QUARTERLY PROGRESS REPORT

July 1, 2012 through September 30, 2012
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### Distribution of Quarterly Report:

- **H** = Hard Copy (provided to Board of Trustee members, Administration & Staff and the Citizen’s Oversight Committee (COC))
- **E** = Electronic Link (will be sent to all others on the distribution list via email within two days of distribution to the Board of Trustees).

The electronic link will take individuals to the College of Marin website [www.marin.edu](http://www.marin.edu).

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**Total** 55
PROJECT TEAM

OWNER: Marin Community College District

PROGRAM MANAGER / CONSTRUCTION MANAGER: Swinerton Management & Consulting

DISTRICT CONSULTANTS CURRENTLY ACTIVE:

District Landscape Architect: (RHAA) Royston Hanamoto Alley & Abey
District Civil Engineer: CSW/Stuber-Stroeh Engineering
District Structural Engineer: Degenkolb Engineers
District FFE Consultant: Radixos
District Signage Consultant: Kate Keating Associates, Inc.

PROJECT-SPECIFIC ARCHITECTS and ENGINEERS CURRENTLY ACTIVE:

Fine and Performing Arts Projects (KTD): Marcy Wong & Donn Logan Architects
Fine Arts Building Weatherization Project (KTD): ED2 International Architects
Austin Science Center Alterations Project (KTD): Noll and Tam Architects & Planners
Science-Math-Nursing Complex (KTD): ED2 International Architects
Academic Center (KTD): TLCD Architects/Mark Cavagnero Associates
Child Study Center (KTD): HKIT Architects
PE Track Renovation Project (KTD): Verde Design, Inc.

OTHER CONSULTANTS

Commissioning Agent: Glumac (contracted with Swinerton Management & Consulting)
2. PROGRAM SUMMARY

A. CURRENT ACTIVITIES

1. Project Update
   a. KTD Fine Arts Building Project
      o DSA Close-out complete
   b. KTD Fine Arts Weatherization Project
      o DSA approval pending; construction documents phase ongoing
   c. KTD Performing Arts Building Modernization Project
      o Construction/modernization ongoing; anticipated completion in 4Q12
   d. KTD Science/Math/Nursing (“SMN”) Complex Project (previously referred to as the Science Math Central Plant or SMCP)
      o Construction ongoing; anticipated completion in 4Q12
   e. KTD Academic Center Project (previously referred to as the New Academic Center or NAC)
      o DSA review in progress; construction documents phase ongoing
   f. KTD Child Study Center
      o Increment 2 (modular buildings) bid awarded; Increment 1 awarded (site work); construction in progress
   g. KTD Austin Science Center Alterations Project
      o Project on Hold
   h. KTD PE Track Renovation Project
      o Project complete; project close-out ongoing
   i. KTD ADA Upgrades Project
      o Design development phase ongoing
   j. IVC Transportation Technology Project
      o DSA Close-Out complete
   k. IVC Main Building Project
      o DSA Close-Out complete
   l. IVC Utilities Project
      o DSA Close-Out complete

2. DSA (Division of the State Architect) – DSA full review is required for the District’s final building project, the Academic Center. Also in the review queue (bin) at DSA are the two (2) comeback projects related to the Fine Arts building. These are the FA Building Weatherization and the Kiln & Foundry Awning projects. The FA Building Weatherization project is still under review at DSA and the FA Kiln & Foundry Awning project has been approved by DSA and is moving forward through this quarter with anticipated completion by 4Q12.

   The Modernization Team continues to work with DSA on Project Close-Out with Certification for the most recent projects on all projects in the Measure C Bond Program.
   a. DSA “Closed with Certification” letters were received during this quarter for the New Fine Arts Building Project (306C), the Diamond PE Center Alterations Project (308B) and the Main Building Complex Project (417A).

3. Communications
   a. User Groups:
Performing Arts Building: Meetings are ongoing with specific Departments to complete coordination and final ordering and installation of Furniture, Fixture and Equipment as the final moves into the PA building continue into 4Q12.

Academic Center: Several DSA review meetings have been held to discuss issues and move the project forward through DSA. Final review and final sign off from the users is anticipated in 1Q13.

b. Performing Arts Move:
- The Performing Arts departments were successfully moved from swing space throughout the Kentfield Campus into their newly renovated PA building. Final efforts to get everyone comfortable in their new spaces will continue through 4Q12.
- Communication will continue with the Dance Department and Gallery users in preparation for their move into the new addition of the PA building at the end of the year.

c. Austin Science Center Move:
- Coordination with the users of the Austin Science Center continues as they prepare to move into the new SMN (Science Math Nursing) building. The Modernization team has been working closely with the Move Champs (department lab techs) to prepare for a smooth and orderly relocation of the programs. This team will continue to meet weekly through 4Q12 to anticipate and resolve move-related issues.

d. Community Outreach:
- Kentfield Campus parking issues are addressed as needs arise. An updated campus parking plan is published each semester to reflect the parking availability in the coming term. Parking will remain a challenge for the life of the bond program. A Community Forum is scheduled for 4Q12 to keep the neighbors up to date with ongoing construction.

4. PSA (Project Stabilization Agreement) – The Science Math Nursing project has continued under the PSA without any major issues. The required Labor/Management meeting and Construction Careers Pathway Partnership/Apprentice meeting was held on July 18, 2012 during this quarter. These meetings will continue until the project is complete.

