Marin Community College District
Board of Trustees Regular Meeting

Minutes

June 17, 2014

A. Open Session
   1. Call to Order, Roll Call, Adoption of Closed Session Agenda
      The meeting was called to order at 6:00 p.m. in Building 3, Room 255 at the Indian Valley Campus. Trustees Bevis, Conti, Long, O’Brien, Tanenberg and Treanor were present. Superintendent/President Coon was also present. Closed session agenda was adopted by all Trustees present. Trustee Kranenburg was not present.
   2. Public Comment on Closed Session Agenda – No public comment
   3. Adjourned to Closed Session at 6:01 p.m.

B. Closed Session
   1. Call to Order
   2. CONFERENCE WITH LABOR NEGOTIATOR(S) (Govt. Code Section 54957.6)
      Agency Representatives: Kristina Combs/Greg Nelson
      Employee Organizations: United Professors of Marin (UPM/AFT); California School Employees Associations (CSEA), Skilled Employees International Union (SEIU), Management, Supervisory and Confidential employees
   3. LIABILITY CLAIM (Govt. Code Section 54956.95)
      Claimant: Marie Hansen
      Agency Claimed Against: College of Marin
   4. Adjourn to Regular Meeting Open Session, 6:18 p.m.
      Dr. Jason Lau gave a presentation on the International Student Program, sharing demographic information, a review of the College’s mission regarding international education/workforce development, internationalization and the Intensive English program pathways. He also shared photos of the wonderful changes that had occurred in the International Student Center, which Trustees had the opportunity to tour prior to closed session. He thanked Dr. Coon, Trustees and staff for their support in making this program a success and for their
assistance in modernizing the Center for the students. A copy of Dr. Lau’s presentation is available on the College of Marin website under the tab for this Board Meeting.

C. Open Session

1. Call to Order, Roll Call, Adoption of Agenda

   The Board of Trustees met for a regular Board meeting in Building 3, Room 255, at the Indian Valley Campus, all members having been noticed as required. Board President O’Brien called the meeting to order 6:32 p.m. Trustees Bevis, Conti, Long, O’Brien, Tanenberg and Treanor were present. Trustee Kranenburg was not present. Also present were Superintendent/President Coon and Vice Presidents, Eldridge, Nelson and Torres. M/s (Long/Treanor) to adopt the agenda. The following revised items were presented to Trustees: C.11.B. Appointment of Academic Personnel, C.11.C. Resignation/Termination of Classified Personnel and C.11.E. Change in Appointment of Educational Management Personnel. Motion carried 6-0-1, with all Trustees present voting aye. Trustee Kranenburg was not present.

2. Report from Closed Session – There was no report from closed session

3. Public Comment on Open Session Agenda (3 minutes per speaker)

   A. Comments regarding items not on the Agenda

      Gloria Kopshever spoke to the Board about the Indian Valley Campus and noted that she was retiring from ESCOM. A copy of Mrs. Kopshever’s comments are attached to the minutes. Trustees thanked Mrs. Kopshever for her dedication to the Indian Valley Campus and for all of her efforts in keeping focus on the campus. Mrs. Kopshever presented Executive Dean Nanda Schorske with a picture taken of the flutter flags on the Indian Valley Campus, and thanked her for all of her work to revitalize the campus.

   B. Comments regarding items on the Agenda will be heard immediately before the Board of Trustees’ consideration of the item.

4. Board Reports/or Requests

   A. Committee Chair Reports

      Trustee Long reported that she and Trustee Kranenburg had met twice in the past six weeks as the Fund Development Committee. As a result of the second meeting, a priority to raise match funds for the Hattie Scholarship was agreed upon. A copy of the notes from the first meeting were handed out to Trustees and are available on the College of Marin website. In response to Mrs. Kopshever’s comments, Trustee Long shared that that Cole Possard would be setting up a round table at the Indian Valley Campus on morals and ethics. Trustees Long and O’Brien met for Board Policy Review today and have scheduled another meeting in early August. Currently they are reviewing the Professional Development and Ethics policies, and will be reviewing other policies as well.
B. Governance Calendar Review
The Governance Calendar has been modified and will continue to be updated as appropriate.

