Marin Community College District  
Board of Trustees Regular Meeting  
November 19, 2013  

MINUTES  

A. Open Session  
1. Call to Order  
The Board of Trustees of the Marin Community College District met for a regularly scheduled meeting in the Cafeteria of the Student Services Building on the Kentfield Campus, all members having received notice as required. Board Clerk O’Brien called the meeting to order at 5:35 p.m. Trustees O’Brien, Conti, Dolan and Treanor were present. Also present were Superintendent/President Coon and Vice President Nelson. M/s (Conti/Treanor) to approve the closed session agenda. Motion carried 4-0-3.  
2. Public Comment: There was no public comment.  
3. Recess to Closed Session: Meeting adjourned to closed session at 5:36 p.m.  
   
   Trustee Long arrived at 5:40 p.m. Trustee Namnath arrived at 6:00 p.m.  

B. Closed Session  
Staff Lounge, Student Services Building, Kentfield Campus  
1. CONFERENCE WITH LABOR NEGOTIATOR(S) (Govt. Code Section 54957.6)  
   Agency Representative: Kristina Combs  
   Employee Organizations: United Professors of Marin (UPM/AFT); California School Employees Associations (CSEA); Service Employees International Union (SEIU); Unrepresented Employees (Confidential, Supervisors, Management)  

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Govt. Code Section 54957)  
   Title: Superintendent/President  

C. Open Session – 6:30 p.m., Cafeteria, Student Services, Kentfield Campus  
1. Call to Order, Roll Call and Adoption of Agenda  
   Board President Namnath called the meeting to order at 6:30 p.m. Trustees Dolan, Long, O’Brien, Conti, Namnath, Treanor were present. Student Trustee Reyes, Superintendent President Coon, and Vice Presidents Eldridge, Nelson and Torres were also present.
M/s (O'Brien/Conti) to approve the agenda. Motion carried 6-0-1.

Trustee Kranenburg arrived at 6:57 p.m.

2. **Report from Closed Session** – There was no report from closed session.

3. **Public Comment (3 minutes per speaker)**
   A. **Comments regarding items not on the Agenda**
      Dave Mitchell, Chris Edmondson and Steve Garrett asked that the Board consider a fair and equitable contract that addresses a decent cost of living increase and affordable medical benefits to recognize the work and care offered by the members of SEIU to keep our facilities clean and safe for our students. It was noted that there is more square footage to care for and that SEIU members often work invisibly to maintain a strong foundation for the College. A copy of Mr. Edmondson’s comments is attached to the minutes.
   
   B. **Comments regarding items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item.**

**RECEPTION FOR TRUSTEE BARBARA DOLAN (Deferred to December 10, 2013 Board Meeting)**

4. **Chief Executive Officer’s Report**
   A. **Presentation with Marin Emergency Radio Authority (MERA)**
      Chief of Police Mitch Lemay introduced Dave Jeffries, the Project Manager for the Marin Emergency Radio Authority, and gave a presentation providing an overview of how the current Marin Public Safety and Communication System works and the plans for a necessary replacement system. The MERA system was implemented in 1984 and greatly improved communications between safety agencies, providing a number of public safety improvements in the County of Marin. The current system is aging and reaching its user capacity and a new system should be up and running by 2018 to meet the capacity needs as well as new federal requirements. Public polls show support for a parcel tax to fund the cost of the new system and other financial support options are also being researched. At the beginning of the year MERA will be seeking public support by Resolution for a parcel tax on the November 2014 ballot. A copy of Mr. Lemay’s [presentation](#) is available on the Board of Trustees Web page for this meeting. Mr. Jeffries answered questions from Trustees about the proposed parcel tax, the cost to residents, alternative finance options and exemptions.

      Vice President Nelson introduced Matt Smyth the new Director of Facilities and Planning, and welcomed him to the College of Marin.