5. LEED (Leadership in Energy and Environmental Design) – The Board’s “Environmental Stewardship Resolution” states that major projects attain LEED Certification. Architects are required to meet a LEED standard of “certified” and then strive to exceed it. The current LEED goal for each project still in progress is as follows:
   a. Main Building (IVC): Awarded “Gold”
   b. Transportation Technology (IVC) Awarded “Silver”
   c. Fine Arts (KTD): Target “Silver”
   d. Science Math and Nursing (KTD): Target “Silver”
   e. Performing Arts (KTD): Target “Certified”
   f. Child Study Center: Target “Certified”
   g. Academic Center: Target: “Gold”

Marin Community College District
Quarterly Progress Report
September 30, 2012

Swinerton Management and Consulting
6. **Commissioning and Owner Project Requirements (OPR)** – Building commissioning activities are complete for the first phase of the Performing Arts project at KTD. Final Commissioning activities for the Performing Arts Addition are ongoing through 4Q12. A detailed SMN Commissioning schedule will be implemented in parallel with final construction completion and FF&E installation through 4Q12.

7. **Information Technology (IT)** – “Smart Classroom” technology will be installed in classrooms for new projects.

8. **Citizen's Oversight Committee (COC)** – The Citizen's Oversight Committee met on September 11, 2012. No issues or concerns were raised at the meeting. The next meeting has not yet been scheduled.

9. **July 17 Regular Board Meeting** – The Board Meeting was held on the Kentfield Campus.

The following Bond Program topics were discussed at the Board Study Session:

- New Academic Center Project Update
- Child Study Center Project Update
- Fine Arts Building Weatherization Project Update
- Austin Science Center Swing Space

The following Bond Program related Consent and Action Items were approved at this meeting:

- Ratify/Approve Modernization Contracts, Changes and Amendments
- Approve Annual Renewal – Amendment # 4 Paragon Software Licenses
  - McLaren Software LTD (formerly Citadon, Inc.)
- Authorize Procurement of Specialty Equipment
  - Science Math Central Plant Complex Increments 2&3, Site Development & Building Project (305A)
- Declaration of Surplus Disposal
  - PA&FA Relocation (850I)
- Approve Change Order #12 and Resolution #7-17-2012 C.10.B. Attesting to Bidding out Change Order Work ($198,136.00)
  - Midstate Construction Corporation, Inc.
  - Performing Arts Modernization Project (306A)
- Approve Authorization to Bid
  - Child Study Center – Increment One Project (303C)

Information Items included the following:

- Director's Report
- Contract Milestones Report through June 2012
- Program Schedule

Board Meeting minutes can be viewed on the College’s website.
10. **July 27 Board Meeting and Board Retreat** – The Board Meeting was held on the Kentfield Campus.

Modernization Topics were not covered at this Special Board Meeting

Board Meeting minutes can be viewed on the College’s website.

11. **August 21 Board Meeting** – The Board Meeting was held on the Kentfield Campus.

The following Bond Program related Consent and Action Items were approved at this meeting:

- Ratify/Approve Modernization Contracts, Changes and Amendments
- Declaration of Surplus Disposal
  - PA & FA Relocation (850I) & Austin Science Center Relocation (850E)
- Approve Change Order #13 and Resolution #8-21-2012 C.10.B.1. Attesting to Bidding out Change Order Work
  - Midstate Construction Corporation, Inc.
  - Performing Arts Building Modernization Project (306A)
- Approve Amendment #6 to Long Form Professional Services Agreement
  - SMCP Increments 2&3, Site Development & Building Project (305A)
  - ED2 International – Supplemental Design Services ($243,250.00)
- Approve Project Funds Transfer
  - Child Study Center Project (303C) ($400,000.00)
- Approve Project Funds Transfer
  - FA Building Weatherization Project (306D)
- Approve Project Funds Transfer
  - District Legal Counsel (831A) ($550,000.00)
  - Dannis Woliver Kelley
    - BOT amended & revised motion; amount $320k instead of $550k
- Approve Pre-Authorization to Award a Construction Contract
  - Child Study Center – Increment One Project (303C)
- Approve Amendment #2 for Additional Architectural Design Services
  - Austin Science Center Alterations (structural) Project (301B)
  - Noll & Tam Architects & Planners ($111,160.00)

Information Items included the following:

- Director’s Report
- Contract Milestones Report through July 2012
- Program Schedule

Board Meeting minutes can be viewed on the College’s website.
12. **September 8 Special Board Meeting and Board Retreat** – The Board Meeting was held on the Kentfield Campus.

The following Bond Program related Action Item was approved at this meeting:

- Approve Resolution 09-08-2012 A.3. to adopt the Final EIR (Exhibit A) and CEQA Facts and Findings (Exhibit B), approve the mitigation monitoring reporting plan (MMRP) and approve the project. (Roll Call Vote)

Board Meeting minutes can be viewed on the College’s website.

13. **September 15 Board Retreat** – The Board Meeting was held on the Kentfield Campus.

Modernization Topics were not covered at this Special Board Meeting

Topics covered at this meeting were as follows:

- Facilities Plan Assessment and Analysis
- Educational Master Plan Assessment and Analysis
- 2012-2015 Strategic Plan
- Board Planning Calendar
- WASC Progress Report – Recommendations #1, 2, 3, 5, 7, 8
- WASC Progress Report – Recommendation #9
- Ethnics Policy

Board Meeting minutes can be viewed on the College’s website.

14. **September 18 Board Meeting** – The Board Meeting was held on the Indian Valley Campus.

