Dickson Hall, Dancer/Landscape & DSPB Buildings.

Project Manager: Dan Motley  Status: Active
Original Project Budget: $50
Current Project Budget: $7,816,362
Project Start: 10/25/2005  Project End: 12/31/2010

FUNDING SOURCE: Measure C

Description

Relocation of existing utilities in conflict with new SMCP scope includes new 13kV power service, power changes to FH, new chiller for FH and SS.

BUDGET

<table>
<thead>
<tr>
<th>Project Budget</th>
<th>[A] Original Project Budgets</th>
<th>[B] Project Budget Adjustments</th>
<th>[C]=[A]+[B] Current Project Budgets</th>
<th>[D] Original Contracts</th>
<th>[E] Approved Changes</th>
<th>[F]=[D]+[E] Current Contracts</th>
<th>[G] Forecast to Complete</th>
<th>[H]=[F]+[G] Forecast at Completion</th>
<th>[I]=[H]+[I] Variance</th>
<th>[J] Invoiced to Date</th>
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Total for Project: $7,816,362

Issues and Concerns
1. Chiller pumps shut off at incorrect times. Appears to be design not construction issue.

Next 90 Days
1. Close out of project.
2. Punch list completion

New Gas Manifold with the new PG & E meter.
Chiller enclosure completed

Project Number 305C  KTD - SMCP - Increment No. 1, Site Development Utilities  September 30, 2010
PROJECT SUMMARY

Project: 306A - PA Modernization

Project & Scope:
Renovate Performing Arts structure including 600-seat theater, studios w/ new finishes, sound, lighting, AV & MEP systems. ADA upgrades & asbestos abatement. Remove two older wings at front of bldg & replace with new lobby. Construct new separate Fine Arts structure.

BUDGET

<table>
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FUNDING SOURCE: Measure C

Issues and Concerns
1. DSA backcheck review is partially completed. Outstanding issues are minor structural review items. Architect to resolve.
2. Reduced scope has created fire separation issues for some existing doors. UL labelling may be required.

Next 90 Days
1. Backcheck review with DSA.
2. Continue FF&E confirmation with users.
3. Continue move management meetings with users.
College of Marin - Kentfield Campus
306C - New Fine Arts Building

A/E: Marcy Wong & Donn Logan Architects  Contractor: Jeff Luchetti Construction, Inc.  Status: Construction Phase

PROJECT SUMMARY

Project: 306C New FA Building
Project Scope:
Construct a new building to house Fine Arts programs to be located to avoid impact to existing Fine Arts facility, eliminating need for temp swing space. Adjacent site work, accessibility, exterior lighting, and landscaping are included with extensions from the new Central Plant.

Project Manager: Dale Molynieux  Status: Active
Original Project Budget: $18,999,300  Current Project Budget: $18,999,300
Project Start: 10/01/2005  Project End: 09/31/2011

SCHEDULE

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<th>% Comp.</th>
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<th>CLOSE-OUT</th>
<th>ON</th>
<th>SCHED</th>
<th>COMMENTS</th>
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BUDGET

FUNDING SOURCE: Measure C

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Total for Project: $18,999,300 $0 $18,999,300 $14,765,985 $2,586,964 $17,347,941 $1,851,349 $18,999,300 $0 $12,292,641

Issues and Concerns
1. Unforeseen tree root systems are impacting site work.
2. Required access to existing FA is an issue with site work.

Next 90 Days
1. Continued Mechanical/Electrical/Plumbing (MEP) Rough-in then commissioning of MEP Systems.
2. Continued preparation for green roof sublayers.
3. Continued work of interior finishes.
4. Continued grading and paving for sidewalks and roads then landscaping.
5. Continued elevator installation.
6. FF&E Installation.
7. Substantial Completion.

Interior Finishes

Site Work Underway

Project Number 306C  KTD - New Fine Arts Building  September 30, 2010
### PROJECT SUMMARY

**Project:** 308B Diamond PE Center Alterations  
**Project Manager:** Summer Byron  
**Status:** Active  
**Original Project Budget:** $22,497,095  
**Current Project Budget:** $18,989,497  
**Project Start:** 08/01/2005  
**Project End:** 01/31/2010

**Project Scope:**  
Renovation of existing spaces. Add new Women's Team and Locker Rooms for Title IX compliance. ADA upgrade of all buildings. Replace HVAC and electrical systems. Asbestos abatement of floor tile and pipe insulation as required. Replace concrete flatwork. New landscaping and new gym floor.