C. Individual Reports/or Requests
Trustee Long thanked all staff for their work on the end-of-year celebrations, including Commencement. Trustee Bevis requested that the Board have a future discussion about reconstituting the Friends of IVC. Trustee Treanor echoed Trustee Long’s comments and added thanks to Jason Lau, Greg Nelson and staff for all they did to improve the international student space.

5. Consideration and Approval of Meeting Minutes
A. M/s (Tanenberg/Treanor) to approve the minutes of April 25, 2014 Board Retreat. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

B. M/s Long/Tanenberg to approve the minutes of May 20, 2014 Board Meeting. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

6. Chief Executive Officer Report
In response to Mrs. Kopshever’s comments, Dr. Coon noted that the College had recently had a very robust discussion about the Indian Valley Campus and that much work is occurring to help determine next steps in relation to the campus.

A. International Student Center
Dr. Coon thanked Dr. Lau and shared his appreciation for reinvigorating the space for the students.

B. Accreditation
Dr. Coon shared documents with Trustees about the accreditation status of City College of San Francisco, proposed changes to ACCJC policy and a draft letter from our Academic Senate to ACCJC. Copies of the documents are attached to the minutes. Dr. Coon noted that if we wished to comment on the proposed policy changes, the deadline was June 26. Sara McKinnon read a proposed letter from the Academic Senate, which recommended proposed modifications to the policy revisions in three areas she felt were troublesome. Trustees discussed the issue and agreed that Dr. Coon should write a letter in support of the changes, but to also acknowledge the concerns pointed out by the Academic Senate. Dr. Coon will send a letter based on the direction of the Board.

C. Student Success Initiative
- CCSSE
- Equity Plan
Vice President Eldridge gave a presentation on the progress the College has made on the Student Success Initiative noting that as of Fall 2014 a number of systems have been implemented. This is an on-going process and the College is on-track and in compliance. Vice President Eldridge shared that we have been the most successful in
the area of planning for success with improvements to the registration process, early registration, assessment, orientation and student goal setting and planning. DegreeWorks has been implemented to assist students with their planning, the COM Portal has check-off boxes to assist students in the process, and students receive e-mails about priority registration that include links to important services. The results of a survey are being compiled and will help us to understand the conclusions of the scorecard. This information should be available by August. Trustees commented on the importance of understanding and tying together the student success and scorecard information and noted we were making great progress in student services. In response to Trustee questions, Vice President Eldridge confirmed that students who may experience technological barriers may receive services in person. A copy of the presentation is on the College webpage under the tab for this Board meeting.

D. Pathways Grant
Executive Dean Nanda Schorske gave a presentation on Career Technical Education (CTE) grants including AB 86 – Redesigning Adult Ed for $217,000, and AB 86 – Career Pathways Trust for $550,000. She identified the partners we would be working with and the key activities and expected outcomes for each grant. She also noted that the College had recently applied for a 3-year USDA Beginning Farmers and Ranchers grant. Upon review of the expected outcomes of the DOL: Trade Adjustment Assistance Community College and Career Training (TAACCT) grant, it was determined we would not be able to meet the expected outcomes of the grant and therefore, did not apply. Trustee comments included a request for a report on funding opportunities for Early Childhood Education, Basic Education (literacy in English, reading and Math), other legislative funding options, that we consider ECE if we pursue a BA program, and that this was a high priority and a great collaborative effort. A copy of the presentation is on the College webpage under the tab for this Board meeting.

M/s (Treonor/Bevis) to move and act on Item C.12.O.1. Addendum to Program Level Final Environmental Impact Report, Kentfield Campus, up in the agenda to allow guests to leave earlier. Mark Kelley, reported that the Final Environmental Impact Report required by CEQA was standing up well and that the Addendum is a result of minor changes in programming that have no environmental impact. Originally the Portable Village was intended to be temporary; however, the plan now is to keep those 11 modular buildings and add 2 additional buildings to house the Campus Police and a restroom/locker room. With Austin Center coming down, additional square footage is not a concern. The Addendum has been published as required. Traffic and parking impacts are insignificant and there are no environmental impacts to be disclosed. Trustee comments included concern that the public and neighbors be notified, that we are moving in the right direction, and that the community expressed support of this plan in the community sessions held about the Austin Center. Dr. Coon will follow up with staff to assure interaction with the community on this topic. Motion carried 6-0-1, with all Trustees present voting aye. Trustee Kranenburg was not present.