   B. **Debt Collections – Vice President Nelson reported that the College of Marin has a liability of approximately $2 million student debt identified in the Banner program, and an estimated $300,000 to $400,000 that will be pulled from the HP System. The College currently uses COTOP (Chancellor’s Office Tax Offset Program) to recover debt and has a**
fairly low rate of return. The debt costs the College about 2.5 times the original cost of the debt for services provided to students, staff time for research and letter processing to try to collect the debt. The District is required to keep a debt reserve to offset the liability. The auditors adjust the amount annually based on the amount of debt from general fund reserves. The College will be using a collection firm, Williams and Fudge, to collect student debt. Williams and Fudge works exclusively in higher education, has a lower commission rate than other agencies and a higher return rate of about 40 – 50%. The company works with students initially to reconcile the debt and also works diligently to determine affordable payment plans to address the debt. Vice President Nelson answered questions from Trustees about how the debt became so large, our registration processes, the types of debt, student demographics, proposed solutions to avoiding future debt, emergency loans, and the importance of communicating this problem to staff and students, processes used by Williams and Fudge, and the expected rate of return of approximately 20% within the first year, which will go into the general fund and reduce the required debt liability reserve.

C. Credit Card Program – Vice President Nelson shared that this District has multiple staff credit cards with a variety of vendors. There are almost no internal accounting controls of these cards and they have various interest rates, due dates, associated fees and lack rebate programs. Fiscal Services and end users spend numerous hours each month reconciling the credit card statements as well as processing reimbursements to staff for purchases made on their own credit cards. The Cal Card program is a State of California Department of Governmental Services program which works just like a Visa/Debit Card. Fiscal Services has internal controls over the Cal Cards and can raise or lower credit limits electronically. There is also a rebate program paying between 2 and 4 percent based on card use. We will eliminate all other cards with the exception of the Costco Card. There are no fees and no interest when paid in full and we have a very large credit line. Everything can be reconciled and submitted on line monthly on one master bill. The program will be rolled out in the next few weeks and all other vendor cards will be eliminated next quarter. If we pay for our utility bills with the Cal Card program, we will save $25,000 just within the first year through the rebate program. Vice President Nelson answered questions from Trustees about the program.

D. Health Benefit Broker – Vice President Nelson shared that the College has used Keenan and Associates as our broker of record to negotiate benefit rates on behalf of the District for the past three years. Health Benefit premiums have continued to increase over the past couple of years and there are expected increases coming. The new health care law is also bringing about a number of changes in health care making it a good time to look at broker services again. Four vendors responded to an extensive RFP and review process, with Alliant Insurance Services selected as the winning vendor overall. There will be a 3 to 4-month overlap as we transition from Keenan to Alliant in order to extract necessary data from Keenan’s Benefit Bridge program. The contract for Alliant will be $78,000.
E. Gilbane Corporate Agreement– Facilities Assessment/ONUMA

Vice President Nelson outlined the process used to develop a comprehensive RFP for this work. There was an extensive review process used to evaluate the vendors with Gilbane winning the bid. Vice President Nelson introduced Mr. Randy Smith from Gilbane, who will be our project manager. The project is expected to start on December 1, 2013 with the Indian Valley Campus and then move to the Kentfield Campus. IVC must be assessed in order to assist in making decisions about those facilities moving forward.

Mr. Nelson answered questions from Trustees about maintenance of geothermal systems and photovoltaics, civil projects, total cost of ownership, maintenance schedules, managing expectations, phasing and planning, renovation costs and code compliance, facilities condition index, energy savings, project prioritization.

A copy of Mr. Nelson’s Presentation is posted on the College’s website.

5. Academic Senate Report - No Report

6. Classified Senate Report - A copy of the Classified Senate Report is attached to the minutes.

7. Student Association Report – Student Trustee Reyes reported that the Veteran’s Association along with the Associated Students will observe Veteran’s day on November 14th by hosting a screening of Bravo - Common Men, Uncommon Valor. In partnership with Single Stop the students are sponsoring an event on December 3 focused on informing students about the Affordable Health Care Act, which will include enrollment services. Students have also partnered with the Filipino Americans of Northern California on a relief effort to aid victims of the recent catastrophic typhoon.

8. Consent Calendar Items (ROLL CALL VOTE)

Items C.8.D., C.8.J. and C.8.K.1. were pulled from consent to be discussed separately. M/s (O’Brien/Treanor) to approve consent calendar items, with the exception of C.8.D., C.8.J. and C.8.K.1. Motion carried by a roll call vote of 7-0 plus an advisory aye vote by Student Trustee Reyes.

