Marin Community College District
Board of Trustees Regular Meeting

Agenda
January 21, 2014

Kentfield Campus
Cafeteria, Student Services Building
835 College Avenue, Kentfield, California

http://www.justin.tv/comtrustees

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

The Board of Trustees may consider the items listed in Section C at any time during the Open Session portion of the meeting unless a specific time is stated on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available from Recording Secretary. Persons desiring to address the Board on items not on the agenda may speak under item number “C.2.A.” on the agenda. Public comment presentations will be limited to no more than 3 minutes each. Persons reading statements aloud or distributing material should give a copy to the Recording Secretary.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Austin Center, Room 146, Kentfield, for the purpose of making those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District may be audio taped and video broadcasted via the internet.
A. **Open Session**, 5:30 p.m., Cafeteria, Student Services, Kentfield Campus
   1. Call to Order, Roll Call, Adoption of Closed Session Agenda
   2. Public Comment
   3. Adjourn to Closed Session

B. **Closed Session**,
   1. Call to Order
   2. **CONFERENCE WITH LABOR NEGOTIATOR(S) (Govt. Code Section 54957.6)**
      Agency Representative: Kristina Combs
      Employee Organizations: United Professors of Marin (UPM/AFT); California School Employees Associations (CSEA); Service Employees International Union (SEIU); Unrepresented Employees (Confidential, Supervisors, Management)
   3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Govt. Code Sect. – 54957)**
   4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (54956.9 (b))**
      Number of Potential Cases: 2
   5. Adjourn to Regular Meeting Open Session

C. **Open Session**
   1. Call to Order, Roll Call, Adoption of Agenda
   2. **Public Comment (3 minutes per speaker)**
      A. Comments regarding items not on the Agenda
      B. Comments regarding items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item
   3. **Chief Executive Officer Report**
      A. Financial Audit and Measure C Bond Performance Audit 2012/2013
      B. Governor’s Budget
      C. RFP/Information - One-Card Refund Program for Students
      D. Report on Fengtai Vocational School Visit
   4. **Academic Senate Report (5 minutes)**
   5. **Classified Senate Report (5 minutes)**
   6. **Student Association Report (5 minutes)**
   7. **Study Session**
      A. Measure C Bond Spending Plan
   8. **Consent Calendar Items (ROLL CALL VOTE)**
      A. Upcoming Board Meeting
         - February 18, 2014
      B. **Approve Classified Personnel Recommendations**
         1. Appointment of Classified Personnel
2. Appointment of Hourly Personnel
3. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
4. Resignation/Termination of Classified Personnel
5. Temporary Reassignment of Classified Personnel

C. Approve Classified Management Position Recommendation

D. Approve Classified Supervisory Personnel Recommendations

E. Approve Academic Personnel Recommendations
   1. Sabbatical Replacement
   2. Reduced Load
   3. Vacancy Replacement

F. Approve Unrepresented Employees (Management, Confidential and Supervisory Employees) Compensation Adjustment

G. Approve Short-Term Hourly Positions

H. Approve Sabbatical Leave Recommendations

I. Approve Out of Country Travel – Anuradha Vikran

J. Approve Skills Certificate Additions

K. Approve Skills Certificate Deletions

L. Approve Credit Course Additions

M. Approve Credit Course Deletions

N. Approve Credit Course Revisions

O. Approve Certificate of Achievement Additions

P. Approve Certificate of Achievement Revisions

Q. Approve A.S. Degree Revisions

R. Approve Budget Transfers for November 2013

S. Approve Budget Transfers for December 2013

T. Approve Warrants for November 2013

U. Approve Warrants for December 2013

V. Approve Declaration of Surplus Property – Miscellaneous Equipment

W. Approve New Community Services Courses

X. Modernization (Measure C)
   1. Ratify/Approve Modernization Contracts, Changes, Amendments ($172,322.12)

Y. Second Reading and Approval of Board Policies (None)
9. Other Action Items
   A. Approve Academic Calendar 2014/15
   B. Accept District Financial Audit and Measure C Bond Performance Audit for Year Ended June 30, 2013
   C. Approve Tentative Agreements with California Schools Employees Association (CSEA), Chapter 196
   D. Approve Tentative Agreements with Service Employees International Union (SEIU), Local 1021
   E. Approve Mileage Reimbursement Rate
   F. Approve Non-Resident Tuition Fees
   G. Approve Change Order #1 for HP Computer Lease
   H. Approve Notice of Completion, IVC Hot Water Heater/Boiler Project
   I. Modernization (Measure C)
      1. Approve Subcontractor Substitution Request, Fine Arts Building (306C), Gonsalves & Stronck
      2. Approve Bond Spending Plan

10. Board Policy Review (1st Reading) - None

11. Future Agenda Items
   A. Health Benefits
   B. Board Professional Development
   C. Indian Valley Campus Master Plan (March)

12. Board Reports and/or Requests (15 minutes)
   A. Committee Chair Reports
   B. Governance Calendar Review
   C. Individual Reports/or Requests

13. Approval of Meeting Minutes (2 minutes)
   A. Approve Minutes of December 6, 2013 Board Retreat
   B. Approve Minutes of December 10, 2013 Board Meeting

14. Information Items (see written reports)
   A. 12/31/2013 YTD Financial Report
   B. Agreement for Services November 2013
   C. Agreement for Services December 2013
   D. Modernization Update
      1. Director’s Report
      2. Program Schedule
      3. Milestones Report
   E. Administrative Procedures - None
   F. Calendar of Special Events
- CCLC Effective Trustees Workshop, January 24 – 26, 2014, Sacramento
- CCLC Board Chair Workshop, January 25, 2014, Sacramento
- CCLC Annual Legislative Conference, January 26 – 27, 2014, Sacramento
- Bay 10 Trustees & CEO Meeting, April 14, 2014, Ohlone College

15. Correspondence
16. Board Meeting Evaluation
17. Adjourn Meeting