7. Study Session
A. Tentative Budget Workshop
Vice President Nelson gave a presentation on the Tentative Budget for 2014/15. He
reviewed accomplishments over the past year, revenue and expense assumptions, legal fees, child care fees, salary and benefit adjustments, energy savings items, a plan to centralize supplies, an update on the student fee collections and an update on funding. He reported that projections are in line with what was reported in January noting that the tentative budget is a best guess and that staff will continue to fine tune the budget for adoption in August. Trustees commented on being thoughtful about the use of the supplemental taxes, expressed concern with the level of the Reserve and with pension funds, asked for a review of the 3 – 5 year projections to see if we are where we thought we would be, asked questions about departments that typically run a deficit such as Child Care, Community Education and adjunct faculty. There was also discussion about the student debt collection issues and the number of complaints that were received by Trustees. Vice President Nelson noted that the Community Education Program had been closing its deficit gap over the past three years, the adjunct faculty budget is always a deficit and that review and modification of the Child Care Fees will help with that deficit. He confirmed with Dean Traversi that all students were receiving e-mails about debt collection problems and concerns. It was suggested that students be sent another e-mail to inform them of the technical challenges we experienced so they are aware of them. A copy of the presentation is on the College webpage under the tab for this Board meeting.

8. **Academic Senate Report** - There was no report

9. **Classified Senate Report** - A copy of the report is attached to the minutes

10. **Student Association Report** - There was no report

11. **Consideration and Action on Consent Calendar Items (ROLL CALL VOTE)**

   M/s (Tanenberg/Treanor) to approve Consent Calendar Items. Trustee Conti requested that Item 11.A. be pulled and wondered why it was necessary to vote on meetings that have already been scheduled. Staff will research. **Motion to approve Consent Calendar items**

B - J passed 6-0-1, by a Roll Call Vote, with all Trustees present voting aye. Trustee Kranenburg was not present.

A. **Upcoming Board Meetings - Pulled**
   - June 24, 2014 Board Retreat, Kentfield Campus
   - August 19, 2014 Board Meeting, Kentfield Campus

B. **Academic Personnel Recommendations**
   1. Appointment of Academic Personnel

C. **Classified Personnel Recommendations**
   1. Appointment of Hourly Personnel
   2. Appointment of Classified Personnel
   3. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
   4. Temporary Reassignment of Classified Personnel

Minutes June 17, 2014 (Recorded by Kathy Joyner)

*Approved July 29, 2014*
5. Permanent Increase/Decrease in Classified Assignment/Staff Plan
6. Resignation/Termination of Classified Personnel

D. **Classified Management Personnel Recommendation**
   1. Interim Appointment of Classified Management Personnel

E. **Educational Management Recommendations**
   1. Appointment of Educational Management Personnel
   2. Change in Appointment of Educational Management Personnel

F. **Short-Term Hourly Positions**

G. **Budget Transfers May 2014**

H. **Warrants May 2014**

I. **Declaration of Surplus Property – Miscellaneous Equipment**

J. **Modernization (Measure C)**
   1. Modernization Contracts, Changes, Amendments ($1,460,311.54)

K. **Second Reading and Approval of Board Policies (None)**

12. **Consideration and Possible Action on:**

   A. **M/s (Treanor/Conti) to approve Resolution # 2014 - 15 Authorization to Sign on Behalf of Governing Board from June 18, 2014 - August 18 2014.** Motion carried 6-0-1 by Roll Call Vote with all Trustees present voting aye. Trustee Kranenburg was not present.

   B. **M/s (Treanor/Bevis) to approve Resolution #2014 - 16 Authorization to Sign on Behalf of Governing Board 2014-15.** Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

   C. **Resolution #2014 - 17 in Support of New County Wide Public Safety Communication System (Presentation and ROLL CALL VOTE)**

   Chief of Police Mitch Lemay reminded the Board of the initial presentation on the need to replace the county-wide communication system, Marin Emergency Radio Authority (MERA), as presented to the Board in November 2013. He introduced Captain Dave Jeffries who gave a presentation on the need to update the current system to meet increased capacity loads, improve communications, emergency services and related equipment to better serve the County of Marin and communicate with other Bay Area communities in the event of catastrophic emergencies. The current system is overloaded, outdated and unreliable. Upon review of funding options, a parcel tax is the most effective and cost efficient option. Captain Jeffries reviewed the funding options, operating budget, parcel tax details and polling data. A public information effort will also be required. The purpose of this agenda item is to support and endorse the levying of a parcel tax to finance this new system. A copy of the presentation is available on the College website under the tab for this Board meeting. Captain Jeffries responded to Trustee questions about funding for the public information effort and about transmittal towers. Other comments included the importance of consolidating dispatch services especially as related to public safety. **M/s (Treanor/Tanenberg) to approve Resolution #2014-17 in Support of New County Wide Public Safety Communication System.**

