Commitments Cited by Responsible Parties:

Recommendation #5 (Student Support Services)

A. Library (John Erdmann)
   • See both immediate commitments and proposals for commitments contingent upon approval of funds (i.e., MARINet) listed in two handouts:
     o Recommendations for Library Services at Indian Valley Campus
     o Library Services Checklist for WASC Recommendation #5

B. IVC Services (Nanda Schorske)
   • See commitments listed in handout:
     o March 7, 2012 Accreditation Response Team—Recommendation #5, IVC Library Online, IVC and Evening Student Support Services: Relevant Student Support Services Identified for Equal Access at IVC and Evening Services
   • Committed to:
     o “identify resources available, identify action, implement, and assess”;
     o ensure the improvements truly affect “the student experience”.
     o by fall 2012, reach the part of the cycle resulting from having already gathered information from the assessment.
     o get menu from Armond Phillips to analyze any gaps in all required areas.
     o use combination of methods (i.e., surveys, focus groups) to test effectiveness/success, adding “one size doesn’t fit all”.
   • K. Meier to email grid out to everyone.

C. Counseling (Susan Andrien)

Recommendation #3 (Distance Education) – K. Meier
   • See commitments listed in handout:
     o Accreditation Response Team #3 (Technology Mediated Instruction/D/E) March 7, 2012.
   • To discuss online orientation and online transfer center at next meeting.
   • To hold academy in June 2012.
   • To assemble a Title III grant to request funding.

Recommendation #1 (Planning) – C. Hsieh
   • See commitments listed in handouts:
     o Plans Completion and Submission to PRAC
     o Timeline for the Follow-Up Report and Review Process
Immediate Funding Needs

- In response to the question of how to get necessary checks cut before May 2012, President Coon initially recommended:
  - sending requests to PRAC;
  - for PRAC to commit to try and prioritize accreditation needs.
- After urgency for funds was restated, President Coon later indicated he would review Y. Bellisimo’s request immediately.

Recommendation #2 (SLOs) - Update

- It was requested N. Schorske would provide updated information to Y. Bellisimo for tracking purposes.

Commitments for Team Members

- It was requested that members:
  - be prepared to provide updates starting all over again next week.
  - review questions from the Guide to Evaluating Institutions (as presented in K. Meier’s email). (Link located on the Accreditation Response Team web page.)
  - determine the following individuals for next week’s meeting:
    - lead
    - report writer
    - evidence organizer
  - provide “concrete” costs by the end of the month
    - Chialin to create document/template for everyone to insert their costs.

Rehearsals

- It was recommended rehearsals be scheduled prior to the evaluation team’s arrival.
  - Key teams will be scheduled to go to PGS committees.
  - C. Summa-Wolfe to assist with communication in this area.
  - It was recommended E. Buckley provide peer review for these rehearsals.

Consultants

- Consultants Ed Buckley and John Spevak will contact teams to provide an “outside set of eyes” (as in peer review) for each team’s accreditation progress; and will write the report.

Commitments made by President Coon:

- to hold a college wide meeting after spring break (after the Board of Trustees’ retreat) to communicate updates (member noted between 3:00-5:00 P.M. is best for faculty schedules);
- to remind College Council members of responsibility to communicate accreditation deadlines and information to constituents to achieve deadlines;
- to introduce total accreditation-related costs to Board of Trustees’ at their April 6th Retreat (grouped by 2011-12 and 2012-13)