February 11, 2013

Dr. David W. Coon  
President  
College of Marin  
835 College Avenue  
Kentfield, CA 94904

Dear President Coon:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 9-11, 2013, reviewed the Follow-Up Report submitted by the College and the report of the evaluation team that visited November 7-8, 2012. The Commission took action to remove Warning.

The Follow-Up Report will become part of the accreditation history of the College and should be used in preparing for the next comprehensive evaluation. I have previously sent you a copy of the Evaluation Team Report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include campus leadership and the Board of Trustees.

The Commission also requires that the Follow-Up Report, the Follow-Up Visit Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution’s home page. If you would like an electronic copy of the Follow-Up Visit Report, please contact Commission staff.

Institutions are expected to meet Eligibility Requirements, Accreditation Standards, and Commission policies at all times during the six-year review cycle and to provide evidence that they have addressed and resolved the recommendations made by the previous comprehensive evaluation team.

Colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. The College of Marin should submit the Midterm Report by October 15, 2013. Midterm Reports indicate resolution of any team recommendations made for improvement, include a summary of progress on College-identified plans for improvement as expressed in the Institutional Self Evaluation Report, and demonstrate that the changes and improvements made by the institution have been sustained.
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In particular, the Midterm Report should demonstrate the college’s sustained level of effort and progress in program review, planning, and resource allocation (note Recommendation 1, and Standards I.B; I.B.6; I.B.7; III.D.1.a; III.D.3) and in student learning outcomes assessment and use of the results in program planning and resource allocation for improvement (note Recommendation 2, and Standards II.A.1.a; II.A.1.c; II.A.2.f; II.A.3.a,b; II.B.4; II.C.2) The Report should also forecast where the College expects to be by the time of the next comprehensive evaluation.

On behalf of the Commission, I wish to express continuing interest in the institution’s educational quality and students’ success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,

Barbara A. Beno, Ph.D.  
President

BAB/tl

cc: Dr. Chialin Hsieh, Accreditation Liaison Officer  
President, College of Marin Board of Trustees  
Dr. José M. Ortiz, Chancellor, Peralta CCD, Team Chair

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1 Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review Guidelines for the Preparation of Reports to the Commission. The Guidelines contain the background, requirements, and format for each type of report and presents sample cover pages and certification pages. The Guidelines are available on the ACCJC website under College Reports to ACCJC at: (http://www.accjc.org/college-reports-accjc).