Minutes June 17, 2014 (Recorded by Kathy Joyner)

Approved July 29, 2014
Motion carried by a roll call vote of 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

D. M/s (Treanor/Long) to approve Resolution #2014-18 for Use of Education Protection Act Account Revenue. Motion carried 6-0-1 by Roll Call Vote will all Trustees voting Aye. Trustee Kranenburg was not present.

E. M/s (Treanor/Bevis) to approve 2014-15 Tentative Budget. Motion carried 6-0-1, with all Trustees present voting aye. Trustee Kranenburg was not present.

F. M/s (Treanor/Conti) to approve Board Compensation Adjustment. Motion carried 6-0-1, with all Trustees present voting aye. Trustee Kranenburg was not present.

G. M/s Treanor/Bevis) to approve Agreement with Liebert, Cassidy, Whitmore for Legal Services for 2014-15. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

H. M/s (Treanor/Tanenberg) to approve Contract for IVC Pool Shower Roofing Project #14-0430. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

I. M/s (Treanor/Bevis) to approve Agreement with PG&E for Lighting Upgrade Project. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

J. M/s (Treanor/Tanenberg) to accept Non-Cash Gifts. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

K. M/s (Treanor/Conti) to approve Library Fines and Fees 2014-15. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

L. M/s (Treanor/Long) to approve New Community Services Courses. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

M. M/s (Treanor/Conti) to approve AB86 Adult Education Planning Grant Agreements for Service with Marin County Office of Education, Tamalpais Union High School, Novato Unified School District and the California Department of Corrections and Rehabilitation – San Quentin. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

N. M/s (Treanor/Long) to approve Agreement for Rental of Office Space with Boys & Girls Club of Marin and Southern Sonoma Counties. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

O. Modernization (Measure C)

1. M/s (Treanor/Tanenberg) to approve Addendum to the Program Level Final Environmental Impact Report, Kentfield Campus. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. (This item was approved earlier in the meeting)

2. M/s (Treanor/Bevis) to approve Annual Renewal Agreement, District Legal Consultant (831A) Dannis Woliver Kelley. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.
3. M/s (Treanor/Conti) to Authorize Bid and Pre-Authorize Contract Award, SMCP Increments 2 & 3 – Acid Waste System BMS Monitoring (305B). Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

4. M/s (Treanor/Tanenberg) to approve Authorization for Staff Approval of Measure C Contract Changes and Amendments. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

P. Discussion and Potential Action regarding July 2014 Board Meeting
M/s (Bevis/Long) to reinstate the July 2014 Board Meeting. There was significant discussion about this topic and whether it was necessary to reinstate the July meeting. Motion carried 4-1-1-1, with Trustees Conti, Tanenberg, Long and Bevis voting aye; Trustee Treanor voting no. Trustee O’Brien did not cast a vote and Trustee Kranenburg was not present. Dr. Coon will check with staff on schedule and contact Trustees about the July meeting date. There will be a 5:30 p.m. closed session and 6:30 p.m. start time.

13. Board Policy Review (1st Reading)
   1. None

14. Board Meeting Evaluation
   Comments included: Good presentations, a request to discuss the meeting evaluation tool at the Retreat, appreciation of presentations that were a good review after the meeting, MERA presentation was very helpful and addresses a significant issue, nice to have meeting in another venue, look for other rooms at Kentfield, thanks to Community Education staff for their hospitality, consider self-checking comments/attitudes, learn together. There was a request to adjourn the meeting in appreciation of Gloria Kopshever’s dedication and service.

   Topics to consider for July meeting: Friends of IVC, Rotary offer, Pension funds, update from Modernization on wind down.