---

### SCHEDULE

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<th>DESIGN</th>
<th>SD</th>
<th>DD</th>
<th>CD</th>
<th>DSA</th>
<th>BID</th>
<th>IN</th>
<th>CONST</th>
<th>% COMP.</th>
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<th>CLOSE-OUT</th>
<th>ON</th>
<th>SCHED</th>
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### BUDGET

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<th>[C]+[A][B]</th>
<th>[D]</th>
<th>[E]</th>
<th>[F]+[D][E]</th>
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<td>Current Project Budgets</td>
<td>Original Contracts</td>
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<td>Current Contracts</td>
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<td>Forecast at Completion</td>
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| 62012 2G | Other | 49 | $50,000 | (311,069) | $81,069 | $48,092 | $10,014 | $58,090 | 47%
| 62020 7J | Construction Administration | 49 | $275,000 | (334,265) | $59,065 | $385,530 | $340,055 | $353,055 | 90 |
| 62025 2C | Project Management | 49 | $247,616 | (315,502) | $234,116 | $234,116 | 50 | $234,116 | 50 |
| 62061 6G | Construction Management | 49 | $847,837 | (5,487) | $544,340 | $544,340 | 50 | $544,340 | 50 |
| 62110 3A | Construction | 49 | $15,000,000 | (2,951,976) | $12,048,104 | $11,234,139 | $1,275,200 | $12,509,495 | $13,010,500 | 12,506,105 |
| 62300 4A | Test materials | 49 | $450,000 | (1,000) | $449,000 | $701,090 | (1,000,799) | $102,259 | $97,500 | $440,000 | 97 |
| 64000 9 | P & E | 49 | $775,000 | (500,000) | $475,000 | $430,492 | (3,707) | $426,784 | $426,784 | 97 |
| 70000 5 | Contingency | 49 | $2,200,000 | (2,200,000) | 0 | 0 | 0 | 0 | 0 |
| **Total for Project:** | | | | | | | | | | | | | |

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### Issues and Concerns

None

### Next 90 Days

- DSA Close Out Underway.

---

**Not Started**  
**In Progress**  
**Completed**

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**FUNDING SOURCE:** Measure C  
**Project Number:** 308B  
**KTD - Diamond PE Center Alterations**  
**September 30, 2010**
### Project Summary

**Project:** 321A Larkspur Annex Demolition  
**A/E:** CSW/Stuber-Stroeh  
**Contractor:** Ghilotti Bros., Inc.  
**Status:** Close-out Phase

**Project Scope:** Extend permanent electrical & telephone service to new MI&IN bldg. Remove all existing original bldgs. Prep for temporary contractor use, including fencing, security lighting, utility stubs for power, telephone, water & sewer. Construction complete, project to remain active to address DSA comments.

**Project Manager:** Leigh Data  
**Original Project Budget:** $1,127,300  
**Current Project Budget:** $1,000,000  
**Project Start:** 06/01/2005  
**Project End:** 12/31/2010

### Schedule

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Legend:  
- [ ] Not Started  
- [ ] In Progress  
- [ ] Completed

### Budget

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**Total for Project:** $1,127,300

### FUNDING SOURCE: Measure C

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**Total for Project:** $1,127,300

### Issues and Concerns

1. DSA application will be cancelled due to scope not including any structural or access compliance work.

### Next 90 Days

1. DSA to issue letter of cancellation.
The project schedule has been delayed, see notes below.

FUNDING SOURCE: Measure C

Issues and Concerns
The major issue at this time is the schedule impact of the ongoing geothermal project which shares some of the same parking lot site area. This project is essentially on hold until the underground geothermal piping is complete. Areas of the project affected are final lift of paving, final electrical lighting, connect, testing and landscaping. The projected schedule impact at this time is approximately 2 months and is due to unforeseen underground conditions on the geothermal project.

Next 90 Days
During the next quarter the project is scheduled to be substantially complete. Construction activities will include final landscape planting in bioswales; landscape installation at entrance to parking lot 4; final paving lift in all parking lots and remaining site lighting installation.
The project is scheduled to close out during the next quarter. Remaining punch-list tasks and systems training will be complete and construction project record documents will be delivered to the District. The design team and inspector of record will file all required DSA documents for project close-out.
**Project Summary**

**Project: 407B Utilities IVC**

**Project Scope:**
Repair/replace power plant equipment necessary to keep systems online at IVC. Complete work to be determined once full IVB program is known with impact on power plants.

