Governance Review Council
December 14, 2010
10:00 - 11:00 p.m. HC124
Meeting Summary

Present:
Victoria Coad, Chialin Hsieh, Karen Van Kriedt, Kathleen Kirkpatrick (Staff Resource), Matt Markovich, Wendy Walsh, and Barbara David (Staff Resource/Recorder)

Absent:
Sharon Jones, Xenia Zarrehparvar

Agenda

1) Agenda
2) Minutes
3) Facilities Planning Committee ("FPC")
4) PGS Member Survey (Spring 2010)
5) PGS Collegewide Survey (Spring 2010)
6) Next Meeting Date and Agenda

Minutes

Agenda
Agreed to approve the Agenda.

Minutes
Agreed to approve the Minutes of November 16, 2010.

Facilities Planning Committee (FPC)

- Kathleen reported that the revised FPC charge which includes the creation of a Five-Year Facilities Master Plan and clarifies other FPC responsibilities will come back to GRC with additional revisions in February 2011 before it goes to College Council.

- There is a strong feeling within the GRC that facilities are impacting student learning.
  Although detailed wording for a facilities survey was presented, it was agreed that the GRC’s role is to focus on making a recommendation to the FPC that students and faculty be surveyed to get detailed information on classroom climate and facilities (to prioritize, for example, the worst rooms by the highest number of students) prior to the development of a Facilities Master Plan.

  Members also suggested GRC could provide survey wording ideas.
• GRC further recommended requesting that the FPC provide feedback to the GRC of any such assessments.

*Kathleen Kirkpatrick agreed to draft the language to submit to FPC.*

• Other Related Information:
  ○ It was suggested to invite Laura McCarty, Bob Thompson and Don Flowers to one of the GRC meetings to discuss facilities, further suggesting a tour of the most problematic areas.
  ○ It was reported FH 110 contains a door which drops 5 feet to ground level due to the removal of a stairway— to which both Matt Markovich and Chialin Hsieh responded they would immediately report to administrative authorities to resolve due to the safety hazard.

**PGS Member Survey and PGS Collegewide Survey**

(No time left to discuss this issue.)

**Next Meeting Date and Agenda**
It was agreed to meet next on **Tuesday, February 15, 2011** at 2:00 p.m. in HC124.

*Agenda Items:*
*Discuss language for recommendation to FPC to solicit student feedback regarding classroom facilities and climate.*
*Discuss results of Surveys.*

*(Agenda items may be e-mailed to barbara.david@marin.edu)*