MARIN COMMUNITY COLLEGE DISTRICT
REQUEST FOR QUALIFICATIONS

ADDENDUM No. 1
PROFESSIONAL FACILITIES MASTER PLANNING SERVICES

The Marin Community College District (District) is requesting qualifications/proposals (RFQ/RFP) for the Facilities Master Planning services for the Kentfield Campus and Indian Valley Campuses. RFP’s will be due at 5:00 pm on Friday, July 22, 2011. Since the college is closed in Fridays, we have now confirmed that the proposals should be delivered to the Swinerton jobsite office on Friday:

Laura McCarty
Director of Modernization, College of Marin
c/o Swinerton Management and Consulting
700 College Avenue, Building PE-8
Kentfield, CA 94904

Addendum No. 1 –

I. The following scope item is added:

12. Review pedestrian access to parking lots which are detached from the main Kentfield campus. Develop safe plans for access where necessary. A copy of the parking map can be found at:

   http://www.marin.edu/com/ParkingMap.htm

II. The following clarifications are provided based on questions received from the design teams and must be added/considered when completing your submittal:

1. Q - What is the schedule for interviews and performing the services?  
   A - Interviews will be approximately the first 2 weeks of August and the report preparation will start immediately following selection. The report is due for completion October 2012.

2. Q - How should the fee be proposed?  
   A - It is acceptable to provide a combined fee and/or itemize the fee according to the scope items 1-11 in the RFP.

3. Q - Can additional samples be submitted in excess of the page limit?  
   A - For the examples of work, please summarize the relevant information or provide a website link to the sample documents.

4. Q – Is a copy of the current Educational Master plan available?  
   A - Please see: http://www.marin.edu/WORD-PPT/MarinEMPFinal3-25-09.pdf

5. Q - Is a copy of the current Strategic Plan available?  
   A - Please see: http://www.marin.edu/com/ODP/InstitutionalPlanningPage.htm
6. Q - Is the accreditation follow up report available? A - Please see: http://www.marin.edu/com/ODP/Accreditation.htm


8. Q - Is there a program manager involved? Q - Yes, Swinerton Management is the bond program manager however, procurement and execution of this plan will be from the District’s office of modernization.

A complete response is required in order to be considered for this project. Firms are required to comply with the California Labor Code prevailing wage requirements and the District’s insurance requirements. The District reserves the right to reject any and all submissions and seek additional responses if the number or quality of responses does not meet the stated criteria.

The District is an equal opportunity employer.

Publish Date: July 14, 2011