Board of Trustees Meeting  
March 13, 2012  
Minutes

A. Open Session

1. Call to Order, Roll Call and Adoption of Agenda

The Board of Trustees of the Marin Community College District met in Administration Building 9, Room 101, on the Indian Valley campus, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 5:38 p.m. Trustees Conti, Long, Dolan and Kranenburg were present. Dr. David Wain Coon, Al Harrison, and Linda Beam were also in attendance.

M/s (Long/Dolan) to adopt the agenda. The motion passed by a unanimous vote of 4-0.

2. Public Comment – Closed Session Agenda

There was no public comment on the closed session agenda and the Board recessed to closed session at 5:40 p.m.

B. Closed Session

The Board met in closed session at 5:40 p.m. in Administration Building 9, Room 101 on the Indian Valley campus. Trustees Conti, Long, Dolan and Kranenburg were present. Trustee O’Brien arrived at 5:48 p.m., Trustee Namnath arrived at 5:49 p.m. and Trustee Treanor arrived at 5:58 p.m. Dr. David Wain Coon, Al Harrison and Linda Beam were also in attendance.

The closed session recessed at 6:24 p.m.
REGULAR MEETING

C. Open Session

1. Call to Order, Roll Call and Adoption of Agenda
   Board President Conti called the regular meeting of the Board of Trustees of the Marin Community College District to order at 6:36 p.m. in Building 12, Room 100, on the Indian Valley campus. All publicly elected Trustees were present. Student Trustee Bergstrom-Wood was also in attendance.

   M/s (O’Brien/Long) to adopt the agenda. President Coon pulled items C.9.F. Master Student Agreement with Washington Township Health Care District, dba Washington Hospital Health Care System and C.9.G. Agreement for Training with Sutter West Bay Hospitals, dba California Pacific Medical Group. There was no discussion and the motion to adopt the agenda with the noted changes carried by a vote of 7-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).

   Board Clerk Namnath reported that the Board took action to accept the resignation of the Dean of Student Development and Special Services and enter into a release agreement. The action was approved by the following vote. Trustees in favor were Treanor, Kranenburg, O’Brien, Dolan, Long, Namnath and Conti. Trustees against, none, and Trustees abstained, none.

3. Public Comment
   a. Comments re. Items Not on the Agenda
      Ira Lansing informed the Board that Biology Instructor, Dr. Paul DaSilva, is coordinating efforts on behalf of the faculty regarding the potential initiatives for the November ballot in relation to education and taxes. Dr. DaSilva will be approaching the Board for endorsement of one or more of the initiatives.

   b. Comments re. Items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item
      None

4. Chief Executive Officer’s Report
   President Coon reported that Student Trustee Raemond Bergstrom-Wood was selected for the 2012 Phi Theta Kappa All California Academic Team along with another College of Marin Student, Lori Davis. The President and the Board congratulated Student Trustee Bergstrom-Wood on his accomplishment.
a. **Accreditation**

President Coon referred the Board members to the ART Team Member document (attached to the minutes), which restates the accreditation recommendations and identifies the response teams that have been developed to address those recommendations. The teams are meeting weekly and a report will be presented to the Board at the April 6th retreat. The report will provide an update on the status of each recommendation, progress that has been made, and the resources that will be required to get us where we need to be by October. He also directed attention to page two of the document, the biographies of Dr. Edmund Buckley and Dr. John Spevak from the College Brain Trust. Drs. Buckley and Spevak have extensive experience in education and accreditation review and will be assisting us with the accreditation process and the strategic plan. President Coon expressed his appreciation of the mobilization efforts and stated that he was confident we will meet and exceed expectations by the time we reach October.

b. **IVC Updates**

**IVC Organic Farm**: President Coon introduced Interim Executive Dean Nanda Schorske to give an update on the IVC Organic Farm. Dean Schorske introduced Executive Director of the Conservation Corp of the North Bay, Marilee Eckert, David Lewis of the UC Cooperative Extension, partner on the farm and Marin Master Gardeners, Wendy Rudnick Johnson, instructor and grandmother of the IVC Organic Farm, and Carol Hemingway a student of the program. Ms. Hemingway shared books she developed about the farm with the members of the Board. Dean Schorske presented a power-point update of the IVC Farm as of March 13, 2012, (attached to the minutes). After the presentation, a video about the farm and program was viewed. The video may be viewed at [http://www.youtube.com/collegeofmarin](http://www.youtube.com/collegeofmarin).

