### August 2012 Professional Development & Flex Activities

**Updated 8-14-12**

- August 2012 professional development and Flex activities fall into four strands: Institutional Effectiveness (IE), Student Success (SS), Teaching and Learning (TL) and Technology Training (TT).
- All employees are welcome to attend Flex activities.
- Credit faculty have an obligation to complete a designated number of Flex hours each semester. These include Individual Flex Activities and workshops approved for Flex credit. The Flex hours of obligation formula is posted on the Staff Development Web Page.
- Thursday, August 16 is an orientation day for new full and part-time faculty.
- Check the [Staff Development Web Page](http://www.marin.edu) at www.marin.edu for complete workshop descriptions, Flex program requirements, forms and deadlines. (A direct link is posted under the “Faculty and Staff” tab on the College Homepage.)

<table>
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<tr>
<th>Thursday 8/16 Orientation Day (Not a Flex Day)</th>
<th>Friday 8/17 (Independent Flex Day)</th>
<th>Monday, 8/20 (Independent Flex Day)</th>
<th>Tuesday 8/21 (Mandatory Flex Day)</th>
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| **8:30-12:00 p.m.**  
New Full-time Faculty Academy  
**Session One (IE)**  
Deedy Staff Lounge | 10:00-12:00 p.m.  
Faculty Panel:  
Moodle Show & Tell (TL)  
LC 38 | 10:00-12:00 p.m.  
Boots to Books: Supporting Veterans Student Success (SS)  
Cafeteria, Student Services Building  
Coffee, Tea & Light refreshments will be served at 9:30 a.m. courtesy of The Classified Senate. | 10:00-12:00 p.m.  
College Convocation (IE)  
Annual Fall College Convocation for all faculty and staff.  
OH 96 |
| **6:00-8:30 p.m.**  
New Part-time Faculty Orientation (IE)  
AC 108  
(New and recently hired part-time faculty are welcome to attend.) | 10:00-12:00 p.m.  
Joint Dept. Chairs Meeting (IE)  
AC 108 | 1:00-2:00 p.m.  
Disabled Students Have Rights: What You Need to Know to Help them Succeed (SS)  
HC 170 | Coffee, tea and light refreshments will be served at 9:30 a.m. courtesy of the Associated Students College of Marin (ASCOM) and the COM Board of Trustees.  
The 1st 200 people seated inside OH 96 by 10:00 a.m. will be eligible to participate in a special drawing for prizes. |
| 1:00-3:00 p.m.  
Moodle ABC’s: How to Post Class Materials in Your Moodle Shell*  
(TL, TT)  
Library Information Technology Classroom (Ktd. Library) | 1:00-3:00 p.m.  
Moodle ABC’s: How to Post Class Materials in Your Moodle Shell*  
(TL, TT)  
Library Information Technology Classroom (Ktd. Library) | 2:10-4:00 p.m.  
Tonto and the Lone Ranger Fistfight in Heaven: Basic Characteristics of Native American Cultures (TL)  
HC 169 | 1:30-3:30 p.m.  
Department Meetings (IE)  
Annual Flex department meetings.  
(Check your Chair for location) |
| *Please email kathleen.smyth@marin.edu by 8/15 to register | | | |

IE = Institutional Effectiveness   
SS = Student Success   
TL = Teaching and Learning   
TT = Technology Training