The following Bond Program related Consent and Action Items were approved at this meeting:

- Approve/Ratify Modernization Contracts, Changes, and Amendments
- Approve Subcontractor Substitution Request – Lathrop Construction Assoc., Inc.
  - Science Math Central Plant Complex Increments 2&3, Site Development & Building Project (305A) (handrails) ($0)
- Declaration of Surplus Disposal
  - Austin Science Center Relocation Project (850E)
- Approve New Professional Services Agreement with Gayner Engineers ($10,000.00)
  - Fine Arts MEP Modification Project (306C)
- Resolution # 09-18-2012 C.10.L.1. Approving Change Order #14 to Midstate Construction Contract Performing Arts Modernization Project (306A) ($122,824.00) (Roll Call Vote)
- Authorize Procurement of Specialty Theater Lighting Equipment
  - PA Lighting (306A) ($150,000.00)
• Approve Authorization to Bid
  o Fine Arts Building Weatherization Project (306D)
• Approve New Professional Services Agreement
  o Science Math Central Plant Complex Increments 2&3, Site
    Development & Building Project (305A)
  o PAE Consulting Engineers ($43,060.00)
• Approve Award of New Construction Contract to Jeff Luchetti Construction
  Corporation ($1,164,500.00)
  o Child Study Center – Increment One Project (303C)
• Approve New Project Inspection (PI) Agreement with 4Leaf, Inc.
  ($88,400.00)
  o Child Study Center Project (303C)
• Authorization to Request Qualifications and Proposals for Program and
  Construction Management Services

Information Items included the following:

• Director’s Report
• Contract Milestones Report through August 2012
• Program Schedule
• Quarterly Progress Report – April 1, 2012 – June 30, 2012
• COM Austin Center Assessment Report – Swing Space Program
• New Academic Center, Environmental Impact Report/Initial Study

Board Meeting minutes can be viewed on the College’s website.

B. PROGRAM – NEXT 90 DAYS

1. Coordinate closely with FF&E consultant (Radixos) to continue review and monitor
   final FF&E lists with the users for the Performing Arts Project (306A).

2. Continue FF&E coordination work for the SMN Building Project (305A). FF&E is
   being received and inventoried at an off-site warehouse before delivery to the new
   building in 4Q12. A detailed schedule for delivery, inspection, testing and training is
   continually updated.

3. Coordinate closely with the FF&E Consultant (Radixos) and users to develop and
   refine the FF&E lists for the Child Study Center Project (303C).

4. Coordinate the LEED building commissioning processes for the Performing Arts and
   Science Math Nursing projects. COM staff training on new systems and equipment is
   planned for 4Q12. PAE Consulting Engineers has been hired to further train the COM
   staff in on the campus-wide geothermal ground loop heating and cooling systems.

5. Communication with neighbors about noise mitigation, construction work hours, and
   construction detours will be ongoing. A tracking spreadsheet is used to monitor
   complaints, issues, and follow up.

6. Communication with the campus community about parking issues will continue.
Parking Lot 9 will remain partially closed during construction of the Science Math Nursing Complex
Parking Lot 3 will remain open
Parking Lots 4 and 16 remain closed for construction
Parking Lots 6 and 9 are used on occasion for construction deliveries.
All other parking lots are not affected by Measure C.

C. PROGRAM – ISSUES

1. Construction on the SMN building continues with some minor schedule issues. A special agreement to stay on schedule with daily updates will be ongoing through construction completion and move in.

3. KENTFIELD CAMPUS SUMMARY

A. CURRENT ACTIVITIES – Please see the attached project sheets (Section 10 of this report) for detailed information about each project. The following is a list of current projects:

- Austin Science Center Alterations Project (301B) (Note: Phase 2- (Structural has been placed on hold).
- Academic Center Project (303B)
- Child Study Center Project (303C)
- Science Math Nursing Complex Increments 2 & 3, Demolition & Building Project (305A)
- SMN Increment No. 1 – Site Development Utilities Project (305C)
- Performing Arts Building Modernization Project (306A)
- Fine Arts Building Project (306C)
- Fine Arts Weatherization Project (306D)
- Diamond PE Center Alterations Project (308B)
- PE Track Renovation Project (308G)
- ADA Upgrades Project (309A)

1. A summary of bond-funded “Small Projects” is as follows:

a. A board action item was put forward and approved this quarter to purchase updated PA Theater Lighting. District staff has selected the equipment which will be purchased with bond funds.

b. A Mechanical Engineer, Gayner Engineers, was contracted during this quarter to assess the Fine Arts building mechanical room issues identified by District staff. Trahan Mechanical is proceeding with the repair of two (2) heat pumps as requested by Maintenance & Operations.

c. Repair options for some minor hazardous materials abatement and storefront waterproofing problems at Austin Center were presented and approved to proceed by the Director of Modernization and Maintenance & Operations during this quarter.

d. Chlorine leaks repaired by Maintenance & Operations will be monitored for re-occurrence. Authorization to proceed with repairs to walls if leaks do not return will be determined next quarter.
B. NEXT 90 DAYS

1. Continue construction of the Science/Math/Nursing Building project (305A).

2. Continue to manage the design and the Environmental Impact Report (EIR) processes for the Academic Center.

3. Coordinate DSA approval of Fine Arts Weatherization project (306D).

4. Continue efforts to determine new temporary and/or a permanent location for the Human Resources department to be displaced by the Academic Center project.

5. Continue construction of the Performing Arts project (306A) new addition and complete relocation to the new addition of the Performing Arts building.

6. Continue coordination with the District to develop contract documents for directional bore work connecting the Child Study Center building to the District’s EMS (Emergency Management System).

7. Continue coordination with the District to develop contract documents for the new ADA ramp and associated landscape work between the Student Services and the LRC campus areas.

C. ISSUES

1. Continue review of the final FF&E lists with the Users and administration for final confirmation of prioritization. Monitor the overall budget to identify additional funding sources for FF&E and AV requests.

2. Continue coordination of the Environmental Impact Report (EIR) for the Academic Center project.

3. Support TLCD in DSA coordination for the Academic Center and balance the needs of the users and neighbors.

4. Campus communication continues to be a priority as major portions of the campus are affected by construction.

2. INDIAN VALLEY CAMPUS UPDATE

A. CURRENT ACTIVITIES – Please see the attached project sheets (Section 10 of this report) for detailed information about each project. The following is a list of current projects:

- Parking Lot Bio-swale Project (401B) - Pending DSA Closed with Certification letter.
- Transportation Technology Complex Project (402A) – DSA Closed with Certification letter received
- Utilities IVC Project (407B) - Project close-out ongoing.
Pathways Project (413A) - Pending DSA Closed with Certification letter.
Main Building Complex Project (417A) - DSA Closed with Certification letter received.

