Marin Community College District
Board of Trustees Regular Meeting

Agenda

November 13, 2012

Cafeteria, Student Services Building, Kentfield Campus
835 College Avenue, Kentfield, California

Web Address: http://www.justin.tv/comtrustees

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

The Board of Trustees may consider the items listed in Section C at any time during the Open Session portion of the meeting unless a specific time is stated on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance and give card to recording secretary to get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number “C.3.A” on the agenda. Public comment presentations will be limited to no more than 3 minutes each. Persons reading statements aloud or distributing material should give a copy to the Recording Secretary.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield, for the purpose of making those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District may be audio taped and video broadcasted via the internet.
A. **Open Session** – 5:30 p.m., Cafeteria, Student Services Building, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda
2. Public Comment
3. Recess to Closed Session

B. **Closed Session** - Staff Lounge, Student Services Building, Kentfield Campus

1. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)
   Labor Negotiator: Bruce Heid
   *Employee Organizations: United Professors of Marin (UPM/AFT), Service Employees International Union (SEIU), Classified Service Employees Union (CSEA)*

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code §54957)

3. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation (Govt. Code Sec. 54956.9 (b))
   Number of Potential Cases: 1
   Attorney: Glenn Gould, Dannis Woliver Kelley

C. **Open Session** – 6:30 p.m., Cafeteria, Student Services Building, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda
2. Report from Closed Session
3. Public Comment
   A. Comments regarding items not on the Agenda (3 minutes per speaker)
   B. Comments regarding items on the Agenda - to be heard immediately before the Board of Trustees’ consideration of the item

4. Chief Executive Officer’s Report
   A. Accreditation
   B. Student Success Act of 2012 (SB 1456) - Duarte
   C. Actuarial Study Other Post-Employment Benefits (OPEB) Trust Administration and Investment Services - Harrison
   D. Construction/Program Manager Selection Process
   E. Marin County Office of Education Space Request

5. Academic Senate Report (5 minutes)

6. Classified Senate Report (5 minutes)

7. Student Association Report (5 minutes)
8. **Board Study Session** - None

9. **Consent Calendar Items (Roll Call Vote)**
   A. **Calendar of Upcoming Meetings**
      - December 11, 2012, Organizational and Regular Meeting, 6:30 p.m.
        Cafeteria, Student Services Building, Kentfield Campus
   B. **Approve Classified Personnel Recommendations**
      1. Appointment of Hourly Personnel
      2. Temporary Reassignment of Classified Personnel
      3. Resignation/Termination of Classified Personnel
   C. **Approve Classified Confidential Position Recommendation**
   D. **Approve Short-Term Hourly Positions**
   E. **Approve Budget Transfers – Month of October 2012**
   F. **Approve Warrants - Month of October 2012**
   G. **Second Reading and Approval of Revised Board Policies** - None
   H. **Modernization (Measure C)**
      1. Approve/Ratify Modernization Contracts, Changes and Amendments ($532,116.85)

10. **Other Action Items**
    A. **Approve Resolution #11-16-2012 C.10.A. Authorizing Use of Property and Land Use Agreement for Operation of Weather Station (Roll Call Vote)**
    B. **Approve Selection of Other Post Employee Benefit (OPEB) Trust Administrator**
    C. **Approve Agreement with Research and Planning Group for California Community Colleges for CTE Employment Outcomes Survey**
    D. **Approve Strategic Plan 2012 - 2015**
    E. **Modernization (Measure C)**
      1. Approve Change Order #16 and Resolution #11-13-2012 - C.10.E.1. Midstate Construction Corporation, $234,970.00 Performing Arts Building Modernization Project (306A) (Roll Call Vote)
      2. Approve Assignment and Consent Agreement for Architect VBN District Architect (Facilities Master Planning Architect) (808A)
      3. Approve New Project Inspector Agreement 4Leaf, Inc. ($19,500.00) Austin Swing Space Project (850E)

11. **Board Policy Review (1st Reading)**
    - BP 6550 Disposal of District Personal Property
    - BP 6900 Bookstore(s)
    - BP 7280 Unrepresented Employee Complaints
• BP 7360 Discipline and Dismissal – Academic Employees

12. Future Agenda Items
   A. Trustee Walk-Through of Science, Math and Nursing Building

13. Board Reports and/or Requests (15 minutes)
   A. Discussion of Board Officers
   B. Committee Chair Reports
   C. Legislative Report
   D. Individual Reports/or Requests

14. Approval of Meeting Minutes (2 minutes)
   ▪ Approve Minutes of October 16, 2012 Board Meeting

15. Information Items (see written reports)
   A. Contracts and Agreements for Services – October 2012
   B. 1st Quarter Financial Report CCSF-311Q
   C. Modernization Update
      1. Director’s Report
      3. Program Schedule
   D. Administrative Procedures
      ▪ AP 3280 Grants
      ▪ AP 3570 Smoke-Free Learning and Working Environment
      ▪ AP 6550 Disposal of District Personal Property
   E. Calendar of Special Events
      ▪ IVC Harvest Lunch, November 14, Building 17, 12:00 noon
        (Bring Canned Goods or cash donations for Marin Food Bank)
      ▪ Retired Faculty Luncheon, December 4, Staff Lounge, 11:30 a.m.
      ▪ Night of Giving, Sponsored by ASCOM, December 14, Staff Lounge, 5:00 p.m.
      ▪ College Holiday Party, December 19, Woodlands Café, 3:00 p.m.

16. Correspondence

17. Board Meeting Evaluation

18. Adjournment