AP 4228  COURSE REPETITION – SIGNIFICANT LAPSE OF TIME

Reference:
Title 5 Section 55043

Students may be permitted or required to repeat courses in which a “C” or better grade was earned where there was a significant lapse of time since the grade was earned under the following circumstances:

1. Two or more years have elapsed since successfully completing the course.
2. An institution of higher education to which a student seeks to transfer has established a recency requirement that the student cannot satisfy without repeating the course.
3. A recency prerequisite for a course or program has been established which the student cannot satisfy without repeating the course.

When a student needs to repeat an activity course due to a significant lapse of time, each repetition attempt will be counted toward the established repetition limits. However, if a student has already exhausted the number of permitted repetitions, then one additional repetition due to significant lapse of time may be permitted or required by the District.

Under these provisions with an approved petition:

- Students must wait one week after the start of new and returning student registration to register for the course.
- Students petitioning to repeat for number 1 or 2 above, are only allowed one repeat for each course.
- When a course is repeated due to a significant lapse of time, the previous grade and units will be disregarded and the current grade will be used when computing a student’s cumulative grade point average (GPA).

Annotating the permanent academic record shall be done in a manner that all work remains legible, insuring a true and complete academic history.

Office of Primary Responsibility:  Office of Student Learning

Date Approved:  June 28, 2011

Revised:  June 19, 2012