Several members of the Board expressed their thanks and appreciation to Dean Schorske, college staff, partners, students, volunteers and the Board for the planning and collaboration that went into making this project such a success. This shows what we can do when we have a solid plan and a commitment to see something through and is a model for things to come. It is important that we showcase all of our programs and get the word out to the community about what our programs provide to our students and the community. This is a good donor opportunity. The Farm stand is open on Wednesdays, from 10:00 – 3:00 p.m. for food, honey, flowers and plants.

Al Harrison introduced Director of Modernization, Laura McCarty, to discuss two more important accomplishments we are proud of: the LEED Gold Designation for the New Main Building and the Harry Moore Memorial.
LEED Gold Designation New Main Building: Director McCarty invited Project Manager, Debra Mathau, to assist in the presentation of the LEED Gold Plaque. Ms. Mathau explained the key features of the project that resulted in a score of over 42 points to achieve LEED Gold. These features included water and draught efficient landscaping, efficient fixtures inside the building, use of the geothermal field to heat and cool the building, use of sustainable wood and a very high percentage of recycled materials used in the building. Director McCarthy noted that Rob Barthelma from VBN Architects donated this plaque and it was through their efforts and those of the Swinerton team that we were successful in making this happen. The plaque will be placed inside the building in a prominent location. Vice President Harrison noted that attention to LEED status was a directive of the Board and he hoped we would have the opportunity to do a more formal presentation to the Board President, including photos of the presentation, for historical documentation.

Harry Moore Memorial: Director McCarty shared photos of the final installation of the Harry Moore Memorial. The memorial has been placed next to the memorial bench previously installed facing the creek, in accordance with Calitta Moore’s wishes. In keeping with Mr. Moore’s wish to teach, the memorial explains how geothermal technology works. The family is very pleased with the project. Director McCarty will follow-up on the landscaping around the area, in keeping with the original schematic that was presented to donors.

Swinerton Management: Vice President Harrison noted upcoming changes in the modernization management program, with Mr. Leigh Sata leaving and welcoming a new program manager. Director McCarty acknowledged and thanked Mr. Sata for his dedication and hard work for over four years and fifty board meetings, during which time he was always prepared, supportive and ready to answer any question. She also thanked him for the countless hours spent behind the scenes to resolve issues. Mr. Sata was presented with a COM pin and sweatshirt and thanked everyone for the opportunity to work with the team and the college. Several Board members also expressed their appreciation for Mr. Sata’s level of professionalism and diligent work, noting he was critical in keeping the Board informed and moving forward during some very difficult times.

Director McCarthy then introduced Anne Daley (bio/resume attached to minutes). Ms. Daley has been working with Swinerton at San Mateo Community College for the past nine years. Ms. Daley introduced herself and noted that her experience at San Mateo has deepened her knowledge of where community colleges fit into the future of California. She is very happy to be here and looking forward to working with us.

5. Academic Senate Report  
Sara McKinnon, Academic Senate President, gave updates about the various committees that are working on the accreditation response. Program Reviews for program and budget
have been completed and Student Services and the Library are also completing reviews. PRAC will be reviewing and prioritizing the requests. The Technology Committee is working with consultants on the draft Technology Plan as well as developing survey questions. The Tech Plan is expected to be presented to PRAC by the beginning of May. The Academic Senate completed a survey on Distance Education and the results will be used to help guide the future levels of Distance Ed at the college. The Facilities Committee has clear ideas about the content of the Facilities Plan and gathering data. The development of the next three-year strategic plan will be going through College Council. The Educational Planning Committee met during the fall and came up with a series of recommendations based on what they found had been completed, what was felt important to continue and what was important to bring in the future. Those recommendations have gone to PRAC and will go on to College Council who will be meeting with Ed Buckley to assist in compiling the accreditation response related to the strategic plan.

