Facilities Planning Committee

FACILITIES PLANNING COMMITTEE
March 14, 2011
Meeting Summary

Members Present: Fernando Agudelo-Silva, Maridel Barr, Erik Dunmire, Don Flowers, Laura McCarty,
Members Absent: Robert Thompson, John Rodriguez, Mercede Ramjerdi
Others Present: Peggy Dodge and Blaze Woodlief

Agenda

1. Agenda Review/Approve – approved

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DESCRIPTION</th>
<th>TIME</th>
<th>CATEGORY: (Information/Discussion/Action)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Intro, agenda</td>
<td>Approve agenda</td>
<td>5 min</td>
<td>Action</td>
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<tr>
<td>2. Five year plan</td>
<td>Don/Bob update on maintenance (if needed)</td>
<td>10 min</td>
<td>Information</td>
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<tr>
<td>3. Master Plan examples</td>
<td>SJCC, Peralta, Coastline</td>
<td>40 min</td>
<td>Discussion (if needed)</td>
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<td>4. Closing</td>
<td>Confirm next meeting date</td>
<td>5 min</td>
<td>Discussion</td>
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2. Approve Minutes
3. Insert Additional Agenda Item(s) - none
4. Meeting Wrap Up
5. Agenda Items for Next Meeting

Meeting Summary

Agenda Review
- The Committee reviewed and approved agenda

Approve Minutes
- Approved minutes
Visiting
- Blaze Woodlief and Peggy Dodge shared their experience creating an Educational Master Plan.

Maintenance
- Don stated we need to spend about $10,000 at IVC just to keep the roof from leaking too much and damaging the building and a million dollars for new roofs at Ohlone Cluster.

Facilities Master Plan Discussion
- Discussion evolved around how do we integrate the Education Master Plan with the Facilities Master Plan? Fernando brought up that the program review information recently compiled could be used. This is data from users as found in the program review regarding facilities use and needs. This will help with the FPC charge to “improve access and success for students through the FMP. Be sure to include “distance learning.”
- Discussion of master plan examples. Hancock example is very detailed and includes 100 pages of program review. Comment was made that it is easier to follow a detailed plan.
- Laura explained the need for this group to develop an outline for the process of creating a FMP. It will be part the accreditation follow-up.
- Blaze suggested WICH standards (state formula) might not be the way to go for the FMP because we are not getting money from the state for facilities anyway.

Meeting Wrap Up
- Laura McCarty will request relevant program review information regarding facilities that we can incorporate into the facilities master plan. She and Maridel will contact Dong for help capturing the information.

Agenda Items for Next Meeting
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