Admissions and Records
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs
1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

A&R Program-Level SLOs
1. Students will identify their educational goals during the registration process.
2. Students who have completed 30 units or more of COM units will be required to choose a Major from the MyCom Portal during the registration and add/drop period.

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
<thead>
<tr>
<th>Academic Year (AY)</th>
<th>Division Wide Student Learning Outcome</th>
<th>Program Level Student Learning Outcomes</th>
<th>Measures/Evidence</th>
</tr>
</thead>
</table>
| 2011-2012          | Identify and commit to educational goals | PLSLO #1: Students will identify their educational goals during the registration process. | Measures:
|                    |                                        |                                         | a) Increase in the number of students who previously declared “Undecided” and now have identified an educational goal as a result of policy development and Portal access. |
| 2012-2013          | Demonstrate self-advocacy/self-initiative | PLSLO #2: Students who have completed 30 units or more of COM units will be required to choose a Major from the MyCom Portal during the registration and add/drop period. | Measures:
|                    |                                        |                                         | (a) ITS will fix MyCom portal to exclude undecided as an option for choosing a Major. Data from updated Major codes will be obtain through an ITS report. |
CalWORKs
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

CalWORKs Program- Level SLOs
1. CalWORKs students will demonstrate an understanding of the program eligibility requirements.
2. By changing to electronic media as the primary method of communication with our students, students will demonstrate responsive behaviors that will make them more successful students.

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
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<tr>
<th>Academic Year (AY)</th>
<th>Division Wide Student Learning Outcome</th>
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</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #1: CalWORKs students will demonstrate an understanding of the program eligibility requirements.</td>
<td>Measures: (a) Pre/Post Orientation survey.</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Develop effective planning skills that support educational goals and lifelong success</td>
<td>PLSLO #2: By changing to electronic media as the primary method of communication with our students, students will demonstrate responsive behaviors that will make them more successful students.</td>
<td>Measures: (a) Number of email responses. (b) Number of students who complete orientation and are in program by end of week 1 in the semester. (c) Number of students who take advantage of priority reg</td>
</tr>
</tbody>
</table>
Child Development Program
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs
1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Child Development Program - Program - Level SLOs
1. Student parents whose children are enrolled in the Child Development Program will demonstrate academic progress toward their educational goals.
2. Student parents whose children are in enrolled in the Child Development Program will identify and use college and community resources that support student success and the wellbeing of their families.

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>SLO #2: Identify and commit to educational goals</td>
<td>PLSLO #1: Student parents whose children are enrolled in the Child Development Program will demonstrate academic progress toward their educational goals.</td>
<td>(a) CDE Training Verification with student statement of professional/vocational goals (b) Print out of student schedule to verify enrollment at beginning of term (c) Mid-term grade check (b) Final grade reports</td>
</tr>
<tr>
<td></td>
<td>SLO #1: Identify and use college resources that support student success</td>
<td>PLSLO #2: Student parents whose children are in enrolled in the Child Development Program will identify and use college and community resources that support student success and the wellbeing of their families.</td>
<td>(a) Students will complete an annual Parent Survey that measures their satisfaction with the Child Development Program and the resources that the program provides to support their student success and family wellbeing</td>
</tr>
</tbody>
</table>
Two-Year Program-Level Assessment Plan

Counseling
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

(Insert Name of Program) Program- Level SLOs

1. Students will demonstrate an understanding of why and how students use counseling services
2. Student Educational Plans support educational goals and lifelong learning.

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
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<tr>
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<th>Division Wide Student Learning Outcome</th>
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</table>
| 2011-2012         | Identify and use college resources that support student success | PLSLO #1: Students will demonstrate an understanding of why and how students use counseling services | Measures:
(a) counseling survey
(b) using SARS appointment scheduling to track student needs |
| 2012-2013         | Develop effective planning skills that support educational goals and lifelong success | PLSLO #2: The use of Student Educational Plans support educational goals and lifelong learning. | Measures:
(a) The Counseling Department will evaluate student enrollment behavior/retention of First Time Student Cohort enrolled Fall 2012 (FTSC Fall 2012) to identify Student Education Planning and Student Educational Goals.
(b) The Department will identify effectiveness of Orientation and Student Education Plan's effectiveness as "planning skills which support student educational goals and lifelong learning." |
Disabled Students Program
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

(Disabled Students Program) Program-Level SLOs
1. Self-advocacy
2. Educational goal

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
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<tr>
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<tbody>
<tr>
<td>2011-2012</td>
<td>Demonstrate self-advocacy/self-initiative.</td>
<td>PLSLO #1: Through their participation in the Program, students will become better advocates for their special learning needs.</td>
<td>Measures: (a) Students will independently request special accommodations in a timely manner. (b) Students self-advocacy will be measured by comparing student behavior from fall semester with spring.</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Developing effective planning skills that support educational goals and lifelong success.</td>
<td>PLSLO #2: Students in consultation with a DSPS counselor, will develop an Educational Contract and a Student Educational Plan</td>
<td>Measures: (a) Annual Contracts and Plans will be complete and maintained by staff. (b) Student survey will compare student understanding and commitment to a specific educational goal.</td>
</tr>
</tbody>
</table>
Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

EOPS Program- Level SLOs

1. New students demonstrate knowledge of the over and above services they are eligible for as EOPS program participants.
2. By changing to electronic media as the primary method of communication with our students, students will demonstrate responsive behaviors that will make them more successful students.

