Professional Development Committee  
September 13, 2011  
3:30 – 4:30 P.M.  HC 124  
Meeting Summary

Present:  
Anne Gearhart, Arnulfo Cedillo, Chialin Hsieh (Staff Resource), Devon Kinka, Kathleen Kirkpatrick (Staff Resource), Linda Beam, Paul Fanta, Yolanda Bellisimo

Absent:

Agenda

1. AGENDA  
2. MINUTES  
3. COMMITTEE CHAIR  
4. FALL 2011 FLEX WORKSHOP EVALUATION  
5. PD PLAN  
6. TEACHING FOR SUCCESS MATERIALS  
7. COMMITTEE REPORTS  
8. NEXT MEETING DATE AND AGENDA

Minutes

Agenda  
• It was agreed by consensus to approve the Agenda as listed above.

Minutes  
• No action taken.

Committee Chair  
• Discussed need to elect chair.  
• Committee wants Kathleen to Chair or facilitate meetings.
• KK will check with GRC since this is a different role for staff resource.

Flex Workshop Evaluations  
• Kathleen shared feedback and Flex workshop evaluations.  
• Discussed evaluations. Very positive feedback.

PD Plan  
• Reviewed draft PD Plan.  
• PD Plan should include orientation or some sort of sessions for new FT faculty being hired in the fall.  
• Discussed developing a New Faculty Academy or cohort.
• Should be coordinated with the Senate and Office of Student Learning.
• Options/topics to consider:
  o Thorough review of online Faculty Handbook
  o MyCOM portal
  o Meet once a month – build camaraderie among new faculty.
  o Include PT faculty to attend as an option
  o Include info. on SLOs, Program Review, Tenure process, Course outlines, Accreditation, Logistics, A&R requirements, Governance, classroom management
• Chialin will bring concept to Cabinet.

Agreed to move New Faculty Orientation process (Academy) up to Institutional Priority list.

TEACHING FOR SUCCESS MATERIALS
• Discussed renewal of online TFS materials.
• Based on feedback from PD survey, faculty and staff indicated they preference for online resources.

Agreed to renew TFS & post on PD Web page.

Committee Meetings
• Not addressed due to lack of time.

Next Meeting Date & Agenda
Next meeting scheduled 3:30 PM October 11.

Agenda Items:

Agenda items may be e-mailed to kathleen.kirkpatrick@marin.edu