Committee Members Present:
Bill Scott, Chair
Diane Ascher
Ted Bright
Gloria Jones
Nancy McCauley
Scott McKown
Donna Reeve
Dr. Walter G. Strauss
Barbara Tarasoff

Committee Members Absent:
Lorraine Berry
Michael Hartnett

Others in Attendance:
V-Anne Chernock
Don Flowers
Peggy Isozaki
Melinda Molloy
Leigh Sata
Dr. Frances White

1. Open Meeting
   Following a roll call, Bill Scott, Chair declared the meeting open at 4:04 p.m. M/s (McCauley/Bright) to approve the meeting agenda. The motion passed unanimously.

2. Membership
   Dr. White brought to the attention of the committee that several committee members’ two year appointments will expire April 30, 2010. All Committee members whose terms will expire were eligible to re-apply for a second term. Seven community members have applied to join the Committee. The application period has ended and the Board of Trustees will announce new candidates at their meeting on April 20, 2010.

3. Comments from the Audience on Items not on the Agenda
   None.

4. Minutes
   M/s (Tarasoff/Bright) to approve the minutes of the January 26, 2010 meeting. The motion passed unanimously.

5. Auditor’s Report
   Tina Treis of Perry-Smith Accountants, LLP reported on the independent audit on applying agreed-upon procedures that Perry-Smith Accountants, LLP was contracted to perform.

   During this audit accountants at Perry-Smith Accountants, LLP selected a sample representative of 50 warrants issued from July 1, 2009 – December 31, 2009 to check for mathematical accuracy and proper representation of Bond expenditures. Ms. Treis reported that her firm has concluded that each
of the representative sample of 50 expenditures accurately represented a valid Bond expenditure; expenses were properly charged in the location indicated; expenses were properly coded; and were determined to represent construction, rehabilitation, or replacement of school facilities. They also determined that the expenditures were mathematically accurate.

6. Quarterly Report
Leigh Sata of Swinerton Management and Consulting reviewed the Quarterly Report, through December 31, 2009. This report will be available on the website, along with a program summary and project budgets.

Mr. Sata invited the committee to reference the project summary on pages 7-14 of the quarterly report. He noted that this information is a condensed and simplified version of what the charts on the pages following contain. Mr. Sata directed the Committee’s attention to the following highlights:

- State furloughs are still affecting the movement of construction plans through the Division of the State Architect (DSA); however, SMCP has finally made it through DSA and will go out for bid on April 8.
- Community forums continue to take place, the final Community forum at IVC is scheduled for April 8, 2010. Construction at IVC will wrap up soon.
- An architect has not been selected for the New Academic Center at Kentfield (formerly Gateway Complex)
- The gap between engineering estimates and actual bids are beginning to close as the economy begins to pick up. Contractors are currently bidding at cost; this will begin to change.
- The TransTech Complex will begin holding classes April 19
- Ribbon Cutting for Trans Tech at IVC is scheduled for May 13, 2010, all are invited.

8. Next Meeting Agenda & Date (4:00 p.m., Tuesday, September 14, 2010)
b. Auditor’s Report ending June 30, 2010 (if available) – Al Harrison

9. Adjourn 5:00 p.m.