6. **Classified Senate Report**
A written report is attached to the minutes.

7. **Student Association Report**
ASCOM is continuing to plan events at both campuses. An ASCOM member has partnered with the Puente Club and Latino Student Union to create a structured study session and ASCOM has given them a $5,000 grant to create a bridge between the Puente program and the regular college courses. Student Trustee Bergstrom-Wood participated in a Statewide Student Advocacy Day on March 5th. He is also the chair of the Student Senate Region Three, and has conducted legislative visits with 10 legislators including Mark Leno and Jared Huffman, encouraging them to make education a budget priority, informing them that the cuts to the community college system have been devastating, and if continued, will destroy the system as it currently exists.

8. **Consent Calendar Items (Roll Call Vote)**
M/s (Treanor/O’Brien) to approve all items on the Consent Calendar. Trustees Dolan and O’Brien had questions on Items 8.J. and 8.I. that were addressed by staff. The motion passed a by roll call vote of 7-0. Student Trustee Bergstrom-Wood cast an advisory aye vote.

A. **Calendar of Upcoming Meetings**

B. **Approve Classified Personnel Recommendations**
   1. Appointment of Classified Personnel
   1.a. Appointment of Hourly Personnel
   2. Resignation/Retirement of Classified Personnel

C. **Approve Academic Personnel Recommendations**
   1. Appointment of Academic Personnel
2. Academic Personnel Lottery to Determine Order of Employment
3. Approval of Continued Employment of Academic Contract Faculty
4. Appointment of Temporary Non-Credit Instructors Spring 2012
5. Appointment of Temporary Community Education and Services Winter Quarter 2012

D. Budget Transfers – Month of February – FY 2011/12

E. Warrant Approval

F. Out of Country Travel Requests

G. Approve Credit Course Revisions

H. Approve Revisions to A.S. Degrees and Certificates of Achievement

I. Approve Deletion of A.S. Degree in Engineering Technology, Occupational

J. Modernization (Measure C)
   1. Ratify/Approve Modernization Contracts ($124,322.20)

9. Other Action Items

A. Approve Board Self-Evaluation Instrument
   Trustees Treanor shared a memo (attached to the minutes) she had sent to Board Self-Evaluation Committee. The memo detailed how the evaluation tool was arrived at last year, what the focus was and what was deleted and why. She encouraged the Board to consider including questions that relate directly to WASC and recommendation #9. There was a lengthy discussion about the evaluation tool, including concerns about the number of questions, question content, redundancy use as a comparison tool, use of consultants, and adding questions to address WASC recommendations and use of consultants for assistance. **M/s (Namnath/Dolan) Approve Board Self-Evaluation Instrument.** The motion failed 4-3 with Trustees Kranenburg, O’Brien, Treanor, Conti voting against and Trustees Long, Namnath and Dolan voting in favor (plus an advisory no vote by Student Trustee Bergstrom-Wood). The evaluation tool will go back to Committee to consider the suggestions made with further discussion at the April 6th meeting.

**M/s (Namnath/Treanor) motion to merge items C.9. B., C., D. and E.** Trustees Treanor, Long and Dolan had questions on Items C., C.1., D. and E, which were addressed by staff. Motion passed 7 – 0 with advisory vote from Student Trustee Bergstrom-Wood.

B. Reject Claim Evelina Pilli
C. Modernization (Measure C)
   1. Approve New Long Form Professional Services Agreement
      Fine Arts Weatherization Project (306D)
      ED2 International ($198,000.00)
   2. Approve Amendment 1 – Professional Services Agreement
      PE Track Renovation (308G)
      Verde Design Inc. ($2,500.00)

D. Approve Friends of Corte Madera Creek Project Permission

E. Approve Clinical Facilities Agreement with Marin Medical Concepts Inc.

M/S (O’Brien/Namnath) to approve Items C.9.B., C. D. & E. Approved 7-0 with an
advisory aye vote from Student Trustees Bergstrom-Wood.

