# Faculty and Staff

### Calendar:
- **Faculty and Staff**
- **All**

### Category:
- **Faculty and Staff**
- **All**

## User: guest

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<td>12:45 p.m. - 2 p.m. Academic Senate</td>
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<td>9 a.m. - 10 a.m. Introduction to EduStream.COM’s Video Streaming Capability (Flex)</td>
<td>10 a.m. - 12 p.m. Academic Wellness Walk (Flex)</td>
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<td>10:00 a.m. - 12:00 p.m. A Proposal to Increase the Number of Faculty Members in the Academic Senate</td>
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## Spring Credit Classes Begin

- **Open Enrollment/Add Period Begins:**
  - **Spring Credit Classes Begin:**
  - **Open Enrollment/Add Period Begins:**
    - **2 p.m. - 3:30 p.m. PRAC**

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http://marin.hosted.webevent.com/cgi-bin/webevent.cgi

5/31/2011
Subject: FW: DE Faculty FLEX Confirmed

-----Original Message-----
-----Original Message-----
From: Kathleen Kirkpatrick
Sent: Friday, January 21, 2011 12:17 PM
To: Susan Andrien
Subject: RE: DE Faculty FLEX Confirmed

Chris Schultz
Kathleen Smyth
Ali Klinger
Shuyu Liu (can't read the handwriting on the first name) Maula Allen

Steve Brown
Cathy White Lambert
Jon Gudmundsson
Mary Sage
Bobby Bradford
& me
Excellent! Thanks Ali.

Cathy

Sent from my iPad

On May 23, 2011, at 7:12 AM, "Alisa Klinger" <Alisa.Klinger@marin.edu> wrote:

> Hello, Folks,
> 
> > Below are a collection of links (and comments) relevant to making documents and web sites more accessible:
> >
> > http://chronicle.com/blogs/profhacker/how-to-create-accessible-microso
> > ft-office-files/32591
> >
> > 079
> >
> > onment-links/33519?sid=wc&utm_source=wc&utm_medium=en
> >
> > http://snook.ca/archives/accessibility_and_usability/keyboard-accessibi
> > lity-for-web-apps
> >
> > http://www.webhostingsearch.com/articles/25-ways-to-make-your-site-mor
> > e-accessible.php
> >
> >
> > We could add the links to the DE Homepage in the area where we plan to add the document Bobby and Shook created. We could also link the accessibility issue of DE@COM to the area (April 2011, 3-4):
> >
> > Best Practices: Rethinking How To Best Serve All Students
> >
> > With the recent release of "Distance Education Guidelines for Students with Disabilities" (Distance Education Accessibility Guidelines Task Force Issued: January 2011), educators are rethinking how we can best serve all students, including those with learning di"erences and disabilities. The "Basic Requirements for Distance Education" can be found on pages 12-14, and the legal requirements are addressed in various places throughout the publication. In essence, online designers and instructors should take note of the report's call to "rethink the design, preparation and delivery of instruction."
> >
> > The report indicates that "[i]f principles of Universal Design were instituted from the beginning, accommodations required for students with disabilities because of inaccessible environments could be ameliorated. In education, the core designers of curriculum are faculty. Faculty must be provided with the opportunity to understand and implement Universal Design, which will create improved accessibility for
students with disabilities" (7). To this end, resources funded by#the California Community Colleges Chancellor’s O$ce#are listed below. Other resources are listed on pages 38-40 of the report.

> • High Tech Center Training Unit: Funded by the California Community College’s Chancellor’s O$ce, the High Tech Center Training Unit (HTCTU) is a state-of- the-art training and support facility for community college faculty and sta" wishing to acquire or improve teaching skills, methodologies, and pedagogy in Assistive Computer Technology, Alternate Media and Web Accessibility. The HTCTU supports High Tech Center programs at 112 community colleges and satellite centers.

> • @ONE: The @ONE Project goal is the provision of training, online resources and research for California Community College faculty and sta" to learn about technology that will enhance student learning and success. @ONE’s programs are provided for free - or at a very low cost – with funding from the California Community College Chancellor’s O$ce Telecommunication and Technology Infrastructure Program (TTIP).

