Professional Development Committee
September 25, 2012
3:30 – 4:30 P.M.  HC 124
Meeting Summary

Present:
Anne Gearhart, Arnulfo Cedillo, Cheo Massion, Kathleen Kirkpatrick (Staff Resource)

Absent: Anita Morris, Chialin Hsieh (Staff Resource) Devon Kinka, Paul Fanta

Agenda

1. AGENDA
2. MINUTES
3. NEW FACULTY ACADEMY
4. STATE ADVISORY GROUP VISION STATEMENT
5. ONLINE VETERAN’S WORKSHOP
6. ONLINE PD MODULES
7. PD SURVEY
8. NEXT MEETING & AGENDA TOPICS

Minutes

Agenda
• Approved by consensus

Minutes
• Not applicable.

New Faculty Academy
• Kathleen reported that the New Faculty Academy sessions are scheduled once a month through December. Programs are based on agendas from last spring.

State Advisory Group Vision Statement
• Kathleen reported a statewide advisory group of staff developers from several CA community colleges has been formed to discuss Recommendation 6 of the Student Success Task Force (state report) that addressed the role of professional development.
• A proposed Vision Statement for professional development in the CCCs (including the Flex program) was drafted and sent to the staff development coordinators throughout the state for feedback.
• PDC members discussed the proposed Vision Statement and agreed that it presented an inclusive vision for professional development statewide.

**Online Veteran’s Workshop**

• Kathleen reported that the Chancellor’s Office is making, Veterans On Campus, an online training module, available to all CCC employees to raise awareness about veteran student issues and provide information for faculty and staff to better refer students to support services when necessary.
• Arnulfo reported that the new Veteran Services Office will have a grand opening on October 10 at 2:00 p.m. and it would be great launch the training at the same time.
• KK agreed to write a promotional paragraph for inclusion in the President’s Briefing that will follow the announcement re. the Veteran’s Office opening.
• PDC members also reviewed a sample flyer provided by the distributer of the training. Suggestions were made to revise it to make it “pop”.
• PDC members agreed to review the training and provide any feedback re. access, quality of content and promotional ideas.

_PDC members agreed to review Veteran’s On Campus Module and provide feedback. We will time the launch of the training to coincide with the opening of the Veteran’s Center and include the announcement in the President’s Briefing as well as develop other materials._

**Online PD Modules**

• KK distributed a list of the professional development modules that were purchased from Innovative Educators over the summer at the recommendation of PDC last spring.
• PDC members signed up to review specific modules and agreed to provide feedback at the 10/9/12 meeting.
• Ideas for promotion will also be discussed 10/9/12. Arnulfo suggested holding a drawing for a prize for those who complete 3 of 5 modules.

_PDC agreed to review Innovative Educator Modules and discuss feedback and promotion ideas at the 10/9/12 meeting._

**PD Survey**

• KK distributed copies of the last PD Needs Assessment.
• PDC members reviewed and discussed how to revise to get input for the coming year.
• PDC recommended that:
  o training that is included in the Tech. Plan, Strategic Plan etc. should not be included since it will be scheduled no matter what.
  o prioritize choices and only give a few choices so survey is shorter.
• KK will work on revising and bring draft to 10/9/12 meeting.

Next Meeting:
• October 9, 2012, 3:30-4:30 in HC 124
• Agenda Items:
  o Feedback re. Veterans on Campus training and promotional ideas.
  o Feedback and promotional ideas on Innovative Educator PD Modules
  o Review revised PD Survey