A. Calendar of Upcoming Meetings

   ▪ December 6, 2013, Board Retreat, 1:00 p.m., Austin Center, Room 101
   ▪ December 10, 2013, Organizational and Regular Meeting, Cafeteria, Student Services, Kentfield Campus
   ▪ January 17, 2014, Board Retreat, 1:00 p.m., TBD

B. Approve Classified Personnel Recommendations

   1. Appointment of Classified Personnel
   2. Temporary Reassignment of Classified Personnel
   3. Resignation/Termination of Classified Personnel

C. Approve Academic Personnel Recommendations

   1. Appointment of Academic Personnel
   2. Appointment/Change of Temporary Credit Instructors Fall 2013
D. **Approve Classified Management Position Recommendation**

Trustee Long commented that historically job descriptions are placed as action items to allow Board discussion and transparency. President Coon commented that we have not had a Director of Library Services in the recent past and a variety of library responsibilities were embedded in the former position of the Director of Learning Resources. Vice President Torres confirmed the need for this position, after reviewing the staff services over the past eight months, and recognizing the need to support library services at both campuses, supervise staff, including three new faculty Librarians and to support MarinNet. **M/s (Treanor/Dolan) to approve the Classified Management Position Recommendation. Motion carried 7-0 plus an advisory aye vote by Student Trustee Reyes.**

E. **Approve Classified Employee Change – Information Technology**

F. **Approve Classified Confidential and Supervisory Department of Labor, Fair Labor Standards Act (FLSA) Compliance Implementation**

G. **Approve Short-Term Hourly Positions**

H. **Approve Budget Transfers – Month of October 2013**

I. **Approve Warrants – Month of October 2013**

J. **Approve New Community Services Courses**

Trustee Dolan asked about the cost for the new courses. It was clarified this item is not intended to show the cost of the community services program, but shows new courses approved through the course approval process. **M/s (Treanor/O’Brien) to Approve the New Community Services Courses. Motion carried 7-0 plus an advisory aye vote by Student Trustee Reyes.**

K. **Modernization (Measure C)**

1. **Ratify/Approve Modernization Contracts, Changes, Amendments ($112,831.12)**

   Trustee Dolan asked why one item combined the Math Science Nursing and Child Development Center as one project. Laura McCarty responded that the Radius Equipment Management Co. contract was one contract with separate tasks for those two projects, and that the fees were accounted for separately for each project. She noted that this is a deduct item with money going back into the bond. **M/s (Treanor/O’Brien) to Ratify/Approve Modernization Contracts, Changes, Amendments ($112,831.12). Motion carried 7-0 plus an advisory aye vote by Student Trustee Reyes.**

2. Declaration of Surplus Disposal

L. **Second Reading and Approval of Board Policies (None)**

9. **Public Hearing – 50% Law Pursuant to Education Code Section 84352**

   A. Open public hearing

   Board President Namnath opened the Public Hearing at 8:19 p.m.

   B. Presentation

   Vice President Nelson gave an overview about the 50% law noting that it requires that a
minimum of 50% of unrestricted funds are dedicated to direct instruction and the
benefits of that instruction. This includes faculty, lab technicians or instructional aides.
It also includes taxes paid when a faculty member received banked leave. It does not
include counselors, librarians, facilities, bricks, mortar and equipment, other non-
instructional faculty, categorical programs, community education, IT, administration,
maintenance and operations, re-assigned time or non-instructional time for faculty. The
District submitted a form to the State Chancellor’s Office on September 15 as required
by Education Code that we are seeking to file an exemption relative to the 50% law. As
required by law, both UPM and the Academic Senate were notified that the exemption
was filed and Vice President Nelson met with the Academic Senate to answer questions.
Items that contributed to this situation include the retirement of 23 faculty members
payment for banked units, an increase in allowance for bad student debt, vacation and
compensation payout for CSEA and SEIU members that took the SERP, and booked
compensated absences for the District. The College is currently hiring replacement
faculty for the retirees and is working on processes to assure proper coding of non-
instructional staff who teach part-time and banked unit payouts to ensure that expenses
are classified appropriately. Other considerations include moving non-instructional
costs to other appropriate categories, with the goal that we meet that 50% mark and
exceed it where possible. After this hearing, Vice President Nelson will submit the
required documentation to the Board of Governors for their December meeting and we
will be notified of their decision.