> • The Galvin Group: The Galvin Group, as a contractor to the California Community Colleges Chancellor’s O$ce, provides technical assistance to all 112 college DSPS programs. Its website contains an extensive array of resources for DSPS professionals from federal and state laws to policies and procedures, forms and reports. These resources are divided into fifteen sections and contain over 500 links and documents. In addition, the Galvin Group o"ers, on behalf of the California Community Colleges Chancellor’s O$ce, modular online training for DSPS sta".

> • Distance Education Captioning Grant: The Distance Education Captioning and Transcription grant (DECT) provides CCCs with funding for live and asynchronous captioning and transcription as a means of enhancing the access of all students to distance education courses. The DECT also promotes and supports awareness of available funding as a means to support faculty e"orts to develop high-quality, media-rich distance learning courses.

> Jayme Johnson, Web Accessibility instructor for the High Tech Center
> Training Unit of the California Community Colleges, presented at COM’s
> Spring FLEX on January 19, 2011. For a hard copy of Jayme Johnson’s
> "Overview of Web Accessibility for Community Colleges," please contact
> Alisa Klinger at alisa.klinger@marin.edu

> This issue of DE@COM puts the spotlight on the#Distance Education Captioning and Transcription (DECT) Grant (from#The DECT FAQ page):

> The DECT represents a commitment by the California Community Colleges to expand access to distance education to all students. Further, DECT provides a means for colleges to promote faculty innovation in the use of audio, video, and multi-media content in distance learning classes. The system’s substantial support for DECT is also a recognition that distance learning is the fastest growing segment of CCC enrollment. Funding has been authorized by the Chancellor's O$ce to aid California community colleges in improving their capacity to serve disabled student populations and, in some instances, the public, by ensuring the accessibility of aural information.

> Services will be provided to colleges through a process whereby the grantee contracts with outside captioning vendors to provide assistance to any community college that elects to use these vendors as well as establish policies and procedures to reimburse colleges that contract these services directly with a captioning vendor not under contract.

> Why do you need this funding?
> • To ensure student access
> • To support faculty innovation
> • To support mission-critical technological advancement • To comply
> with federal and state legal requirements
>
> Can we purchase video content with this funding?
> • Funding is available for captioning of videos that are already owned and can be used with telecourses.
> • Funding is not available for purchase of new videos with captions that can be used with telecourses.
> • Funding is not available for purchase of new videos without captions that can be used with telecourses.
> • Funding is not available for captioning of new videos if they do not already contain captions.
> The following is a list of new projects that the grant will cover:
> • Hybrid classes (some instructional hours o'ered at a distance) •
> • On-campus classes utilizing distance methods of content delivery as
they evolve (e.g., class capture, web conferencing, vodcasting,
podcasting, content posted within a Learning Management System) •
> • Digital learning object repositories used to collect and make
available digitized content; this content could be used by on-campus,
hybrid, online, and other delivery methods

> • Who is eligible for funding?
> California Community Colleges o'ering distance education classes, for either live or asynchronous captioning and transcription.

> • Cheers, Ali

> • Alisa Klinger, Ph.D.
> Instructor, English Department
> Coordinator, Online Writing Center
> Online Resource Faculty Person - Moodle Migration Team Chair, Academic
> Senate Distance Education Committee College of Marin
> alisa.klinger@marin.edu
Hi Sandi -- Just wanted to let you know that I've done a basic ADA assessment, checking your pages with JAWS (the most common screen reader for people with visual disabilities). All of your text-based materials seem to be accessible -- at any rate, I can navigate to them, and JAWS reads them.

The navigation is a bit tricky for some things, but that will all change with Moodle, so I'm not concerned at this point. The main thing is that the content itself (syllabus, discussion boards, etc.) is accessible.

It may be that a student with a verified disability may need some assistance from DSPS to guide him/her through the site, at least initially, but we'll see how it looks on Moodle.