B. NEXT 90 DAYS

1. Utilities IVC Project (407B) – Disposal of old mechanical and electrical equipment that has been replaced by the geothermal is ongoing.

C. ISSUES

1. There are no major issues or concerns at this time.

3. BOLINAS MARINE LAB

A. CURRENT ACTIVITIES

1. Nothing to report during this quarter.

B. NEXT 90 DAYS

1. No action by Modernization Team at this time.

C. ISSUES

1. Final disposition of Bolinas Marine Lab.
6. FINANCIAL SUMMARY

A. BUDGET UPDATE

1. Please see the attached “Program Summary Budget” for a project by project view of the budget, as well as review of the associated cash-flow curve. In Section 7, the cumulative total of approximately $185,993,000 was invoiced through September 30, 2012, against the program budget of $260,500,000. This quarter, the District was invoiced $4,245,928, which includes the period from July 1, 2012 through September 30, 2012.

2. The Board approved a Revised Bond Spending Plan on December 13, 2011, which was updated on August 21, 2012.

3. Please see the attached individual project reports for budget information on individual active projects.

B. PROGRAM SUMMARY CASH FLOW

Please see the attached Program Summary Cash Flow Report for cumulative project cash flow. This cash flow projection is based on the Revised Bond Spending Plan, updated on August 21, 2012.

C. RESERVES STATUS

Reserves for the Measure C Bond Program are based upon the approved Revised Bond Spending Plan, updated on August 21, 2012.

$360,595 of KTD Reserves were transferred to District Legal Consultant, Project 831A to cover future legal expenses and to the Child Study Center, Project 303C to augment the budget to meet program requirements. The remaining balance of $2,254,336 plus IVC Reserves of $2,300,000, bring the total Program Reserves to $4,554,336.

D. CONTRACT STATUS

The Program Summary Report provides “Current Project Budget” and “Invoiced to Date” information through September 30, 2012.

E. PAYMENT STATUS

Contractor and Consultant payments have been processed within a satisfactory time period.
7. SCHEDULE FOR MAJOR BUILDING PROJECTS

This schedule includes the design, construction and current expenditures for major building projects.

1. The schedule is based on the Master Program Schedule approved by the Board of Trustees on August 21, 2012.
### 2.1 Schedule

**Marin Community College District - College of Marin**

Includes BSP revisions approved on August 21, 2012.

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Current Schedule (% of current phase)</th>
<th>Current expenditures (% of budget)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>305A - Science Math Central Plant Complex</strong> - see note 1</td>
<td>NTP Jun 2010; Subst Compl Nov 2012</td>
<td>$16,953,000</td>
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<td>Oct 2006 Schedule/Budget</td>
<td>100%</td>
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</tr>
<tr>
<td>Feb 2007 Schedule/Budget</td>
<td>60%</td>
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</tr>
<tr>
<td>Mar 2009 Schedule/Budget</td>
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<tr>
<td>Nov 2009 Schedule/Budget</td>
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<tr>
<td>Mar 2011 Schedule/Budget</td>
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<tr>
<td>Dec 2011 Schedule/Budget</td>
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<td></td>
</tr>
<tr>
<td>Current expenditures (% of budget)</td>
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<td></td>
</tr>
<tr>
<td>Current Quarter</td>
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<td></td>
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<tr>
<td><strong>306C New Fine Arts Building</strong> - see note 2</td>
<td>NTP Aug 2009; Subst Compl Jan 2011</td>
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<tr>
<td>Oct 2006 Schedule/Budget</td>
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<tr>
<td>Feb 2007 Schedule/Budget</td>
<td>100%</td>
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<tr>
<td>Mar 2009 Schedule/Budget</td>
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<tr>
<td>Mar 2011 Schedule/Budget</td>
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<tr>
<td>Current Schedule (% of current phase)</td>
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<td>Current expenditures (% of budget)</td>
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<td>Mar 2011 Schedule/Budget</td>
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<tr>
<td>Current Schedule (% of current phase)</td>
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<tr>
<td>Current expenditures (% of budget)</td>
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### 2.1 Schedule

Marin Community College District - College of Marin

Includes BSP revisions approved on August 21, 2012.

#### Construction

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<tbody>
<tr>
<td>308B Diamond PE Center Alterations - see note 4</td>
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<td>$19,220,368</td>
<td>$21,320,871</td>
<td>$2,149,258</td>
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<td>402A Transportation Technology Complex - see note 5</td>
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<td>$6,686,804</td>
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<td>$11,578,076</td>
<td>$13,042,826</td>
<td>$1,467,930</td>
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<td>417A Main Building Complex - see note 6</td>
<td>$2,119,150</td>
<td>$19,474,558</td>
<td>$21,593,708</td>
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<td>$20,206,600</td>
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<td>$18,014,276</td>
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</table>
## 2.1 Schedule

Marin Community College District - College of Marin

Includes BSP revisions approved on August 21, 2012.

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<tr>
<td>303B New Academic Center - see note 7</td>
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<td>$4,964,461</td>
<td>$45,632,628</td>
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<td>$15,677,000</td>
<td>$17,500,000</td>
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<td>301B Austin Science Alterations (structural) project - see note 10</td>
<td>$679,900</td>
<td>$5,465,961</td>
<td>$6,145,861</td>
<td>$697,588</td>
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<td>303C Child Services Center</td>
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<td>$426,500</td>
<td>$3,103,500</td>
<td>$3,530,000</td>
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<td>$825,340</td>
<td>$998,340</td>
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<td>306D Fine Arts Weatherization</td>
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<td>$173,000</td>
<td>$975,340</td>
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Current Schedule (% of current phase)

Current expenditures (% of budget)

NTP: NTP (Never To Pay)
## 2.1 Schedule
Marin Community College District - College of Marin
Includes BSP revisions approved on August 21, 2012.