C. Comments from public – No comments

D. Comments from Board of Trustees
Vice President Nelson answered questions from Trustees about the effect, if any, this
has on accreditation and whether there is a move to get counseling on the instructional
side of the 50% law. There was a request to receive the minutes from the Academic
Senate meeting that related to this issue.

E. Close public hearing – The public hearing was closed at 8:31 p.m.

10. Other Action Items

A. Approve Resolution in Support of Modifying Assessment Method for Commercial
Property Values (ROLL CALL VOTE)
Board President Namnath asked if anyone wished to have the Resolution read alound in
public. M/s (Conti/O’Brien) to waive the reading and approve this Resolution. Motion
carried 7 - 0, plus an advisory aye vote by Student Trustee Reyes. Trustee O’Brien
shared information from Evolve (attached to these minutes) noting that the group is
trying to balance the Prop 13 allocations to bring commercial property assessments in
line with what residential property owners are required pay when a property is sold.
Motion carried by a roll call vote of 5-1-1, with Trustee Dolan voting no and Board
President Namnath abstaining. Student Trustee Reyes cast an advisory aye vote.

B. Approve Resolution for Classified Staff Reduction – Modernization (ROLL CALL VOTE)
Board President Namnath asked if anyone wished to have the Resolution read alound in
public. M/s (O’Brien/Treanor) to waive the reading and approve this Resolution.
Motion carried by a roll call vote of 7 - 0, plus an advisory aye vote by Student Trustee
Reyes.

M/s (O’Brien/Treanor) to merge items C.10.C. through C.10.G. and approve with one
vote. Motion carried 7 -0, plus an advisory aye vote by Student Trustee Reyes.

There were comments about the Marin Promise Partnership project and whether additional programs were included to assure that this partnership is effective and includes at-risk kids. Dr. Coon noted this work is a holistic process to help all students be successful and that we are aligning with all of the right groups and moving down the right path. **Motion to approve Items C.10.C. through C.10.G. passed by a vote of 6 -0 - 1, with Trustee Dolan abstaining. Student Trustee Reyes cast an advisory aye vote.**

C. **Approve Marin Promise Partnership Agreement**

D. **Approve Selection of Gilbane Corporate for Facilities Assessment and Data Integration with District ONUMA System**

E. **Approve Change Order #1 to Agreement with Virtual Information Executives**

F. **Approve District Holiday – December 23, 2013**

G. **Modernization (Measure C)**
   1. **Approve Notice of Completion,** New Academic Center Demolition (303B) Silverado Contractors
   2. **Approve Notice of Completion,** ADA Upgrades KTD Pathway (309A) Wildcat Engineering
   3. **Approve Re-Authorization for Staff Approval of Measure C Contract Changes and Amendments**
   4. **Approve Project Funds Transfer,** Geothermal Field KTD (305B)
   5. **Approve Subcontractor Substitution,** New Academic Center (303B) Wright Contracting Inc.
   6. **Approve and Ratify Professional Services Agreement Amendment 3**
      Program Management (825C); New Academic Center (303B); Austin Science Alteration (301B); ADA Upgrades (309A) Jacobs Project Management Co. ($726,800.00)

11. **Board Policy Review (1st Reading) - None**

12. **Future Agenda Items**
   A. City College Impact
   B. Health Benefits
   C. Bond Spending Plan
   D. Indian Valley Campus

   Dr. Coon noted that in response to SEIU’s showing this evening, he would bring back more information to the Board on December 6.

13. **Board Reports and/or Requests (15 minutes)**
   A. **Board Officer Discussion**
      Trustee O’Brien expressed interest in being the Board Chair next year. Trustee Treanor expressed interested in serving as an officer and welcomes the opportunity. Trustee Kranenburg expressed an interest if the Board would like his help. Trustee Long is willing to serve, Board willing.
B. Committee Chair Reports
Trustee O’Brien and Trustee Long will be meeting on December 6 to continue discussing Professional Development.

C. Legislative Report – No Report

D. Individual Reports/or Requests
Trustee Long commented there has been interest in the College’s policy related to students auditing classes and she would like to see that policy or past practice. She also had an opportunity to read the Board Focus from CCLC and a wonderful article about the scorecard. She would like Board members to review the scorecard to assist us in moving forward. She also mentioned a great article on the Excellence in Trusteeship Program which she will also be bringing to a future meeting.

