College Council Meeting
May 16, 2013
3:00-4:30 p.m.  AC 108
Meeting Summary

Present:
Yolanda Bellisimo, Becky Brown, David Wain Coon (Chair), Nicole Cruz, Alice Dieli, Jon Eldridge, Al Harrison, Chialin Hsieh (Staff Resource), Rhonda Jones, Kathleen Kirkpatrick (Staff Resource), Sara McKinnon, Marian Mermel and Cari Torres

Absent: Scott Blood and Lance Reyes

Guests: Rob Barthelman and FPC Committee Members: Fernando Agudelo-Silva, Don Flowers, Laura McCarty and Steve Petker

Agenda:
1) AGENDA
2) MINUTES
3) MAINTENANCE & OPERATIONS PLAN
4) PRESIDENT’S REPORT
5) BP/AP REVISION PROJECT
6) MODERNIZATION REPORT
7) BOARD OF TRUSTEES
8) CONSTITUENT REPORTS
9) MEETING WRAP UP
10) NEXT MEETING

Agenda Review/Approval
Agenda approved by consensus

Approve Minutes
Confirmed approval of the April 4, 2013 CC minutes.

Maintenance & Operations Plan
- President Coon referred group to COM Strategic Plan that includes objective to develop a plan for Maintenance & Operations
- Rob Barthelman of VBN demonstrated a database that could drive an M & O Plan
  - A pilot project was undertaken using two buildings --- LRC and SMN -- to demonstrate how a web-based database that includes data on our buildings from a state database and Onuma software can be used to provide a platform for maintenance and operations information.
  - The program could provide information about the costs to maintain buildings, scheduled maintenance, preventative maintenance, energy monitoring, mechanical and electrical
systems, space inventory, interior finishes, scheduling information, programmatic uses, and an automated work order system.
  o It would also be able to provide information that could drive staffing needs.
  o They are currently looking at the next 6 months to see if we can implement this system. There is a cost involved.
  o Next steps are to introduce to BOT possibly in June.
  o In general both CC and FPC members provided positive feedback to going forward with such a system.

President’s Report
  • The President stated he was very pleased with the SMN Building grand opening and thanked everyone involved.
  • Last night the college held its annual retirement party held at Marin Art & Garden Center. There are 42 retirees this year.
  • There are great candidates for the faculty positions we are hiring.
  • The Scholarship Reception is next week.
  • Commencement is May 23, 2013.

BP/AP Revision Project
  • Kathleen referenced Board Policies and Administrative Procedures that are Information Items from the Academic Senate. BP/APs were posted on the web for CC review prior to the meeting.
    o AP 4100 Graduation Requirements
    o AP 4227 Repeatable Courses
    o AP 4231 Grade Changes
    o AP 4260 Prerequisites and Advisories
    o AP 5075 Credit Course Adds & Drops

Chapter 4 and 5 AP Information Items from Academic Senate will proceed to the Board.

Modernization Report
  • Director of Modernization Laura McCarty reported:
    o Hazmat is going on in OH, HC & BC.
    o Demolition has been bid.
    o Yolanda Bellisimo brought up need to slow down traffic on Circle Drive – suggestions included a stop sign, warning signs, speed bump. Laura will follow-up.

Board of Trustees
  • President Coon reviewed next week’s Board Agenda. Highlights include:
    o Budget update. 1.5 million dollar plan that includes budget reductions
    o Board Study Session on irrevocable trust with CalPERS. The Board needs to select a specific investment strategy. A CalPERS rep. will be in attendance. Recommending investment strategy #3 that includes equity investments.
    o Approval of SERP for classified staff and management groups.
    o Approval of investment strategy.
Constituent Reports

Academic Senate (Sara McKinnon)
- Item(s) reported:
  - Sat the 2013-14 Senate today. The only new member is John Erdman.
  - New treasurer is Patricia Seery.
  - Discussion about televisions being placed in Student Services broadcasting MTVU.

Classified Senate (Alice Dieli)
- Item(s) reported:
  - Awards planned for Faculty and Staff Lunch on May 23.
  - Preparing for election. There will be 6 open seats.
  - A guest speaker from the Students for Social Justice spoke at last month’s Classified Senate meeting.

Emeritus Students COM (ESCOM) Marian Mermel
- Item(s) reported:
  - ESCOM has a new co-presidents – Dick Park and Eric Sitzen statter
  - They will be holding a volunteer thank-you party in June.

ASCOM (Steve Petker)
- Item(s) reported:
  - Steve Petker is the new ASCOM president. He is interested in bringing more life to campus. Plans to include live music weekly.
  - Reported on student interest in MTVU being broadcast in Student Services.
  - Reevaluating how student funds can be used.
  - Vice President is an IVC student, Dawn McIntosh.

Meeting Wrap Up

- Approved BP/APs & Information Items will proceed to June BOT
- The President thanked Kathleen Kirkpatrick for her many years of service to CC. She will be retiring at the end of the month.
- This is the last meeting in AC 108 as the building is scheduled to be torn down after the end of the semester. Student Services A has been reserved for fall CC meetings 9/12, 10/10, 11/14 & 12/5.

Next Meeting and Adjournment:
Next meeting: Thursday, September 12, 3:00-4:30 p.m. Location: Student Services, Room A.