### 309A ADA Upgrades KTD

<table>
<thead>
<tr>
<th>Mar 2011 Schedule/Budget</th>
<th>Current Schedule (% of current phase)</th>
<th>Current Expenditures (% of budget)</th>
</tr>
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<tbody>
<tr>
<td>$113,100</td>
<td>21%</td>
<td>$23,514</td>
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<tr>
<td>$886,900</td>
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</table>

### Notes:
1) SMCP project (305A) duration evolved; originally based on a 50,000 SF bldg which was revised to 77,000. Budget then reduced in March 2011 after favorable low bid.
2) FA Project (306C) budget increased in June BSP to accommodate additional equipment requests and infrastructure adjustments.
3) PA project (306A); FFE list being prioritized by College
4) PE project (308B) is complete
5) TransTech (402A) is complete
6) Main Bldg (417A) is complete
7) NAC project (303B) in design.
8) LRC project (302B) funding was reallocated to other projects.
9) FH project (304A) funding was reallocated to other projects.
10) Austin Science Alterations (Structural) project (301B) initiated on March 15, 2011; includes Phase 1 - Swing Space and Phase II - Structural (Voluntary Upgrade)
8. **PROGRAM BUDGET SUMMARY**

Program Budget Summary - Broken down by: Program, Campus and Project

1. Based on projects and budgets approved by the Board of Trustees on August 21, 2012.
### Fund 49: Measure C Funded Projects

#### Program Summary

**Program Summary**

Based on the Bond Budgets approved by the Board of Trustees on 8/21/12

**Report Data Date:** September 30, 2012

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Budget as of 6/30/12</th>
<th>Project Budget as of 9/30/12</th>
<th>Variance</th>
<th>Invoiced to Date</th>
<th>Project No.</th>
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<td>Program Budgets</td>
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<td>ERP (Technology Program)</td>
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<td>0</td>
<td>900C</td>
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<td>Projects Initiated by Board</td>
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<td>KTD Science/Math/CP Complex</td>
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<td>KTD Diamond PE Center Alterations</td>
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<td>11,851,000</td>
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<td>IVC Main Building</td>
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<td>KTD New Academic Center (Admin, Humanities, CC)</td>
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<td>KTD Child Study Center</td>
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<td>KTD PE Track Renovations</td>
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<td>250,000</td>
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<td>303D</td>
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<td>KTD Fine Arts Weatherization</td>
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<td>1,148,340</td>
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<td>303E</td>
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<td>KTD Austin Science Alterations/Demolition</td>
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<td>82,407</td>
<td>301B/302A/303A</td>
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<td>KTD Tree Removal</td>
<td>315,140</td>
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<td><strong>Total Measure C Funds</strong></td>
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<td>185,993,830</td>
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<tr>
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</tr>
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<td>Bond Funds</td>
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<td><strong>Projected additional interest</strong></td>
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<td>0</td>
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<tr>
<td>Projected additional interest</td>
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<td>11,000,000</td>
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</table>

---

2. Transfer of $150,000 from various projects in the process of closing, to the Fine Arts Weatherization, Project 306D, approved by the Board of Trustees 8/21/12.
3. Transfer of $400,000 from various projects in the process of closing and a portion from Reserves KTD, Project 900A, to the Child Study Center, Project 303C, approved by the Board of Trustees, 8/21/12.
4. Transfer of $320,000 from Reserves KTD, Project 900A to District Legal Counsel, Project 831A, to cover future legal expenses, approved by the Board of Trustees 8/21/12.
## Program Summary

Based on the Bond Budgets approved by the Board of Trustees on 8/21/12

### Fund 41: Capital Outlay Funded Projects

**Projects Approved by Board 10/06**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Project Budget as of 6/30/12</th>
<th>Project Budget as of 9/30/12</th>
<th>Variance</th>
<th>Invoiced to Date</th>
<th>Project No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTD Arts Complex - PA Building Modernization</td>
<td>15,000</td>
<td>15,000</td>
<td>0</td>
<td>9,100</td>
<td>306B</td>
</tr>
<tr>
<td>KTD PE Complex Modernization</td>
<td>72,250</td>
<td>72,250</td>
<td>0</td>
<td>31,654</td>
<td>308C</td>
</tr>
<tr>
<td><strong>Infrastructure Budgets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KTD Demolition</td>
<td>76,924</td>
<td>76,924</td>
<td>0</td>
<td>60,502</td>
<td>302A/303A</td>
</tr>
<tr>
<td>IVC One Stop</td>
<td>598,154</td>
<td>598,154</td>
<td>0</td>
<td>597,298</td>
<td>405A</td>
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<tr>
<td><strong>Total Capital Outlay Funds</strong></td>
<td>762,328</td>
<td>762,328</td>
<td>0</td>
<td>698,554</td>
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</table>

### Fund 12: Restricted General Funds

**Projects Approved by Board 10/06**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Project Budget as of 6/30/12</th>
<th>Project Budget as of 9/30/12</th>
<th>Variance</th>
<th>Invoiced to Date</th>
<th>Project No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTD PE Complex Modernization</td>
<td>81,000</td>
<td>81,000</td>
<td>0</td>
<td>81,000</td>
<td>308E</td>
</tr>
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<td>IVC Transportation Complex (incl. machine metals)</td>
<td>100,000</td>
<td>100,000</td>
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<td>100,000</td>
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<td><strong>Infrastructure Budgets</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>KTD Swing Space (DSPS Relocation)</td>
<td>50,000</td>
<td>50,000</td>
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<td><strong>Total Restricted General Funds</strong></td>
<td>231,000</td>
<td>231,000</td>
<td>0</td>
<td>231,000</td>
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**Total for Program:** 261,493,328 261,493,328 0 186,923,384

Report Data Date: September 30, 2012
9. CASHFLOW - CUMULATIVE PROJECTION

Preliminary Projected Cumulative Program Cash Flow

1. Based on budgets and schedules approved by the Board of Trustees on August 21, 2012 and program schedules approved by the Board on December 11, 2011.
Cashflow Chart
10. **PROJECT REPORTS**

   A. Project Report Updates for Active Projects
Construction Documents for the swing space portion only is nearing completion.