**Project Manager:** Michael Stroud

**Status:** Active

**Original Project Budget:** $0

**Current Project Budget:** $3,476,144

**Project Start:** 10/20/2005

**Project End:** 12/31/2010

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**Schedule**

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This project has been delayed, see notes below.

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**Budget**

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*Total for Project:* $3,476,144

---

**Funding Source: Measure C**

---

**Issues and Concerns**

The major concern at this time is the overall schedule delay. Unforeseen conditions such as under ground aquifers and general utility conflicts have caused some bore holes to be relocated and delayed the installation of geothermal piping and equipment at Power Plant #2. The issues have been mostly resolved at this time.

---

**Next 90 Days**

During the next quarter the project is scheduled to be substantially complete. Construction activities will include final setting of geothermal vaults; completion of all trenching & pipe installation activities; complete installation of new mechanical pumps and electrical gear in Power Plant #2; and final system testing and connections to 14 existing District buildings to be serviced by new geothermal system.

---

**Notes**

- Trenching in parking lot #4
- New Geothermal pumps at Power Plant #2

**Project Number 407B**

**IVC - Utilities IVC**

**September 30, 2010**
The project has been delayed, see notes below.

FUNDING SOURCE: Measure C

Issues and Concerns

Next 90 Days

During the next quarter the project is scheduled to be substantially complete. Construction activities will include pedestrian bridge #5 deck replacement and railing upgrades; Existing bus shelter upgrades; completion of irrigation, pathway lighting and landscape areas in parking lot 4 as well as all hydroseed application in areas adjacent to pathways.
This project has been delayed, see notes below.

**FUNDING SOURCE: Measure C**

**Issues and Concerns**

The major issue at this time is the project delay due to the ongoing geothermal project. Delays in the geothermal project have caused a delay in the final MEP connects for the Main Building as part of the geothermal project is to reposition some of the existing geothermal lines prior to final connection and start up of systems in Main Building. The other main schedule impact is the completion of final pathway paving, irrigation and landscape which is also impeded by the ongoing geothermal work. The issues have been largely resolved and the present anticipated overall schedule impact is 2 months.

**Budget**

The major issue at this time is the project delay due to the ongoing geothermal project. Delays in the geothermal project have caused a delay in the final MEP connects for the Main Building as part of the geothermal project is to reposition some of the existing geothermal lines prior to final connection and start up of systems in Main Building. The other main schedule impact is the completion of final pathway paving, irrigation and landscape which is also impeded by the ongoing geothermal work. The issues have been largely resolved and the present anticipated overall schedule impact is 2 months.

**Next 90 Days**

During the next quarter the project is scheduled to be substantially complete. Construction activities will include final landscape planting and decomposed granite pathway installation; startup & testing of major building systems; final state elevator and fire alarm inspections; completion of remaining interior MEP and final punch list work.

**LEGEND**

- Not Started
- In Progress
- Completed

**South side of Main Building Complex**

**North/East side of Main Building Complex**
During the next quarter this project will be closed out. The realignment of a small portion of the existing geothermal lines will be done in coordination with the final construction activities of the Utilities IVC Geothermal project as required by North Marin Water District.
PROJECT SUMMARY

Project: 419A Ignacio Creek Erosion Mitigation

Project Scope:
- Creek right plant to address creek system at IVC, to include: detailed creek survey; geomorphic analysis; ranking of erosion sites based on risk/failure & adjacent facilities conditions; cost estimates & strategies for reducing current channel bed degradation & ensuring long-term stability of creek bed & banks.

Project Manager: Debra Mathau
Status: Active
Original Project Budget: $1,600,000
Current Project Budget: $900,000
Project Start: 11/14/2005
Project End: 04/30/2011

SCHEDULE

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BUDGET

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<th>[K] Variance (fo $)</th>
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FUNDING SOURCE: Measure C

Issues and Concerns

There are no issues or concerns at this time.

Next 90 Days

During the next quarter the agency required 3 year planting and irrigation maintenance work and reporting will continue.

New planting & irrigation lines

Planting at south bank adjacent to p-lot #2
10. PROJECT REPORTS

B. Project Report Updates for Closed Projects

There are no projects to report closed at this time