Trustee O’Brien commented that she is participating in the Trusteeship program and will be attending the CCLC convention this week where there will be 43 opportunities to participate.

Barbara Dolan would like clarification about whether the College of Marin and Marin Community College District names mean different things for State and Federal tax purposes.

14. Approval of Meeting Minutes (2 minutes)
A. M/s (Conti/Long) to approve Minutes of October 15, 2013 Board Meeting. Motion carried 7 - 0 plus an advisory aye vote by Student Trustee Reyes.

15. Information Items (see written reports)
A. Contracts and Agreements for Services – October 2013
B. 1st Quarter Financial Report CCSF 311Q
C. Modernization Update
   1. Director’s Report
   2. Program Schedule
   3. Milestones Report
   4. Quarterly Report, Q3 2013
D. Administrative Procedures - None
E. Calendar of Special Events
   ▪ Harvest Day Lunch, IVC, November 20, 2013, 12:00 noon (Bring canned goods/cash donations for food bank)
   ▪ CCLC Annual Convention, November 21 & 22, 2013, Burlingame
   ▪ College Holiday Party, December 18, 2013, Woodlands Café, 4:00 – 6:00 p.m.
   ▪ Bay 10 Trustees & CEO Meeting, April 14, 2014, Ohlone College

Trustee Treanor noted that the Emeritus Holiday Party is December 7 from 1 – 3:00 p.m.

16. Correspondence

17. Board Meeting Evaluation
Very efficient given the level of detail provided by Vice President Nelson.
18. Adjournment

M/s (Namnath/O’Brien) to adjourn the meeting in honor of all of the service Barbara Dolan has dedicated to this District and to wish her well in her future endeavors. He noted that he really appreciated the time he has served on the Board with her. Trustee Treanor asked that the meeting also be adjourned in memory of Richard “Dick” Read, a former College of Marin Head Football coach hired in 1961 who passed away last month. Trustee Long asked that we also honor the many victims of the typhoon in the Philippines and commented that she has information on where to send donations. Motion carried 7 - 0, plus an advisory aye vote by Student Trustee Reyes.

Meeting adjourned at 8:47 p.m.
Good evening, I am Chris Edmondson, Network Administrator and a
member of SEIU’s bargaining team. I am here tonight to say we have been
bargaining in good faith since March of this year. I went in with high hopes
that we could come to an agreement before our contract was up this July.
It would have been a first in the 10 consecutive years that I have served on
the negotiating team. Yet here we are 5 months after our contract is up
and it took that long for the district to even bring any money to the table.
Half of our members are paying the additional cost to cover their families
under the Kaiser plan because of the rate increase that took effect in
January. Yet what has been offered does not even cover the moneys lost
to that increase, nor address the cost of living increases we have lost over
the last 2+ years. If this board truly values its maintenance staff as it has
stated many times on record before, now is the time to show us how much
we are valued by offering us a decent wage and benefits package that
reflects the county in which we work.

Thank You for your time.
Good Evening,

Thank you to everyone who supported our successful Halloween fundraiser. Based on our results, we are looking forward to supporting the January Staff Welcome Back Breakfast, to recognizing volunteers and retirees in May, and to sending representatives to the Classified Leadership Conference in June.

We continue to monitor the progress of the Professional Development Committee recommendations. At the Board of Governor’s meeting last week, during the Deputy Chancellor’s Student Success Task Force update, the Professional Development recommendations were reported as on track for implementation in 2014 supported with a proposed budget of $8M.

Best wishes for an enjoyable Thanksgiving!

Respectfully submitted on behalf of the Classified Senate,

Alice L. Dieli
Alice L. Dieli
Classified Senate President
Proposition 13 Has Decimated California Schools

K-12 Schools Have Gone from Best to Worst

- California schools were among the best in 1960s and are now ranked last in the nation for class size and number of librarians per student. California classes were about 50% larger than the rest of the US in 2010-2011.

- Prop 13 has decimated education funding. California ranks 49th in the nation for spending-per-pupil and 47th in the nation for spending as a share of income.

- From 2007 to 2011 alone, education funding was cut by 11%, forcing California schools to lay off 32,000 teachers.

**California's Per Student Spending Lags the Rest of the US by $2,500**

California K-12 Spending Per Student Minus K-12 Spending in Rest of US (2012-13 Dollars)

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Higher Education In Decline

- From 2008 to 2012, California cut $2.65 billion from CSU, UC, and community colleges. This represents a 27% budget cut for higher education in our state.