**SCHEDULE**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>SD</th>
<th>DD</th>
<th>CD</th>
<th>DSA</th>
<th>BID</th>
<th>IN</th>
<th>COMP</th>
<th>OCCUPIED</th>
<th>CLOSE-OUT</th>
<th>ON</th>
<th>SCHAD</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Construction Documents for the swing space portion only is nearing completion;</td>
</tr>
</tbody>
</table>

**BUDGET**

<table>
<thead>
<tr>
<th>Project</th>
<th>[A] Original Project Budgets</th>
<th>[B] Project Adjustments</th>
<th>[C]=[A]+[B] Current Project Budgets</th>
<th>[D] Approved Changes</th>
<th>[E] Current Contracts</th>
<th>[F]=[D]+[E] Forecast to Complete</th>
<th>[G] Forecast at Completion</th>
<th>[H]=[F]+[G]</th>
<th>[I]=[H]-[G] Variance (POS = Underbudget)</th>
<th>[J] Invoiced To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>62010</td>
<td>$110,000</td>
<td>$432,300</td>
<td>$542,300</td>
<td>$30,000</td>
<td>$191,160</td>
<td>$321,140</td>
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<td>62011</td>
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<td>$0</td>
<td>$6</td>
<td>$65,800</td>
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<tr>
<td>62012</td>
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<td>$23,500</td>
<td>$28,500</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$27,500</td>
<td>$28,500</td>
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<td>62020</td>
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<td>$6</td>
<td>$163,900</td>
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<tr>
<td>62030</td>
<td>$19,200</td>
<td>$54,100</td>
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<td>$4,097,000</td>
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<tr>
<td>62300</td>
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</tbody>
</table>

Total for Project: $1,397,200 $4,788,661 $6,185,861 $77,370 $161,160 $238,536 $5,907,331 $6,145,861 $0 $79,776

**ISSUES AND CONCERNS**

One challenge is that the Phase 1 - Swing Space alterations must be performed while the building is occupied. This will entail premium time costs for after hours and weekends work. The Phase 2 - Structural work (currently on hold) could be performed after the building has been evacuated from the swing space use.

**NEXT 90 DAYS**

The construction documents for Phase 1 - Swing Space will be completed and the project will be bid and awarded in the next 90 days. Construction will commence after final exams have been completed in December. Phase 2 - Structural has been placed on temporary hold pending further assessment by the Board of Trustees.
There are no outstanding issues at this time. A new concern that will affect project budget projections at this time is the extent of the EVA (Emergency Vehicle Access) routes that Kentfield Fire Department is considering requiring for the project. Depending upon the scope of their request, the project construction budget could potentially need an augment prior to bid.

Next 90 Days

The project USA Collaborative Review process is ongoing and the construction documents are scheduled for 75% issue early October. Other activities during the next quarter will include the ongoing work of the Focused EIR (Environmental Impact Report); Utility coordination for the demolition phase planning; Bid documents for the project tree program, which will identify trees for removal and relocation are on hold until the EIR is certified and the tree program is presented to the BOT in the context of the overall Tree Program for the Kentfield campus, (tentatively scheduled for a BOT meeting this quarter).

Other activities include coordination of construction documents for the geothermal connection from the Central Plant to the new Academic Center.
Both increments were approved by DSA; bid & award is complete; construction started early September.
College of Marin - Kentfield Campus
305A - Science-Math-Central Plant Complex

PROJECT SUMMARY

Project: 305A SMCP - Increment Nos. 2 & 3

Project Scope:
Construct new facility to house new Science-Math-Central Plant Complex program and functions.

<table>
<thead>
<tr>
<th>Project Manager:</th>
<th>Bill Kroll</th>
<th>Status: Active</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Project Budget:</td>
<td>$69,500,000</td>
<td>Current Project Budget:</td>
</tr>
<tr>
<td>Project Start:</td>
<td>09/01/2006</td>
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SCHEDULE

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<th>DESCRIPTION</th>
<th>Design</th>
<th>SD</th>
<th>DD</th>
<th>CD</th>
<th>DSA</th>
<th>BID</th>
<th>IN</th>
<th>CONST</th>
<th>% Comp.</th>
<th>OCCUPIED</th>
<th>CLOSE - OUT</th>
<th>ON</th>
<th>SCHED</th>
<th>COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>Construction of new combination facility to house Science, Math and Nursing Programs, Central Plant and Information Technology Center.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</table>

FUNDING SOURCE: Measure C

BUDGET

<table>
<thead>
<tr>
<th>Project Budget</th>
<th>[A] Original Project Budget</th>
<th>[B] Project Budget Adjustments</th>
<th>[C]= [A]+ [B]</th>
<th>Original Contracts</th>
<th>[D] Approved Changes</th>
<th>[E] Current Contracts</th>
<th>Forecast to Complete</th>
<th>Forecast at Completion</th>
<th>[I] [H]-[C]-[H] Variance (POS - Underbudget)</th>
<th>[J] Invoiced to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>02010 2A) Plan &amp; Working Drawings</td>
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<td>$0</td>
<td>$1,847,839</td>
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<tr>
<td>02012 2G) Other</td>
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<td>$450,000</td>
<td>$500,000</td>
<td>$450,000</td>
<td>$257,165</td>
<td>50</td>
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<tr>
<td>02020 7) Construction Administration</td>
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<tr>
<td>02300 4A) Test materials</td>
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<tr>
<td>04000 9) FF &amp; E</td>
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Total for Project: $55,560,000 ($13,136,452) $56,363,598 ($41,528,187) $2,832,644 ($51,961,332) $4,401,756 ($56,263,598) $0 ($43,337,173)

Issues and Concerns

1. FFE buyout process is complete
2. Casework and other interior finishes is ongoing.
3. Exterior panel installation has begun.
4. Project is running behind due to various subcontractors going out of business, waterproofing issues, and other miscellaneous changes. Schedule recovery planning with the contractor, design team and COM staff is actively underway.