Two-Year SLO Plan and Anticipated Measures/Evidence

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<tbody>
<tr>
<td>2011-2012</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #1: New students demonstrate knowledge of the over and above services they are eligible for as EOPS program participants.</td>
<td>Measures: a) Pre/Post Orientation survey.</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Developing effective planning skills that support educational goals and lifelong success.</td>
<td>PLSLO #2: By changing to electronic media as the primary method of communication with our students, students will demonstrate responsive behaviors that will make them more successful students.</td>
<td>Measures: (a) Number of email responses. (b) Number of students who complete orientation and are in program by end of week 1 in the semester. (c) Number of students who take advantage of priority reg...</td>
</tr>
</tbody>
</table>
Two-Year Program-Level Assessment Plan

Financial Aid Office
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Financial Aid Office Program-Level SLOs

1. Students will demonstrate their understanding of the Importance of completing their FAFSA by the March 2nd priority filing deadline.
2. As a result of implementing the new financial aid disbursement system Higher One, students will have several choices of how they receive their financial aid funds.

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
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<tr>
<th>Academic Year (AY)</th>
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<th>Measures/Evidence</th>
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</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>Identify and use college resources that support student success.</td>
<td>PLSLO #1: Students will demonstrate their understanding of the Importance of completing their FAFSA by the March 2nd priority filing deadline.</td>
<td>Measures: Count applications and compare with prior years.</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Develop effective planning skills that support educational goals and lifelong success</td>
<td>PLSLO #2: As a result of implementing Higher One, students will have several choices of how they receive their financial aid funds.</td>
<td>Measures: Measure student satisfaction with the new disbursement process.</td>
</tr>
</tbody>
</table>
Health Center
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Health Center Program- Level SLOs

1. Students will demonstrate knowledge of free or low cost health services available in the community.
2. Demonstrate knowledge of how to access mental health resources on campus

Two-Year SLO Plan and Anticipated Measures/Evidence

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<th>Measures/Evidence</th>
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</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #1: Students will demonstrate knowledge of free or low cost health services available in the community.</td>
<td>Measures: (a) Mid-semester survey</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #2: Demonstrate knowledge of how to access mental health resources on campus</td>
<td>Measures: # of times link is accessed by students # of referrals to COM mental health counselor. # of students asking for mental health referrals at the COM Health Services</td>
</tr>
</tbody>
</table>
Two-Year Program-Level Assessment Plan

Library
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Library Program-Level SLOs

1. Students will demonstrate knowledge of the availability of textbooks on reserve in the library.
2. Students will demonstrate their knowledge of how to find materials and put them on hold in the MariNet system.

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
<thead>
<tr>
<th>Academic Year (AY)</th>
<th>Division Wide Student Learning Outcome</th>
<th>Program Level Student Learning Outcomes</th>
<th>Measures/Evidence</th>
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</thead>
</table>
| 2011-2012          | Identify and use college resources that support student success | PLSLO #1: Students will demonstrate knowledge of the availability of textbooks on reserve in the library. | Measures:
|                    |                                        |                                        | (a) Instructor Reserve
|                    |                                        |                                        | Circulation Data (pre/post) |
|                    |                                        |                                        | (b) Amount of material
|                    |                                        |                                        | placed on Instructor
|                    |                                        |                                        | Reserve (pre/post) |
|                    |                                        |                                        | (c) College enrollment data |
|                    |                                        |                                        | (pre/post) |
| 2012-2013          | Demonstrates Self-advocacy/ Self-Initiative | PLSLO #2: Students will demonstrate their knowledge of how to find materials and put them on hold in the MariNet system. | Measures:
|                    |                                        |                                        | (a) Provide and evaluate
|                    |                                        |                                        | the effectiveness of training |
|                    |                                        |                                        | (b) Holds placed & received through MariNet |
MATRICULATION
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Matriculation Program- Level SLOs

1. Students will demonstrate an understanding of why and how students use counseling services
2. Student Educational Plans support educational goals and lifelong learning.

