

**Citizens’ Oversight Committee Meeting Agenda**

September 30, 2014 – 4:00 to 5:30 p.m.
Kentfield Campus – Student Services A & B (Room 203)

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Citizens’ Oversight Committee meeting or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources (415) 485-9340. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Citizens’ Oversight Committee meeting.

| 1. OPEN MEETING | Call to Order, Roll Call and Approval of Agenda | 5 min. | Action |
| 2. MEMBERSHIP | Welcome and Introductions (Greg Nelson) | 5 min. | Discussion |
| 3. COMMENTS | Comments from public on non-agenda items | 3 min. | Discussion |
| 4. MINUTES | Approval of Minutes of April 29, 2014 meeting | 2 min. | Action |
| 5. ORIENTATION FOR NEW MEMBERS | Overview for Members of COC By-Laws, Duties and Responsibilities (Greg Nelson) | 15 min. | Discussion |
| 6. ELECTION | Election of Chair and Vice-Chair (Greg Nelson) | 5 min. | Action |
| 7. FOLLOW-UP | Response to follow-up suggestion from last meeting: | 5 min. | Discussion |
| 8. QUARTERLY REPORT | Review Quarterly Report through 6/30/2014 (Debra Mathau) | 10 min. | Discussion |
| 10. ADJOURNMENT | | | Action |
| 11. OPTIONAL TOUR | Tour of Academic Center. | 30 min. | |

Citizens’ Oversight Committee agendas, minutes and special reports are available at [http://www.marin.edu/MeasureC/coc/index.htm](http://www.marin.edu/MeasureC/coc/index.htm)
Citizen’s Oversight Committee

CITIZEN’S OVERSIGHT COMMITTEE MINUTES
DRAFT
April 29th, 2014
4:00 – 5:30 PM

Committee Members Present: Doug Wilson, Susan Arati, Charlotte Kissling, and Nancy McCarthy (by phone)

Committee Members Absent: John Hanley, Jeff Gunderson

Others in Attendance: Laura McCarty, Peggy Isozaki, Bruce Hart, Jeff Jensen (Crowe Horwath)

Open Meeting

Charlotte opened the meeting. She checked the by-laws and confirmed that if there is a majority (in this case 4) then that constituted a quorum, so we proceeded. The agenda was approved. There were no comments from the audience on items not on the agenda.

Minutes

Minutes from the January 28th meeting were approved. Susan moved to approve the minutes. Doug seconded.

Membership

Members that have re-applied include John Hanley (2nd term), Nancy McCarthy (2nd term), & Doug Wilson (2nd term). The committee will continue to seeking new members to fill the 2 vacancies. Laura asked that members spread the word in hopes of gaining more applicants.

Auditors Report

Peggy Isozaki introduced Jeff Jensen, partner with the independent auditor firm of Crowe Horwath. He distributed and reviewed the Performance Audit for the period ending December 31st, 2013. The report confirmed that in all significant respects, the College expended Measure C General Obligation Bond funds for the year ending December 31st, only for specific projects developed by the Board and approved by voters, in accordance with Prop 39 funds. Doug moved to accept the audit. Susan seconded.

Quarterly Report
Laura McCarty walked everyone through the quarterly report and gave updates on more recent progress as well.

Susan asked if anything could be done about the SMN roof gardens, offering students to help. Laura will look into this.

There were questions about the potential long term use of Lot 16. Laura reported that in spite of the fact that the County has discussed it as a possible low cost housing site, the College has no intent to make it housing. Laura will contact the County and see if it can be removed from consideration.

The group asked about the historic columns and corner sign for the Academic Center. Laura reported that although there have been board presentations, nothing has been finalized.

**COC annual report**

Not required for this report period

**Next Meeting Agenda & Date:**

The next meeting will be in the fall date TBD.

Election of officers should be done at that meeting.
College of Marin
Citizens’ Oversight Committee Roster

Effective May 1, 2014 – April 30, 2015

Membership: The committee shall consist of a minimum of seven members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39: Student (1); Business Organization (1); Senior Citizen Organization (1); Taxpayer Association (1); Supporting Organization (1); Member at Large (2).

John Hanley – Member at Large
Committee Chair
5/1/2014 – 4/30/2015 (2nd Term)

Susan Arati - Student
5/21/2013 – 4/30/2015 (1st Term)

Jeff Gunderson – Member at Large
5/21/2013 – 4/30/2015 (1st Term)

Charlotte Kissling – Support Org.
5/21/2013 4/30/2015 (2nd Term)

Nancy McCarthy – Taxpayer Organization
5/1/2014 – 4/30/2016 (2nd Term)

Doug Wilson – Member at Large
5/1/2014 – 4/30/2016 (2nd Term)

Vacant – Business Organization
Vacant – Senior Citizen Organization
MARIN COMMUNITY COLLEGE DISTRICT

Application for Measure C Citizens Oversight

Please complete this application and attach a letter of interest (not to exceed three pages). If you wish to include letters of support, please attach no more than two letters. Please return your application packet to the Board of Trustees c/o the Department of Modernization, College of Marin, 835 College Avenue, Kentfield, CA 94904. Applications must be received no later than October 31, 2014.

Name: _______________________________________________________________
Address: _____________________________________________________________
Phone: _____________________________________________________________
E-mail _________________________________________________________________
Current Occupation: ___________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Please indicate the Citizens Oversight Committee position for which you wish to be considered:

☐ Individual active in a business organization representing the business community located in the District
   Organization: __________________________________________________________

☐ Individual active in a senior citizens’ organization
   Organization: __________________________________________________________

☐ Individual active in a bona fide taxpayers’ organization
   Organization: __________________________________________________________

☐ Individual who is enrolled and active in a community college support group such as student government
   Organization: __________________________________________________________

☐ Individual who is active in a support organization for College of Marin, such as a foundation
   Organization: __________________________________________________________

☐ Individual who represents the community at large (must appoint a minimum of two).

Signature __________________________________ Date: ________________________