Next 90 Days

1. Complete Trespa Panel installation
2. Complete testing and commissioning of all systems
3. Complete site work and landscape
Project: 305C SMCP Increment #1 Site Dev. Utilities

Project Scope:
Miscellaneous site work including site lighting, ADA upgrades, landscape and site utilities relocation as needed to clear the SMCP site area & prepare for demolition of Dickson Hall, Dance/Landscape & DRPB Buildings.

Punch list complete, DSA closeout ongoing.

FUNDING SOURCE: Measure C

Issues and Concerns
There are no issues or concerns at this time.

Next 90 Days
Discussions with the design team have resolved the District’s questions regarding the functioning of the pumps with respect to the design capacity. During this quarter extended technical training activities will be planned with the design team and District M&O staff in conjunction with the Central Plant start up operations. DSA and project closeout activities are ongoing, however, the final DSA close-out will occur with SMCP Increments 2 & 3.
College of Marin - Kentfield Campus

306A - PA Modernization

A/E: Marcy Wong & Donn Logan Architects
Contractor: Midstate Construction
Status: Construction Phase

PROJECT SUMMARY

Project: 306A PA Modernization
Project Scope:
Renovate Performing Arts structure including 600-seat theater, studios w/ new finishes, sound, lighting, AV & MEP systems. ADA upgrades & asbestos abatement. Remove two older wings at front of bridge & replace with new lobby. Construct new separate Fine Arts structure.

<table>
<thead>
<tr>
<th>Design</th>
<th>Construction</th>
<th>% Occupied</th>
<th>Close-Out</th>
<th>On-Schedule</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>SD</td>
<td>DD</td>
<td>CD</td>
<td>DSA</td>
<td>BID</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td></td>
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<td></td>
<td>79%</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>NO</td>
</tr>
</tbody>
</table>

Issues and Concerns
Completing sitework prior to onset of winter.

Next 90 Days
1. Complete contract work and commission building.
2. Complete permanent signage.

FUNDING SOURCE: Measure C

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Original Project Budget</th>
<th>Current Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>306A PA Modernization</td>
<td>$17,200,000</td>
<td>$17,200,000</td>
</tr>
</tbody>
</table>

Next 90 Days:
1. Complete contract work and commission building.
2. Complete permanent signage.
IN
CLOSE-ON

SD
DD
CD
DSA
BID
CONS
% Comp.
OCCUPIED
CLOSE-
OUT
ON
SCHED
COMMENTS

No DSA closeout and certification has been completed.

SCHEDULE

CONSTRUCTION

SD
DD
CD
DSA
BID

DESCRIPTION
Construction of New Fine Arts Center

BUDGET

FUNDING SOURCE: Measure C

PROJECT SUMMARY

Project: 306C New FA Building

Project Scope:
Construct a new building to house Fine Arts programs to be located to avoid impact to existing Fine Arts facility; eliminating need for tenting swing space. Adjacent site work, accessibility, exterior lighting, and landscaping are included with extensions from the new Central Plant.

Project Manager: Bill Kroll
Status: Active

Original Project Budget: $18,999,300
Current Project Budget: $19,349,300

Project Start: 16/01/2006
Project End: 12/31/2012

PROJECT SUMMARY

BUDGET

FUNDING SOURCE: Measure C

Next 90 Days
1. DSA Close Out with Certification has been received for the New Fine Arts building.
2. DSA approval of the Kiln & Foundry Awnig has been received. Awnig installation is expected to be complete in 4Q12.

Issues and Concerns
There is no concerns or issues at this time.

View looking down at the sculpture yard where the awning will be installed.

Awnig Frame for Sculpture yard of the building

September 30, 2012

Project Number 306C
KTD - New Fine Arts Building
### Project Summary

**Project:** 308G PE Track Renovation

**Project Scope:**
Track renovation using synthetic track surface with 10-15-year life expectancy, address options for bleacher demo repair and/or replacement.

**Project Manager:** Bill KB

**Status:** Active

**Original Project Budget:** $0

**Current Project Budget:** $1,250,000

**Project Start:** 03/15/2011

**Project End:** 12/31/2012

---

### Schedule

<table>
<thead>
<tr>
<th>Description</th>
<th>SD</th>
<th>DD</th>
<th>CD</th>
<th>DSA</th>
<th>BID</th>
<th>IN</th>
<th>% Comp.</th>
<th>OCCUPIED</th>
<th>CLOSE-ON</th>
<th>SCHED</th>
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<tbody>
<tr>
<td>PE Track Renovation</td>
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</tr>
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</table>

---

### Issues and Concerns

None

---

### Next 90 Days

1. Track equipment purchases approved and purchase orders to be issued.

---

### Funding Source: Measure C

---
The main concern is to secure DSA approval in sufficient time to bid and award the project by January in order to allow time for shop drawing review/approval and fabrication during the spring.

The DSA backcheck process will occur during 4Q12.
PROJECT SUMMARY

Project: 308B Diamond PE Center Alterations

Project Scope:
Renovation of existing spaces. Add new Women’s Team and Locker Rooms for Title IX compliance. ADA upgrade of all buildings. Replace HVAC and electrical systems. Asbestos abatement of floor tile and pipe insulation as required. Replace concrete slab work. New landscaping and new gym floor.