F. Approve Master Student Program Agreement with Washington Township Health
   Care District – This item was pulled from the agenda.

G. Approve Agreement for Training with Sutter West Bay Hospitals dba California
   Pacific Medical Center - This item was pulled from the agenda.

H. Public Hearing Service Employees Union (SEIU) 1021 Reopener Notice to the
   District’s Initial Proposal to SEIU. Board President Conti opened the Public Hearing
   at 8:15 p.m. There was no public comment. The Public Hearing was closed at
   8:16 p.m.

   Resolution (Roll Call Vote)

I. Approve Resolution in Support of Women’s History Month
   M/s(Namnath/Treanor) to waive the reading of the Resolution passed by unanimous
   vote of 7-0 with an advisory aye vote by Student Trustees Bergstrom-Wood.

   M/s (Treanor/Long) to approve the Resolution. The motion was passed by roll call
   vote of 7-0 with an advisory aye vote by Student Trustee Bergstrom-Wood.

10. Board Policy Review (1st Reading)
    - BP 3501 Campus Security and Access (New)
    - BP 3560 Alcoholic Beverages (Revision to Existing Board Policy)
    - BP 5510 Off Campus Student Organizations (New)
    - BP 5700 Athletics (New)

11. Future Agenda Items
    a. California Community College Trustees (CCCT) Election – 2012 (April) President Conti
       called for Board members to serve on a committee to recommend on the Board’s
votes for the Board on CCCT. Trustees Treanor and O’Brien agreed to serve on the Committee. The Board will take action at the April 17, 2012 Board meeting.

b. Bolinas Property (April/May)
c. Parcel Tax (April/May)

12. Board Reports and/or Requests (15 minutes)
a. Legislative Report. None
b. Committee Chair Reports - None
c. Individual Reports and/or Requests
Trustee Treanor shared a summary by the Little Hoover Institute from CCLC (attached to the minutes) and discussed the similar themes in this report and the Student Success Report and the items that will be significant for the District. She hoped there would be time on the 6th to discuss these themes and the relation to legislation and the Board’s position as we move forward with decisions about these issues.

Trustee Long attended “As You Like It” by Jim Dunn in the little theater and encouraged others to attend. Made a request to have a document regarding refunding of bonds by Kentfield School District forwarded to the members of the Board.

Trustee Conti asked that another Trustee sit on the self-evaluation committee given that there was a lot of input discussed about the self-evaluation instrument. Trustee Treanor agreed to sit on the committee.

13. Approval of Minutes (2 minutes)
   - Minutes of February 21, 2012 Board Meeting
     M/s (O’Brien/Treanor) to approve. Trustees Long asked that her comments at the February meeting about the legislative consultant be reflected in the minutes. President Conti directed that Trustee Long may submit her the comments from the February meeting to be included in the record of this month’s minutes. The comments are attached. Motion passed 7-0 with an advisory aye vote from Student Trustee Bergstrom-Wood.

14. Information Items (see written reports)
Board members were asked to review the information items in their Board packet.
B. Modernization Update
   1. Director’s Report
   2. Contract Milestones Report through February 2012
   3. Program Schedule
C. Administrative Procedures
   - AP 3501 Campus Security and Access
   - AP 3540 Sexual and Other Assaults
   - AP 3560 Alcoholic Beverages
• AP 5510 Off Campus Student Organizations

D. Calendar of Special Events
   CCLC Trustees Conference – May 4 to 6, 2012 – Sheraton Marina, San Diego
   Golden Bell Award Ceremony – May 17 2012, 4:30 p.m., Angelico Hall, Dominican University
   Commencement, Saturday, May 26, 2012, 10:00 a.m., Gymnasium, Kentfield Campus

E. California Community College Trustees (CCCT) Election – 2012 (Action in April)

15. Correspondence
16. Board Meeting Evaluation
17. Adjournment
   M/s (O’Brien/Treanor) to adjourn the meeting at 8:12 p.m. The motion passed by a vote of 7-0 with an advisory aye vote by Student Trustee Bergstrom-Wood.