Professional Development Committee
March 13, 2012
3:30 – 4:30 P.M.  HC 124
Meeting Summary

Present:
Anne Gearhart, Arnulfo Cedillo, Paul Fanta, Chialin Hsieh (Staff Resource), Kathleen Kirkpatrick (Staff Resource and Substitute for Devon Kinka), Yolanda Bellisimo

Absent: Linda Beam, Devon Kinka,

Agenda

1. AGENDA
2. MINUTES
3. NEW FACULTY ACADEMY
4. PD SURVEY & PLAN
5. FALL 2012 PD PLANNING
6. NEXT MEETING DATE AND AGENDA

Minutes

Agenda
• It was agreed by consensus to approve the Agenda as listed above.

Minutes
• Minutes of the 2/14/12 and 2/28/12 approved by consensus.

New Faculty Academy
• Confirmed DSPS, Course Drops and Withdrawals and Course Outlines of Record in March session.
• KK has asked presenters for “Top Five Things” new faculty should know about each topic. Have them send to KK to make into a PowerPoint slide.
• Confirmed agenda for March 16 New Faculty Academy Session.

PD Plan & Survey
• PD survey results indicated PD delivery via online modules preferred. PRIE Faculty and Staff Surveys also indicate need for more PD.
• Kathleen distributed information from Innovative Educators, an online PD site aimed at college and community college faculty and staff.
• Reviewed several PD workshop topics offered via live “Webinairs” and on Demand training.
• Discussed purchasing titles to pilot this spring.
• Identified the following topics to review:
  o Assessment
  o At-Risk Populations
  o Developmental Education
  o Faculty Development
  o First Generation
  o Latino Students
  o Retention
  o Veteran Students
• Yolanda and Chialin identified “Driving Student Success Through a Culture of Evidence” as one we should consider.
• Yolanda, Chialin and Anne identified “What New Faculty Members Need to Know” as a free seminar we should consider offering to faculty.

Agreed members would review Innovative Educators site workshops and bring their top 3-5 workshop topic suggestions to next PDC meeting.

In addition, agreed to review PD Survey to identify topics that were highly rated that we didn’t offer that might be available through Innovative Educators.

Agreed KK will send draft PD Plan for people to review to work on next meeting.

**Fall 2012 PD/Flex Planning**

• Chialin reported Cabinet did not identify any topics to present in fall.
• Decided not to pursue workshop on gangs.
• Discussed focus on Veteran’s Needs. Use the Independent Flex day, Monday, August 20 that precedes College Convocation for this activity. Include speakers and students. Arnulfo can help identify speakers and students.

Agreed to focus on Veteran’s on Monday morning sessions on August 20, Independent Flex Day.

**Next Meeting Date & Agenda**

Next meeting scheduled Tuesday, March 27 at 3:30 PM

Agenda items may be e-mailed to kathleen.kirkpatrick@marin.edu