As you know, we found closed captioned tapes of your video materials, and Jon Gudmundsson was able to convert them to a digital format and upload them, albeit with some complicated directions as to how to turn on the captioning. He is working on a way to re-copy them with OPEN captions, so that a captioned and an uncaptioned version of each can be uploaded, and a student can just choose (when the captioned version is chosen, the captions will not need to be turned on, they'll just be there).

Cheers -- Bobby

P.s. Kudos for your great reviews for Quilters!

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From: Gemini2Oz@aol.com [Gemini2Oz@aol.com]
Sent: Wednesday, April 27, 2011 4:06 PM
To: Bobby Bradford
Subject: Re: FW: Dance 108

Yes, I don't know if you can answer any Moodle questions...but I tried to back up my blackboard course onto my computer and now can't open it! So it was a real waste of time...rutz.

Sandi
"I'm so far behind, I think I'm first!"

In a message dated 4/27/2011 4:05:19 P.M. Pacific Daylight Time, Bobby.Bradford@marin.edu writes:

Hi Sandi -- I had Steve Dodson "enroll" me so I could check on the accessibility (especially the closed captioning of the videos). -- Then, of course, I got too darn busy...

If you could leave me on their till next week, I will surely get to it, and give you a report (which might make it easier when you convert to Moodle, just in case there are any little issues).

Thanks! -- Bobby

---

From: Gemini2Oz@aol.com [Gemini2Oz@aol.com]
Sent: Wednesday, April 27, 2011 3:43 PM
To: Bobby Bradford
Subject: Re: FW: Dance 108

Bobby
Are you "enrolled " in my Dance 108 course and if so, why. Can I drop you now?

Sandi
"I'm so far behind, I think I'm first!"

In a message dated 3/11/2011 3:50:10 P.M. Pacific Daylight Time, Bobby.Bradford@marin.edu writes:
Hi Sandi -- As I recall, we checked last year and found that we had, a few years ago, gotten this set of videos closed captioned, and I found them on the Media Services shelves. However, I don't know that they ever found their way onto your site -- once that student dropped the class, we may have dropped the ball. I'll follow up on this and get back to you ASAP.

Cheers -- Bobby

---

From: Gemini2Oz@aol.com [Gemini2Oz@aol.com]
Sent: Friday, March 11, 2011 1:26 PM
To: Chris Schultz; David Snyder; Jon Gudmundsson; Bobby Bradford
Subject: Re: FW: Dance 108

Chris and David

We went through all of this last year when I had a hearing impaired student registered in the class. Bobby Bradford said he did them all. Jon Gudmundsson said he uploaded them onto my blackboard site. But they are not captioned or I don't know how to "turn on" the captions.

Sandi

"Nobody can be exactly like me. Even I have trouble doing it.

Tallulah Bankhead

In a message dated 3/11/2011 12:44:10 P.M. Pacific Standard Time, Sandi.Weldon@marin.edu writes:

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From: Chris Schultz
Sent: Friday, March 11, 2011 12:44:07 PM
To: David Snyder; Sandi Weldon
Subject: RE: Dance 108

Auto forwarded by a Rule

Sandi,

The DSPS program can caption videos for you. Are these videos available already captioned? It will be faster and cheaper to buy new ones. If they are not we need to get the copies as soon as possible. Bobby Bradford on the DSPS staff will take care of it. He can tell you the turnaround time.

Thanks,

Chris

I like your Tallulah quote

---

From: David Snyder
Sent: Friday, March 11, 2011 12:11 PM
To: Sandi Weldon
Cc: Chris Schultz
Subject: RE: Dance 108

Sandi, please talk to Chris Schultz about this – I am cc ing him here. He would know how to get video's closed captioned, and I believe DSPS has funds for doing this.

David

---

From: Gemini2Oz@aol.com [mailto:Gemini2Oz@aol.com]
Sent: Thursday, March 10, 2011 3:12 PM
To: David Snyder
Subject: Dance 108

Dave

We were supposed to have the video series for Dance 108 captioned for hearing impaired students.....I can't seem to get anyone to help with this. They told me that the videos were done but they are NOT captioned on the blackboard site and student's are complaining. The students are using this as an excuse not to do the assignment.

