Committee Members Present:
Bill Scott, Chair
Robert Borinstein
Ted Bright
David Colton
Charlotte Kissling
Josh Rafner
Paul Tandler

Committee Members Absent:
Russell Brubaker
Scott McKown
Donna Reeve

Others in Attendance:
Don Flowers
Al Harrison
Peggy Isozaki
Laura McCarty
Melinda Molloy
Leigh Sata

1. Open Meeting
   Following a roll call, Bill Scott, Chair declared the meeting open at 4:08 p.m. M/s (Bright/Colton) to approve the meeting agenda. The motion passed unanimously.

2. Welcome
   Al Harrison welcomed the Committee. He introduced the newest member, Charlotte Kissling and welcomed back the returning committee members.

3. Comments from the Audience on Items not on the Agenda
   None.

4. Minutes
   M/s (Bright/Borinstein) to approve the minutes of the April 18, 2011 meeting. The motion passed unanimously.

5. Election of Citizens’ Oversight Committee Co-Chair
   David Colton was nominated as Co-Chair of the Committee. M/s (Borinstein/Kissling) the motion passed unanimously.

6. Overview of COC Bylaws, Duties, and Responsibilities
   Bill Scott reviewed the Committee Bylaws, Duties, and responsibilities. He highlighted Section 3.4 Duties of the Board and/or Superintendent/President (what the Committee does not do) and section 4 Authorized Activities. A copy of the Citizens’ Oversight Committee Bylaws can be found on the website.
7. Role of the Director of Modernization
The role of the Director of Modernization, Laura McCarty, is to act as the liaison between the District and Swinerton Management and Consulting (project management team). The Director is an employee of the District however the position is tied to the Bond; when the bond is over the position ends. All budgets, change order, etc., come to her for approval before going to the Board of Trustees.

8. Quarterly Report
Leigh Sata of Swinerton Management and Consulting reviewed the Quarterly Report, through June 30, 2011. This report will be available on the website, along with a program summary and project budgets.

Mr. Sata invited the committee to reference the project summary on pages 6-15 of the quarterly report. He noted that this information is a condensed and simplified version of what the charts on the pages following contain. Mr. Sata directed the Committee’s attention to the following highlights:
- The Performing Arts modernization is moving forward.
- There have been some issues with the opening of the Fine Arts building; the Board has approved $350,000 in satisfy faculty complaints.
- The cushion in bidding that we were enjoying is slowly closing between actual bids and projected cost. Projects were being bid at 30% under are now being bid at 10% under.
- The Child Study Center has been introduced to the Board.
- The track refurbishment should be complete in October.

9. Next meeting Agenda & Date (4:00pm, Tuesday, January 24, 2011)
   a. Annual Report – Laura McCarty
   b. Agreed Upon Procedures ending 6/30/2011 - Al Harrison
   c. Quarterly Report ending 9/30/2011 – Leigh Sata

10. Adjourn: 5:17 p.m.