Project Manager: Zak Conway
Status: Active

FUNDING SOURCE: Measure C

September 30, 2012

BUDGET

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>[A] Original Project Budget</th>
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Issues and Concerns

There are no issues or concerns at this time.

Next 90 Days

DSA Closed with Certification letter received during this quarter.

Legend
- Not Started
- In Progress
- Completed

Rear view with Mt. Tam in background
Gymnasium remodel

Project Number 308B
KTD - Diamond PE Center Alterations
September 30, 2012
New ADA ramp plan

New landscape proposal
College of Marin - Indian Valley Campus

401B - Parking Lot - Bioswale


PROJECT SUMMARY

Project: 401B Parking Lot - Bioswale

Project Scope:
Create a system of bio-swales (grassy areas) to filter storm water from bldg roofs and hard-scape areas & feed into bio-retention ponds to control storm water runoff. The project will prevent overflow into the existing storm drainage system, flooding & further creek erosion caused by peak storm water effects.

Project Manager: Debra Mathau  Status: Active
Original Project Budget: $1,000,000  Current Project Budget: $999,946
Project Start: 05/16/2007  Project End: 12/31/2012

SCHEDULE

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BUDGET

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Total for Project: $1,000,000  $1,153 $998,846 $140,051 $140,793 $998,846 $0 $598,846 $0 $998,013

FUNDING SOURCE: Measure C

Issues and Concerns
There are no issues or concerns at this time.

Next 90 Days
Financial close-out of the project is in progress.
## Project: 402A Transportation Tech Complex

**Project Scope:** To provide a modernized transportation technology center for the Indian Valley Campus. The facility program includes lecture and lab space for auto collision repair technology & auto technology as well as instructional office space.

**Project Manager:** Debra Matula  
**Status:** Active

**Original Project Budget:** $13,200,000  
**Current Project Budget:** $11,691,720

**Project Start:** 09/27/2006  
**Project End:** 12/31/2012

---

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**FUNDING SOURCE:** Measure C

**Issues and Concerns**

There are no issues or concerns at this time.

**Next 90 Days**

This project is scheduled to be closed out this quarter. The only activities scheduled for this quarter are the delivery of some additional FF&E items approved by the District.

---

**Scissor lift in Pomo 1**

**Bioswale to treat storm water runoff from the project**
**PROJECT SUMMARY**

**Project: 407B Utilities IVC**

**Project Scope:**
Repair/replace power plant equipment necessary to keep systems online at IVC. Complete work to be determined once full IVC program is known with impact on power plants.

**A/E:** Alfa Tech Consulting Enterprise  
**Contractor:** DiGiorgio Contracting  
**Status:** Close-out Phase

**Project Manager:** Debra Matsu

**Original Project Budget:** $0
**Current Project Budget:** $3,506,786

**Project Start:** 10/02/2006  
**Project End:** 12/31/2012

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**Total for Project:** $3,506,786  
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$3,197  
$3,506,786  
$0  
$3,456,079

---

**FUNDING SOURCE: Measure C**

---

**Issues and Concerns**

There are no issues or concerns at this time.

---

**Next 90 Days**

Project close-out activities will continue on the geothermal portion of the project, this includes the removal & disposal of the old boilers, pumps and cooling tower in Power Plant 2.

---

**Old piping to be removed from Power Plant 2**

**Old Boilers to be removed from Power Plant 2**

---

**September 30, 2012**
### Project Summary

**Project:** 413A Pathways IVC  
**Project Scope:**  
Miscellaneous site work for pathways including site lighting, ADA upgrades, and landscaping as needed.

**Project Manager:** Danis Mathau  
**Status:** Active

**Original Project Budget:** $1,300,000  
**Current Project Budget:** $1,299,152

**Project Start:** 05/16/2007  
**Project End:** 12/31/2012

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**Total for Project:** $1,300,000 $0 $1,300,000 $1,143,200 $165,851 $1,299,152 $848 $1,299,999 $0 $1,298,086

### Issues and Concerns

There are no major issues or concerns at this time. This project has been closed with certification by the Division of the State Architect.

### Funding Source: Measure C

Financial close-out of the project in progress.

### Next 90 Days

- View looking east from parking lot 2

- Pathways south side of Main Building

---

*Project Number: 413A  
IVC Pathways  
September 30, 2012*
**PROJECT SUMMARY**

**Project: 417A Main Building Complex**

Project Scope: Provide a new facility in the current campus parking lot 2 location. The program spaces in the new facility will include general lecture and lab instructional spaces, instructional and administrative offices, library, AV/TV and other program spaces.

Project Manager: Debra Mathau  
Status: Active  
Original Project Budget: $22,300,000  
Current Project Budget: $2,096,450  
Project Start: 09/27/2005  
Project End: 12/31/2012

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**BUDGET**

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Total for Project: $22,300,000  
$2,096,450  
$2,096,450  
$16,620,189  
$3,454,086  
$26,089,724  
$6,673  
$20,095,447  
$2  
$20,026,746

**FUNDING SOURCE:** Measure C

**Issues and Concerns**

There are no issues or concerns at this time. A DSA Closed with Certification letter was received this quarter.

**Next 90 Days**

Financial close-out of the project is in progress. Also during this quarter some minor FF&E installations will be completed to satisfy the College's accreditation requirements in the library area.

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**College of Marin - Indian Valley Campus**

**A/E:** VBN Architects  
**Contractor:** Di Giorgio Contracting Co., Inc.  
**Status:** Close-out phase

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**Café with conference room beyond**

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**Water feature at north side facing Ignacio Boulevard**

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**Project Number 417A**

**IVC - Main Building Complex**  
**September 30, 2012**
10. **PROJECT REPORTS**

   B. Project Report Updates for *Closed* Projects

   There are no Projects to report closed at the time.