I called Jon Gudmundsson and he told me to talk to steve dodson. Steve Dodson doesn't know about them. It goes around and around. In the meantime, it really needs to get done. Can you help?
"Nobody can be exactly like me. Even I have trouble doing it."
Tallulah Bankhead
This workshop covers ADA compliance issues which faculty must be aware of to design distance education courses that are accessible to students with visual, hearing and other disabilities. It also applies to “web enhancements” such as web pages or other online or media materials developed for traditional classroom courses. "Universal Design" principles used for ADA compliance have proven to be highly beneficial to ALL students. Our trainer, Jayme Johnson, is a specialist in this field from the High Tech Center Training Unit of the California Community Colleges.

-----Original Message-----
From: Bobby Bradford
Sent: Tuesday, December 14, 2010 1:00 PM
To: Alisa Klinger; Kathleen Kirkpatrick
Cc: Susan Andrien; Chris Schultz
Subject: RE: ADA Workshop Description - HELP??

Hi Kathleen --
Having read Ali's comments, may I suggest:

Making Online Learning Accessible To All Students 2:30-4:30 p.m.
Wednesday, January 19
BC 101
Presenter: Jayme Johnson, High Tech Center Training Unit
This workshop covers ADA compliance issues which faculty must be aware of to design distance education courses that are accessible to students with visual, hearing and other disabilities. It also applies to “web enhancements” in traditional on-the-ground courses. "Universal Design" has proven to be highly beneficial to ALL students. Our trainer, Jayme Johnson, is a specialist in this field from the High Tech Center Training Unit of the California Community Colleges.

What do you think? BTW, do you have any parking permits, so I can send one to Jayme with a map?
Cheers -- Bobby

From: Alisa Klinger
Sent: Tuesday, December 14, 2010 8:34 AM
To: Kathleen Kirkpatrick; Bobby Bradford
Cc: Susan Andrien
Subject: RE: ADA Workshop Description - HELP!!

Hi Kathleen,

I prefer the term "online learning" to DE because these are issues for all instructors, including those on the ground who use web enhancements of any kind. Whether you show a YouTube video during class, or tell students to watch one for an assignment, you still need to confront all the same issues as an instructor who teaches entirely online. So, my primary suggestion is to be inclusive of all faculty regardless of their particular teaching modality.

I think the articles I sent you a little earlier this morning have some good materials worth grabbing for your description.
Perhaps a better title might be along the lines of "Instructors' Guide to the ADA" or "Making Your Courses Accessible to All Students" or "Universal Design and Accessibility Online and On the Ground."

The description, of course, will flesh out the title and attract those who know they need to know and want to learn.

Very best wishes for a happy holiday!

Cheers, Ali

Alisa Klinger, Ph.D.  
Instructor, English Department  
Online Learning Faculty Resource Person  
DESC Office, LC 121  
College of Marin  
alisa.klinger@marin.edu

From: Kathleen Kirkpatrick  
Sent: Monday, December 13, 2010 6:42 PM  
To: Bobby Bradford; Alisa Klinger  
Subject: ADA Workshop Description - HELP!!

Hi,

Can I tap your brains for a decent workshop description? I'm not feeling too creative at the moment so this is what I came up with. If we can include more detail about the what's required by law and the kinds of things they'll learn it would be better and more enticing I'm sure! Can you read the following and feel free to email me back something better : -)?

Access Issues for Distance Education  
2:30-4:30 p.m.  
Wednesday, January 19  
BC 101  
Presenter: Jayme Johnson, High Tech Center Training Unit

This workshop will cover ADA compliance issues faculty must be aware of and design into their distance education courses so they are accessible to students with visual, hearing and other disabilities. Our trainer, Jayme Johnson, is a specialist in this field from the High Tech Training Unit in Cupertino.

Kathleen Kirkpatrick  
Staff Development Program Administrator  
College of Marin  
835 College Avenue  
Kentfield, CA 94903  
(415) 485-9344  
Please Note: My new email is kathleen.kirkpatrick@marin.edu