Two-Year SLO Plan and Anticipated Measures/Evidence

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<tr>
<td>2011-2012</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #1: Students will demonstrate an understanding of why and how students use counseling services</td>
<td>Measures: (a) counseling survey (b) using SARS appointment scheduling to track student needs</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Develop effective planning skills that support educational goals and lifelong success</td>
<td>PLSLO #2: The use of Student Educational Plans support educational goals and lifelong learning</td>
<td>Measures: (a) The Counseling Department will evaluate student enrollment behavior/retention of First Time Student Cohort enrolled Fall 2012 (FTSC Fall 2012) to identify Student Education Planning and Student Educational Goals. (b) The Department will identify effectiveness of Orientation and Student Education Plan's effectiveness as &quot;planning skills which support student educational goals and lifelong learning&quot;</td>
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</table>
Outreach School Relations  
Student Learning Outcomes  
2012-2014

Student Services Division-Wide SLOs
1. Identify and use college resources that support student success  
2. Identify and commit to educational goals  
3. Develop effective planning skills that support educational goals and lifelong success  
4. Demonstrate self-advocacy/self-initiative  

Outreach School Relations Program- Level SLOs  
1. Identify and use college resources that support student success  
2. Demonstrate self-advocacy

Two-Year SLO Plan and Anticipated Measures/Evidence

<table>
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</table>
| 2011-2012         | Identify and use college resources that support student success | PLSLO #1: Students will demonstrate knowledge of the 3 step matriculation process | Measures:  
(a) Survey measuring recall of steps and the importance of the process  
(b) Headcount of students  
(c) Tracking of students who complete matriculation process and enroll (e.g., College Success Saturday) |
|                   |                                        | PLSLO #2: Students will demonstrate ability and initiative for self-advocating and supporting their own academic success | Measures:  
(a) Survey consisting of scenarios as prompts to test knowledge of available student services and resources  
(b) Focus groups of students at 2-3 school sites, community agencies, responding to questions/prompts to test knowledge of student services and resources |
| 2012-2013         | Demonstrate self-advocacy              |                                        |                   |
Student Affairs
Student Learning Outcomes
2012-2014

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

(Student Affairs) Program- Level SLOs
1. Students involved in Student Activities and/or campus life will:
2. Demonstrate knowledge of college resources.
3. Apply planning skills while participating in student government.
4. Employ leadership skills while participating in student government and campus clubs.

Two-Year SLO Plan and Anticipated Measures/Evidence

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<tbody>
<tr>
<td>2012-2013</td>
<td>Identify and commit to educational goals</td>
<td>PLSLO #1: Apply planning skills while participating in student government.</td>
<td>Measures: (a) Agendas/minutes (b) Event planning outlines</td>
</tr>
<tr>
<td>2013-2014</td>
<td>Develop effective planning skills that support educational goals and lifelong success</td>
<td>PLSLO #1: Employ leadership while participating in student government and campus clubs.</td>
<td>Measures: (a) Agendas/minutes (b) Participation on college shared governance committees</td>
</tr>
</tbody>
</table>
Two-Year Program-Level Assessment Plan

Office of Assessment & Testing
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Office of Assessment & Testing Program- Level SLOs
1. Students demonstrate a readiness to test and know what the next step is in the enrollment process.
2. What study resources were used to prepare for the test? Did the preparation help in your placement?

Two-Year SLO Plan and Anticipated Measures/Evidence

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</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>#3. Develop effective planning skills that support educational goals and lifelong success</td>
<td>PLSLO #1: Students demonstrate a readiness to test and know what the next step is in the enrollment process.</td>
<td>Measures: (a) pre-test survey (b)</td>
</tr>
<tr>
<td>2012-2013</td>
<td>#1. Identify and use college resources that support student success</td>
<td>Students use study resources for advance preparation for placement tests to positively impact placement test results.</td>
<td>Measures: (a) post-test survey (b)</td>
</tr>
</tbody>
</table>
Two-Year Program-Level Assessment Plan

Tutoring
Student Learning Outcomes
2011-2013

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

Tutoring Program- Level SLOs

1. Demonstrate a deeper understanding of course materials
2. Use online tutoring services to access course support.

Two-Year SLO Plan and Anticipated Measures/Evidence

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</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #1: Demonstrate a deeper understanding of course materials</td>
<td>Measures: (a) Tutor reports (b) Tutee end of year survey</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Identify and use college resources that support student success</td>
<td>PLSLO #2: Use online tutoring services to access course support.</td>
<td>Measures: (a) Tutor reports (b) Tutee end of year survey</td>
</tr>
</tbody>
</table>
Veteran Services
Student Learning Outcomes
2012-2014

Student Services Division-Wide SLOs

1. Identify and use college resources that support student success
2. Identify and commit to educational goals
3. Develop effective planning skills that support educational goals and lifelong success
4. Demonstrate self-advocacy/self-initiative

(Veteran Services) Program- Level SLOs

1. Establish Veterans Services Center on campus to assist veterans with educational goals.
2. Streamline the process whereby veterans can be certified, connect with a counselor and identify college services to assist with educational goals.

Two-Year SLO Plan and Anticipated Measures/Evidence

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</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>Identify and commit to educational goals</td>
<td>SLO #1: Establish Veterans Services Center on campus to assist veterans with educational goals.</td>
<td>Measures: (a) identify office space (b) staff office and provide information</td>
</tr>
<tr>
<td>2013-2014</td>
<td>Develop effective planning skills that support educational goals and lifelong success</td>
<td>SLO #2: Streamline the process whereby veterans can be certified, connect with a counselor and identify college services to assist with educational goals.</td>
<td>Measures: (a) Develop checklist paper for proper certification. (b) Develop list of services the college provides to give to students.</td>
</tr>
</tbody>
</table>