College Council Meeting  
May 10, 2012  
3:00-4:30 p.m.  AC 108  
Meeting Summary

Present:  
Yolanda Bellisimo, Raemond Bergstrom-Wood, Scott Blood, Becky Brown, David Wain Coon (Chair), Alice Dieli, Al Harrison, Andrea Hunter, Kathleen Kirkpatrick (Staff Resource), Marian Mermel and Sara McKinnon.

Absent: Nicole Cruz and Chialin Hsieh (Staff Resource)

Agenda:

1) AGENDA  
2) MINUTES  
3) PRESIDENT'S REPORT  
4) ACCREDITATION  
5) UPDATED EDUCATIONAL MASTER PLAN RECOMMENDATIONS  
6) COM STRATEGIC PLAN  
7) SLO ASSESSMENT PLAN  
8) TECHNOLOGY PLAN  
9) BP/AP REVISION PROJECT  
10) MODERNIZATION PROJECT REPORT  
11) BOARD OF TRUSTEES  
12) CONSTITUENT REPORTS  
13) MEETING WRAP UP  
14) NEXT MEETING

Agenda Review/Approval

Agenda approved by consensus.

Approve Minutes

Minutes of the April 5, 2012 College Council meeting were approved by consensus.

President’s Report

- We’ve completed the hiring of the full-time faculty positions.  
- Update re. College of Marin Foundation. Michael Edell has been appointed Interim Director until a full-time Executive Director is hired. It is President Coon’s understanding that the office is staffed Monday – Thursday, 9:00-2:00 p.m. He reminded CC members that the Foundation is a 503C entity that is separate from the college.
Reminded Council members to complete the PGS Online Survey.

Accreditation
- Overall President Coon is pleased with the progress. Some areas are more ahead than others. Consultants were on campus yesterday and the group has clearer direction as to how to proceed with the reports.
- The President plans to use the Board Report he’s giving next week as the basis for an all-college message to update the college community.

Updated Educational Master Plan Recommendations
- There were 19 recommendations in the EMP. The Educational Planning Committee reviewed these and recommended 12 to be included in next Strategic Plan.
- The 12 recommendations will be used by the College Council Strategic Plan Task Force to guide the development of objectives and action steps for the 2012-2015 Strategic Plan.

SLO Assessment Plan
- Yolanda Bellisimo reported that the timeline was revised to a 3-year cycle to align with SLO cycles.
- The SLO Assessment Plan was presented and approved by PRAC.
- We will need to add a process for reporting back assessment results and how we’re going to use them.

Technology Plan
- Sara reported that version 34 was sent this morning. It includes the priorities that each recommendation is connected to, what initiatives are coming, what the benefit is, the priority and how it connects to WASC. A number of them have costs connected. Some costs are to be determined. Also includes how it connects to EMP and Strategic Plan.
- A computer replacement plan was added today.
- It’s about 80+ pages.
- PRAC approved it with the addition of a table that summarizes costs and a letter

Consensus to approve Technology Plan pending finalization.

BP/AP Revision Project
- Kathleen reported that several BP/APs are in progress through administrative review and the Academic Senate and will be completed in May or June. If CC does not meet again before the end of May, discussed posting proposed BP/APs on the web and emailing CC to solicit comment over the summer so revisions can move forward to the Board of Trustees.
Agreed by consensus, proposed BP/APs will be posted on the web and email sent for CC review &/or comment so BP/APs can proceed to Board over the summer.

- Kathleen referenced the following BP/APs on the agenda that were posted on the web for CC members to review before the meeting:

I. Chapter 3/General Institution
   a. AP 3750 Use of Copyright Material
   b. BP 3710 Securing of Copyright
   c. AP 3710 Securing of Copyright

II. Chapter 4/Academic Affairs
   Information Items from the Academic Senate:
   a. AP 4101 Ind. Study
   b. AP 4102 Career – Technical Programs
   c. AP 4105 Distance Education
   d. AP 4228 Course Repetition Significant Lapse of Time
   e. AP 4231 Grade Changes

III. Chapter 5/Student Services
   Information Items from the Academic Senate:
   a. BP 5010 Admissions and Concurrent Enrollment
   b. AP 5610 Voter Registration
   c. AP 5013 Students in the Military

IV. Chapter 7/Human Resources
   a. AP 7381 Health and Welfare Benefits
   b. AP 7400 Travel
   c. AP 7500 Volunteers

Consensus by College Council that BPs will proceed to the Board for adoption.
Consensus by College Council that APs will proceed to the Board as Information Items.

Modernization Update
- Laura McCarty distributed a draft of the timeline for Science/Math, Performing Arts and New Academic Center.
- Focusing on move to Science/Math Complex. Want to plan carefully for move over Winter Break. Moving process will begin with user groups this summer.
- Demolition for the site where the NAC will be built will take place summer 2013.
- Plans in the works to install the glass walls and canopies for Fine Arts in summer 2013.
- January 2013 Olney and Business Center will be taken off line.
- AC will not be closed till the end of spring semester 2013.
- Projections that the NAC will be finished around summer 2015.
- Tacqueria will close the end of December 2012.
Board of Trustees

- President Coon reviewed the Board Agenda. Highlights included:
  - Cathy Summa Wolfe will report on the College of Marin Community Image Research.
  - Three resolutions will be presented including:
    - Resolution in Support of Classified School Employees Week
    - Resolution in Recognition of Raemond Bergstrom-Wood’s service as Student Trustee
    - Resolution in recognition of Elizabeth Moody of the League of Women’s Voters
  - There will be a short reception to celebrate those being recognized.

Constituent Reports

Academic Senate (Sara McKinnon)

- Item(s) reported:
  - SAS Committee has been officially reformed and populated with members. They will hold a meeting next week.
  - Senate will review the revised statement on General Education created by the GE Subcommittee.
  - Senate is considering making a 2-tier list of GE classes.

Classified Senate (Andrea Hunter)

- Item(s) reported:
  - Classified Senate amended their constitution to add two more Senate seats for a total of 12.
  - Senate will be soliciting nominations in a few weeks and holding an election.
  - The Senate has completed its annual recognition awards and recipients will be honored at the Faculty and Staff Recognition Luncheon.

Emeritus Students COM (ESCOM) Marian Mermel

- Item(s) Reported:
  - Held a Council meeting last week. Marian will work with the VP, Dick Park to share responsibilities.
  - Has worked with Jason Lau to package and market classes in a different way.

ASCOM (No report)

Meeting Wrap Up

- Approved Technology Plan pending final completion
- BP/APs will move forward.
Next Meeting and Adjournment:
Next meeting:
  Next meeting date will be set when plans are ready to be approved.

Agenda items identified for future meetings:
  Facilities Plan
  DE Plan

Agenda items may be emailed to kathleen.kirkpatrick@marin.edu