Present: Leslie Barker, Jason Lau, Christina Leimer (Staff Resource), Christine Li, Steve Petker, Shawn Purcell, Joan Rinaldi, and Barbara David (Staff Resource)
Guest: Matt Markovich (2013-14 GRC Chair)

Note: Action items decided below are designated in italics. If further action is necessary, an arrow precedes them.

Agenda

1. WELCOME
2. INTRODUCTIONS
3. AGENDA
4. MINUTES
5. BRIEF ORIENTATION
6. CHAIR ELECTION/MTG. FREQUENCY
7. RECOMMENDATION: Add new “standing” Accreditation Steering Committee to the Participatory Governance System (PGS)
8. RECOMMENDATION: Add new Finance Subcommittee of PRAC to PGS
9. PGS MEMBER SURVEY 2014 SURVEY
10. FOLLOW UP TO LAST SEMESTER’S SUGGESTIONS
11. 2013-14 PGS DIGEST: GOVERNANCE IN ACTION
12. WRAP-UP

Minutes

1. Welcome
   2013-14 GRC Chair M. Markovich welcomed members and explained his role (orientation/Chair elections) to help the committee transition.

2. Introductions
   Round-the-table self-introductions followed.

3. Agenda
   Approved by consensus.

4. Minutes of 3-12-2014 and 5-14-2014
   Approved by consensus (of continuing members).

5. Brief Orientation (handouts and projector)
   • GRC’s position in the PGS org chart was shown and the committee’s charge was reviewed.
   • How to access the PGS web pages was shown.
The importance of attendance (especially to achieve quorum) was emphasized. Meeting process details, types of PGS committees and responsibilities of GRC constituent representatives were reviewed. (It was noted that substitutes may be sent if a member is unable to attend a meeting.)

6. Chair Election/Mtg. Frequency (handout)
   - The committee reviewed the GRC Chair’s responsibilities. The committee members elected Christine Li and Jason Lau as Co-Chairs of GRC for 2014-15.

Non-Agenda Item: Concern for lack of seats filled on GRC
   - Concern was expressed for the inability to fill all the seats on the committee – noting:
     o GRC does not have enough Students (none) and Classified members (1);
     o the number of seats on PGS committees this year exceeds the number of ASCOM voting members;
     o not one PGS committee has both Student seats filled; and
     o concern about other constituent groups being able to fill all PGS committee seats and attendance.
   ➢ It was requested that this topic be placed on the next GRC meeting agenda.

7-8. Recommendations:
   Proposals to Add to PGS:
   - New “standing” Accreditation Steering Committee (per handout and with explanation that it would continue to pay attention to accreditation-related requirements/details after accreditation report deadlines as a “standing” committee); and
   - New Finance Subcommittee of PRAC (per handout and with explanation that PRAC needs to keep their focus at high levels and needs support/expertise/information to make budget decisions)
     - Although members acknowledged the importance of both recommendations, the following concerns were expressed:
       ▪ the College’s capability to staff the new committees (given the existing PGS committee vacancies); and
       ▪ the possible creation/enlargement of a PGS structure which is not capable of being supported.
     - Discussion ensued about evaluating the current PGS committee structure (e.g., How many positions are not filled? Are members attending regularly? If not, why not? Are all committees still necessary? Can some committees be combined? Can meeting frequencies become more flexible or be re-evaluated in efforts to reduce time commitments for members? Suggestions to review minutes, participation, committee results, committees’ charges and survey results for each committee as part of an evaluation process).
   ➢ Strategy proposed: Make a list of fill-rates for member positions on PGS committees.
   ➢ It was agreed that although GRC strongly recognizes the importance of both of these committees, GRC also has strong concerns about their viability/ability to be staffed. Due to these concerns, GRC is not currently approving these two recommendations, but instead, will be investigating current
staffing levels for existing PGS committees and studying the issue further before providing its final recommendation to the College Council.

9. **PGS Member Survey 2014**
   - Although there was inadequate time to address all the survey results, it was briefly expressed that they were generally good; although one of the weakest areas identified was members’ regular attendance.
   - Concerns regarding lack of members to make decisions were expressed.
     - Continue discussion of survey results.

10. **Wrap Up**
    - It was agreed to move agenda items not yet addressed to the next meeting agenda.

*(Agenda items may be e-mailed to barbara.david@marin.edu)*