15. Future Agenda Items
   A. Board Professional Development – To be discussed at the Board Retreat
   B. Board Self Evaluation – To be discussed at the Board Retreat
   C. Indian Valley Campus

16. Information Items (see written reports)
   A. Contracts and Agreement for Services for May 2014
   B. Modernization Update
      1. Director’s Report
      2. Program Schedule
      3. Milestones Report
   C. Administrative Procedures - None
   D. Calendar of Special Events
      ▪ Dental Assisting Graduation, June 19, 2014, 6:30 p.m., Indian Valley Campus
      ▪ Convocation, August 15, 2014
17. Correspondence

18. M/s Treanor/Bevis to adjourn meeting. Motion carried 6-0-1 with Trustee Kranenburg not present. Meeting adjourned in appreciation of Gloria Kopshever’s dedication and service to the College of Marin.
6/17/14
To   COM Board of Trustees @ IVC
From   Gloria Kopshever, ESCOM Member, Novato Resident

Thank you for improving communication re The Board of Trustees meetings. It is still hoped that someday a regular schedule for IVC will be one taxpayers can depend upon. Also the IVC location is ever changing. Please try for at least 4 x yr in the same building. How about June, Sept, January and April?

If you have read Macomb Gladwell’s *Tipping Point* (How Little Things Can Make a Big Difference), you know how attitudes are set OR CHANGED. As long as each generation of staff says with authority “Classes offered at IVC do not fill” the opinion becomes fact. When a new administration arrives it hears the same “chant” from existing staff and the new staff does not tour the IVC campus or see North Marin unless their office is there. A COM Public Relations director admitted to not visiting IVC enough to know much about it nor about the huge Hamilton development.

Opening the Summer Schedule for Community Ed it was sad to see on the first page 20 new classes offered at KTD, with only 2 new ones offered at IVC on page 2. I was told that “Classes offered at IVC do not fill and must be cancelled” There are 58 total Com Ed classes at KTD and only 9 offered this summer at IVC.

Also a COM web page has an invite to explore the summer offerings at COM…..one sentence stands out…”Enjoy Aqua Exercise at the beautiful Kentfield pool.” No mention of THE OLYMPIC POOL AT IVC. Someone new to Marin assumes COM has only the KTD pool.
Today there were 30+ in Aqua Ex at IVC and other lanes were filled with lap swimmers. In the Fall AM Lap swim (Kinesiology) classes have been cut to only 2/wk, except in the PM.

35 years ago Bev Erheth and Harry Moore formed Friends of IVC to advocate for more credit course offerings. Monthly meetings attendance averaged 20+ and instructors were invited to give presentations. Ms Erheth wrote often of IVC being the “Jewel in Novato”.

20 years ago Emeritus established a presence at IVC and monthly Forums on subjects from the Peace Corps to Timbuktu and often local authors spoke. This was with the hope that more Community Ed classes would find their way North. Now 9 ESCOM Clubs bring life long learners to IVC.

Sadly, not much has changed and never will until a major effort is made to CHANGE THE TIPPING POINT.

We wish to thank Nanda Schorske for raising the flags on the campus and giving us some years of HOPE but the TIP IS STILL IN THE SAME DIRECTION. Presentation of picture.
May 20, 2014

Dr. Sherrill Amador, Chair
The Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges
10 Commercial Boulevard, Suite 204
Novato, CA 94949

Dear Dr. Amador:

I am writing today on behalf of the Board of Governors (BOG) to respectfully request that the Accrediting Commission for Community and Junior Colleges (ACCJC) rescind their termination of accreditation of City College of San Francisco. We make this request based on our belief that the college is now in substantial compliance with the accreditation standards, and we encourage the Commission to send a visiting team to the college to document that progress.

You will recall that the BOG originally placed a special trustee in the college in November of 2012, and elevated that trustee to replace the elected board in July of last year. We took both these actions in consultation with ACCJC and in support of the Commission’s growing concerns about the college. At the time we intervened to elevate the trustee and remove the authority of the locally elected board, we did so with the strong encouragement of ACCJC and with the Commission’s assurances that there was a pathway to restoration of the accreditation of the college. The BOG certainly knew that dramatic and substantial changes were needed in the college, but we would never have undertaken the job if there were no chance of fully restoring accreditation.

