Argos Development Team
Meeting Notes
August 25, 2010

Present: Chialin Hsieh, Devon Kinka, Ron Walashek, Dong Nguyen, Melody Creel

Agenda/Meeting Notes Review

- Reviewed and approved agenda and 8/19/10 meeting notes.

Dashboard Design

- Discussed Dashboard design elements to create framework for pages with Shook Chung.
  - Reviewed Stark College slides and MyCOM portal design Shook created as example and agreed Dashboard should be consistent with that since it will be a tab on MyCOM
  - Ron will create Argos account for Shook
  - Shook will create a design and bring to next meeting for review/feedback

Seats Dashboard & Dashboard Development

- Reviewed Ron’s draft “chart tinker” enrollment characteristics & Dong’s headcount work
  - Discussed using Division, Depts., Discipline. Noted, if depts. change, there will be maintenance/labor issues to enact the changes.
  - Will need to develop procedure to communicate changes
  - Agreed pie charts are too hard to manage. Agreed to use Bar Charts.
- “Home” Page: Enrollment Characteristics:
  - Credit class enrollments by Division, Depts., Discipline.
  - Phase 2 will develop OLAP cubes.
- “Demographics” to include gender -- % of female, %male, % non-reported
- “Ethnicity” People can select more than one. Anyone who selects “2 or more” ethnicities is categorized as “2 or more” no matter how many they choose.
- “Home Page” should include:
  - Ethnicity
  - Gender
  - Student Population (Commun. Ed., Credit & Noncredit)
- Agreed to create “stubs” to be able to build drill downs later.
- Chialin reported she is interviewing key stakeholders about their definition of “student success” in order to create a common definition.

Meeting Room

- KK reported there are no meeting rooms available the weeks we need.
• May be able to use AC 108 some Thursdays, but not all.
• Team agreed they could meet at 2:00 instead of 1:30 if that helped with room.
• KK will work with James to confirm specific locations for next meetings and email team.

Next Steps

• Chialin will bring student success definitions to next meeting
• Identify other tabs
• Ron and Dong will present their work
• Shook will present design framework
• Ron will put Retention Report on Dashboard.
• Invite Cathy S-W to next meeting.

Next Meeting:

Thursday, September 2, 2010