Distance Education Committee
Minutes
9/1/2011

1. Give advice to hiring committees regarding possible DE-related questions, as well as advice to committee hiring in DE (from Sara McKinnon)
   Need to have discussions with chairs, deans, to include questions about DE.
   We recommend: Describe how you might use technology for instructional purposes.

2. Consider/recommend to AS which courses should be offered as DE in the future, particularly GE classes (from Sara McKinnon)
   From fall 2010, WASC requested a list be generated that lists which courses could be offered online. We did not get to that item. Suggest a rationale be written. Subcommittee to bring back to DECommittee, then to Academic Senate. Need to look at what is happening at other colleges. Look at what a student needs to fulfill goals. Which courses are hardest for the students to enroll?
   Caveat--as we grow DE, the following priorities should be considered:
   1. What do students need in general education? (Kathleen)
   2. What are impacted areas that restrict students from fulfilling goals? (Maula)

3. Consider/create selection criteria for new DE instructors at COM and continuing education/recertification for continuing online faculty (from Susan Andrien/WASC: "in the long WASC report we are quite rightly charged to develop a comprehensive DE plan for growth that is not based solely on a faculty member’s willingness to teach a DE course (p 20)."
   Save for next meeting.

4. Appointment to Tech Committee (meets Thursdays 2-3:30)
   Maula has agreed to be on tech committee.

5. Confirm our meeting schedule (below)

6. Elect Chair of DEC--Ali was nominated and unanimously approved as chair.

Fall Semester Schedule for all meetings in LC 53:

Oct. 13, 3-4:30pm
Nov 10, 3-4:30pm
Dec 8, 3-4:30pm

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