College and Chancellor’s Office staff, under the direction of the BOG, are now ten months into the recovery process and tremendous progress has been made. The college’s finances are sound and sustainable, student learning outcomes are in place for all courses, the management team is completely new and there are no longer interim leaders, collective bargaining agreements have been reached with all unions, program planning and evaluation is operational, and enrollment is stabilizing. During the past year the college has also improved the governance of the institution, taken control of the various costs related to its centers, and enhanced its outreach and support in the community. Most recently, the climate in the college has become much more positive and some of the public controversy that marked the early part of our involvement has subsided. Frankly, the amount of improvement in the institution in less than one year is remarkable.

There are still changes the college must complete. The time necessary for a full cycle of planning, implementation, evaluation and revision will take several more months. The finalization of the management and governance changes needs to be completed and the institution will ultimately be turned back to a renewed locally elected Board of Trustees.
However, the action taken by the Commission last July was the catalyst the college needed to make substantial and lasting change. ACCJC’s actions have had the desired result — the college has significantly changed for the better thanks to the sanctions. As a result of these changes, it is now time for the college to be removed from the threat of loss of accreditation so that it can complete the restoration process.

We are aware that ACCJC is concerned about the impact that reversing their termination decision could have on their own authorization from the US Department of Education (USDOE). However, in both their public statements, and in our direct conversations with the USDOE they continue to suggest that the Commission has the power to make this decision without it negatively impacting their relationship with the department.

CCSF is a vital institution to the thousands of students who have no other educational option. The college has heard the Commission loud and clear and made substantial and lasting changes accordingly. We implore you to capitalize on that improvement, verify the progress that has been made, and rescind the termination so that ACCJC will again demonstrate the positive impact it can have on a struggling institution.

Sincerely,

Manuel Baca, Chair
Board of Governors of California Community Colleges

Cc: Dr. Barbara Beno, President of the Commissioners of the Accrediting Commission for Community and Junior Colleges Western Association of Schools and Colleges

Commissioners of the Accrediting Commission for Community and Junior Colleges Western Association of Schools and Colleges

Members of the California Community College Board of Governors
V. Actions that Terminate Accreditation

**Terminate Accreditation.** If, in the judgment of the Commission, an institution has not satisfactorily explained or corrected matters of which it has been given notice, has not addressed deficiencies within the period specified by the Commission, or has taken an action that has placed it significantly out of compliance with the Eligibility Requirements, Accreditation Standards, and Commission policies, its accreditation may be terminated. The Commission will give the institution written reasons for its decision. Termination of accreditation is subject to a request for review and appeal under the applicable policies and procedures of the Commission. The accredited status of the institution continues pending completion of any review and appeal process the institution may request. Otherwise, the institution’s accreditation ends on the date when the time period permitting such a request expires.

**Restoration Status.** Prior to the termination effective date or completion of any requested review and appeal process, whichever is later, the institution may submit a request for granting of restoration status. If, however, an institution has been granted a good cause extension to come into compliance with any standard prior to the termination action, the institution may not apply for restoration status following termination.

The request for granting of restoration status must be accompanied by a completed eligibility report, demonstrating compliance with the Eligibility Requirements. Upon receipt of the institution’s request, the Commission shall schedule a comprehensive evaluation of the institution no later than four months following the request. The institution must submit an institutional self evaluation report no later than six weeks prior to the scheduled visit.

For the period leading to completion of the comprehensive evaluation for restoration status, the termination effective date will be rescinded and the termination implementation will be suspended. The institution’s accredited status will be “accredited, pending termination.”

The comprehensive evaluation for restoration status will determine if the institution meets all of the Eligibility Requirements and has demonstrated either its compliance with all of the Accreditation Standards and Commission policies or the ability to meet them within the two-year
restoration status period. If, in the judgment of the Commission, the college fully meets all eligibility requirements and has demonstrated the ability to fully meet all standards within the two-year restoration status period, the college will be granted restoration status. If, however, in the judgment of the Commission, the college does not fully meet all eligibility requirements and/or has not demonstrated the ability to fully meet all standards within the two-year restoration status period, the termination implementation will be reactivated and the effective date will be immediate. There will be no further right to request a review or appeal in this matter.

The Commission may determine such follow-up and special reports as may be warranted during the restoration status. At the conclusion of the restoration status period, a comprehensive evaluation will be conducted for the purpose of determining whether the institution has demonstrated its compliance with Eligibility Requirements, Accreditation Standards, and Commission policies. If, in the judgment of the Commission, the institution is in compliance with Eligibility Requirements, Accreditation Standards, and Commission policies, then the accredited status of the institution will be reaffirmed. However, if in the judgment of the Commission the institution is not in compliance with Eligibility Requirements, Accreditation Standards, and Commission policies, then the termination implementation will be reactivated and the effective date will be immediate. There will be no further right to request a review or appeal in this matter.

