Accreditation Response Team
Commitments from
March 27, 2013 Meeting

Members present: Jim Arnold, Kristina Combs, Melody Creel, Alice Dieli, John Erdmann, Don Flowers, Patricia Gant, Al Harrison, Jason Lau, Matt Markovich, Marshall Northcott, Nanda Schorske, Kathleen Smyth, David Snyder, Cathy Summa Wolfe, and Cari Torres

A. Materials
1. Handouts:
   o Screenshot of Accreditation web page: [Midterm Report 2013 Preparation]
   o Two printouts from the above-referenced web-page:
     - [Midterm Report Timeline] (3/18/2013)
     - [ART Members] (3/26/2013)

2. Items referenced from web page:
   o [Writing and Formatting Guidelines] (3/22/2013)
   o [Midterm Report Template] (WORD) [Important!]

B. Suggestions
   ● When writing assigned sections, look for material to “cut and paste” (i.e., from Follow-up Reports).
   ● Be sure to include updates.

C. Commitments/Next Steps
   ● ART leaders and groups to meet and get started; figure out how to divide the labor.
   ● B. David to schedule the next ART meeting mid-April to discuss progress and next steps.
   ● Sara McKinnon, Cathy Summa Wolfe and Alice Dieli volunteered to perform content editing when material is ready.