COLLEGE OF MARIN

Board Retreat

September 8, 2012

Technology Plan (Discussion)

- Assessment of priorities and funding requirements will take place during the Fall Semester.
- There was a request for a break down on how the $10,000,000 set aside for technology from the Bond has been used by category (i.e. infrastructure, IT staff, telephone, audio visual, labs).
- There was also a request for the College’s internal vendor selection process.
- A workshop on the Integrated Planning process would be helpful to understand the process and how the plans work together.

Mission (Discussion)

- Trustees were in agreement that the mission statement will be approved with the intent that it will be reviewed in the future. Dr. Coon will look for other mission statement for comparison purposes and propose a review timeline.

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Board Retreat

September 15, 2012

Facilities Plan Assessment and Analysis

- Development of a robust Maintenance and Operations Plan to maintain our new and old buildings.
- An external consultant will be used to assist the College in creating a plan.
- A Study session would be helpful to inform the Board how the plan will be created and what we will get out of it.
- The report from Conversion Management Associates was referenced as a good source for review.
- A summary of the history of options considered at IVC and noted that they will need to have a discussion about the option of tearing down buildings that are no longer sustainable or rentable.

**Educational Master Plan Assessment and Analysis**

- Trustees noted that reviewing the Integrated Planning Manual was important in helping them to understand how the plans work together and suggested that a study session or retreat would be very helpful to inform all Board members on how the process works.
- There was further discussion and suggestions about structure in meetings and agendas to focus on the big picture, tightening up discussion and using a results-oriented strategy for making decisions and taking action.
- Structured discussions that define why they are meeting, allow time to ask questions early in the process will allow the Board to make well-informed recommendations and keep them involved throughout the year.
- Board Goals/Priorities will be reviewed earlier (February) to see how priorities tie with the strategic plan.

**2012-2015 Strategic Plan**

- It will be important to receive quarterly status reports to assure that we are moving forward appropriately and following process.

**Ethics Policy**

- There were comments that our current policy should be revised to be more clear and concise and include an accountability piece. Trustees should act in a professional, cooperative and respectful way.
- The Trustees determined that a future discussion on Ethics was important and a meeting will be scheduled in March 2013 to review this item.