College Council Meeting
April 4, 2013
3:00-4:30 p.m. AC 108
Meeting Summary

Present:
David Wain Coon (Chair), Nicole Cruz, Alice Dieli, Jon Eldridge, Chialin Hsieh (Staff Resource), Rhonda Jones, Kathleen Kirkpatrick (Staff Resource), Sara McKinnon, Marian Mermel and Lance Reyes.

Absent: Becky Brown, Yolanda Bellisimo, Scott Blood, Al Harrison

Guest: Jason Lau

Agenda:

1) AGENDA
2) MINUTES
3) PRESIDENT’S REPORT
4) GOLD CARD ADVANTAGE PROGRAM
5) FACULTY AND STAFF RECOGNITION LUNCH
6) BP/AP REVISION PROJECT
7) MODERNIZATION REPORT
8) BOARD OF TRUSTEES
9) CONSTITUENT REPORTS
10) MEETING WRAP UP
11) NEXT MEETING

Agenda Review/Approval
Agenda approved by consensus

Approve Minutes
Confirmed approval of the March 2013 CC minutes previously approved electronically.

President’s Report
- Foundation audit report was presented in several venues including a public forum. President Coon will begin to meet with people who had individual program accounts which are now essentially gone.
  - He is asking them to bring the amount they think they have to compare with Foundation records, essential needs before the end of the semester and whether accounts can be consolidated (in cases where departments had multiple accounts).
  - He will be meeting with the state Attorney General and attorneys to see how to move forward.
- Sent a revised budget scenario to PRAC co-chairs earlier this week. Trying to close budget gap.
• Updated budget scenario – about 1.5 million dollar gap next year. Proposed budget has been revised to reflect 1.5 million in reductions.

**Gold Card Advantage Program**

• Director of Community Education and Services Jason Lau did a presentation on the Gold Card Advantage Program.
  o 59% of classes are regular fee-based classes
  o 41% of classes are part of Emeritus College – geared toward older adults, but anybody can take any of the classes.
  o Gold Card Advantage Program Goals
    ▪ Maximize enrollment by encouraging frequent participation
    ▪ ESCOM – Increase membership and options
    ▪ Engage students and build an active lifelong learning community
  o GCAP Benefits
    ▪ Bundles benefits that include parking, free CE Gold Card class, waive ESCOM membership fee, free newsletter, discounts at selected businesses, invitations to members-only events.
  o Formed a task force that is currently meeting to design the plan and marketing campaign. They will pilot this summer.

**BP/AP Revision Project**

• Kathleen referenced Board Policies and Administrative Procedures listed below that were posted on the web for CC review prior to the meeting for CC recommendation or as Information Items.

**BP/APs for CC RECOMMENDATION/APPROVAL**

**Chapter 3/General Institution**

AP 3500 Campus Safety – Revised due to changes in Ed. Code.
AP 3515 Reporting of Crimes – Revised due to changes in the law re. notification.
AP 3530 Weapons on Campus – Revised due to changes in the law.

***BP/AP INFORMATION ITEMS FROM ACADEMIC SENATE:**

**Chapter 4/Academic Affairs**

BP 4040 Library Services – Revised to include a reference to the Reader Privacy Act.

*BP/APs from Chapter 3 were approved by CC and will proceed to the Board.*

*Chapter 4 BP Information Item from Academic Senate will proceed to the Board.*

**Faculty and Staff Recognition Lunch**

• Kathleen reported the Annual Faculty and Staff Recognition Lunch is scheduled 12:00-1:30 p.m., Thursday, May 23. It will be held in the Gym. This is an opportunity to celebrate the year’s accomplishments and recognize employee efforts. The lunch is funded by COM Professional Development.

**Modernization Report**

• Jon Eldridge reported for Director of Modernization Laura McCarty.
Going through punch lists for SMN
- Child Development Center on track
- Many moves next week to Austin Science Center next week.
- Tree removal will begin next week.
- Walkways will be improved over summer.

**Board of Trustees**
- Not addressed since Board Agenda is still in development. CC met a week earlier than usual due to Spring Break.

**Constituent Reports**

Academic Senate (Sara McKinnon)
- Item(s) reported:
  - Reported the Senate lost some money from foundation funds.
  - Preparing for the A.S. election.

Classified Senate (Alice Dieli)
- Item(s) reported:
  - Planning end of year activities. All money from Foundation account is gone.

Emeritus Students COM (ESCOM) Marian Mermel
- ESCOM received a trust fund. Working on how the money will be used. Plan will be presented to ESCOM Council before president
- Looking at leadership issues and goal structure.

ASCOM (Lance Reyes)
- Held free BBQ yesterday
- Focusing on ASCOM elections

Office of Student Learning - Cari
- Fall and summer registration will begin April 29.

Student Services – Jon Eldridge
- Director of Enrollment from SRJC has been coming down to see how we might streamline our processes. Jon will have a plan of action in May. This also supports the Student Success Initiative.

**Meeting Wrap Up**
- Approved BP/APs & Information Items will proceed to May BOT

**Next Meeting and Adjournment:**
Next meeting: Thursday, May 16, 3:00-4:30 p.m. AC 108

Agenda items may be emailed to kathleen.kirkpatrick@marin.edu