An institution may apply for restoration status only one time within a 20-year period.

Re-application for accredited status. In such a case In the event of the termination of accreditation of an institution, the institution must complete again the entire accreditation process.
Krista Johns  
ACCJC  
10 Commercial Blvd, Suite 204  
Novato, CA 94949

RE: Public Comment on “Policy on Commission Actions on Institutions”

The Academic Senate of the College of Marin strongly advocates for the following changes to be made to ACCJC’s proposed, “Policy on Commission Actions on Institutions”. While we applaud the commission’s attempt to find resolution on CCSF’s continued accreditation status, we feel there are three points, which could be problematic for all colleges in the future if not amended.

1) The policy states:

"The institution’s accredited status will be ‘accredited, pending termination.’"

According to your requirements, there is no "partial accreditation". An institution either is or is not accredited. This is the case across the United States – where institutions are either “not accredited”, a "candidate for accreditation", or "accredited". It does not change just because an institution is under sanction. ACCJC’s new proposed category puts institutions in limbo during the period when they are under sanction – and this could have disastrous consequences for students.

We highly recommend that this language be amended to read:

"The institution’s accredited status will be ‘accredited.’"

2) We urge that the descriptive term "Restoration status" be changed to "Contingent status".

Again, “restoration” would imply that accreditation has been lost, which it has not. An Institution moving through the process of meeting all standards and eligibility requirements is, by your own definitions, still accredited.

3) This policy contains the following language: "If, however, in the judgment of the Commission, the college does not fully meet all eligibility requirements and/or has not demonstrated the ability to fully meet all standards within the two-year restoration status period, the termination implementation will be reactivated and the effective date will be immediate. There will be no further right to request a review or appeal in this matter."

Because constitutional law trumps ACCJC policy, we suggest the following addition:

The institution retains rights to pursue mediation and/or legal action as provided in federal and state law.
Good Evening,

1. The Classified Senate had a chance to acknowledge some of our wonderful employees at the Faculty and Staff Recognition luncheon in May.

We recognized 71 Classified Professionals for volunteering to serve on Screening Committees, Governance Committees, and the Senate. We celebrated the 20-year contributions of our carpenter, John Rodriguez, and our HVAC technician, Haile Johannes. Finally, we recognized five outstanding employees:

   - The Classified Senate Individual Service Award was presented to Barbara David, the Administrative Assistant for the Planning, Research, and Institutional Effectiveness department,

   - Dr. Arnulfo Cedillo and Vickie Lamke were the recipients of the Outstanding Department Award for their consistently exceptional efforts in Student Affairs,

   - The Unsung Hero Award was presented to Programmer Ron Walashek from the IT department, and

   - Our nurse, June Lee, was recognized for her exceptional service to students as well as to all employees.

Barbara David, Vickie Lamke, and Ron Walashek also represented College of Marin at Golden Bell Awards later that day. We have so many outstanding staff, faculty, and administrators at the College, who consistently serve our community – the Recognition luncheon is a wonderful opportunity to pause and say thanks.

2. This month, the Senate is holding elections and new officers will be selected in July. So, this is my last meeting and I wanted to take this opportunity to thank you for your proactive support of our Classified employees. The Classified Senate is the only group on campus that ensures that all Classified employees have a voice in the development of recommendations concerning institutional policies and procedures, college goals, plans and priorities; and are
represented on governance and college committees. Our Senate constitution mandates that we elect senators from both unions and from the Supervisory and Confidential unit, and we take seriously our charge to be the voice of the staff on non-collective bargaining issues related to college governance. For these past two years, we have appreciated your active support of the Classified staff and the college, through your participation in the Accreditation process and various college events. In particular, your willingness to sign a statement in support of the Recommendations of the Chancellor’s Professional Development committee as they pertained to opportunities for all employees, was very much appreciated and became a model for other Senates to take to their Boards.

I know the Senate can continue to count on your support.

Have a great summer!

Respectfully submitted on behalf of the Classified Senate,

Alice L. Dieli

Classified Senate President