- Funding cuts have made higher education less affordable. Tuition at CSU doubled from 2007 to 2011 while tuition at UC doubled from 2005 to 2011.

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Evolve
A Community Organization
Close the Commercial Property Loophole

WHEREAS, voters in the state of California approved Proposition 13 in 1978; and

WHEREAS, Proposition 13 created limits on the property taxes paid by residential and commercial properties; and

WHEREAS, residential and commercial property values in California are reassessed upon change of ownership; and

WHEREAS, owners of commercial real estate have benefited under current reassessment rules in that if a corporation owning commercial property is sold or merged with another corporation, but the property it owns stays deeded to the corporation, ownership of the property effectively changes without triggering a reassessment of the property; and

WHEREAS, corporations often avoid reassessment of their property by limiting the portion of ownership that changes hands to ensure that no single party owns more than 50 percent; and

WHEREAS, property taxes are a stable funding source for public schools; and

WHEREAS, since the passage of Proposition 13, the State of California has assumed a greater role in the funding of public schools; and

WHEREAS, since the State of California has assumed a greater role in the funding of public schools, per-pupil support has declined from the top 10 in the nation to the bottom 10; and

WHEREAS, public schools in California face challenges educating a student population with vast differences in language, poverty, parental education level, and other social, educational and economic factors; and

WHEREAS, modifying the method of reassessing commercial property would net needed additional resources for public schools; therefore

BE IT RESOLVED, that the name of school district governing board supports efforts to modify how the value of commercial properties in California are reassessed to allow for more regular commercial property value reassessment,

BE IT FURTHER RESOLVED, that the name of school district supports this effort while protecting existing protections provided to residential properties,

BE IT FURTHER RESOLVED, that tax revenues generated by modernizing how commercial property is reassessed benefit local schools and not accrue to the State of California as General Fund savings.
REFORMATION OF PROP 13 – CALLS FOR RESOLUTIONS

As part of Joint Legislative Advisory Committee (JLAC), we have received this overview of the pros and cons of supporting the drive to reform Proposition 13. The goal is to balance out the application of the proposition so that commercial properties no longer have the gaping loophole that has existed since 1978 (which has had a deleterious affect on education funding for decades), and therefore increasing funding to educational institutions in the state. It is primarily aimed at K-12 Districts, but affects of such a change could impact COM as a Basic Aid district. Jeff Frost, JLAC’s lobbyist, has stated the following (emphasis is mine):

"The resolution is being circulated by a group call Evolve. First, the group is an independent organization, to the extent I can tell, that is not backed by specific groups like CTA, the California Tax Reform Association and other labor organizations. However, at some point the work of this group could be coordinated with other interests, probably labor unions in an effort to increase revenue to the state and local governments.

Second, their message - that this policy change helps increase funding for school districts is not totally accurate. With the passage of the Local Control Funding Formula there has been a significant change in how the state funds school districts. For districts that are Basic Aid, this measure would certainly increase overall revenue. However, for those districts that were formerly known as "revenue limit" districts, an increase in property taxes would have no positive net effect. The LCFF formula calculates property taxes into the base formula to get districts to their LCFF base. Any increase in local property taxes would result in an "offset" in state general fund allocations to those districts for a net savings to the state. In short, the state would have to put fewer state general fund dollars into the LCFF formula. So, for Marin districts, a split roll for commercial properties would result in property tax increases but it would only benefit districts that are in basic aid status.

Having said that, there is a possibility that an increase in overall funding could benefit all districts to a degree given that Prop 13 requires a fixed percentage of revenue to go to K-14 education. So, if you feel that the legislature and Governor would not manipulate the Prop 98 guarantee, then the change to split roll property taxation would benefit all schools. However, I do think my statement above is probably more accurate.

Third, in my view the primary benefactors in a split roll initiative would be local government entities and the State of California. Increased revenues from property taxes would result in additional overall revenue that could/would go to providing public services. But there are limits to the fiscal impact this tax policy change would have on school districts.

I hope this helps answer any questions that might come up. I will continue to work with CSBA, ACSA and other groups that have been monitoring this effort and keep you informed."

RECOMMENDATION: Prepare and approve a resolution supporting this initiative.