College Council
Meeting Summary

April 10, 2014
Austin Center, Room 177, KTD
3:00 p.m.

Present: David Wain Coon, Chair
         Becky Brown, Patricia Seery; Nicole Cruz; Laura McCarty; Mariam Mermel for Eric Sitzenstatter; Greg Nelson; Steve Petker; Rhonda Jones; Diane Traversi for Jonathan Eldridge

Guests: Laura Cooper

Absent: Kristina Combs, Alice Dieli; Steve Dodson; Jonathan Eldridge; Sara McKinnon; Lance Reyes; Cari Torres; Eric Sitzenstatter

1. Agenda
   The Agenda was approved by consensus.

2. Minutes
   The Minutes from the 3/6/2014 meeting were approved by consensus.

3. President's Report
   Dr. Coon reported that Stuart Tanenberg was sworn in as a Trustee on April 1 to fill the seat left vacant by James Namnath. Mr. Tanenberg was selected out of 14 applicants and will attend his first meeting on April 15.

   2014/15 Fee Schedule
   Vice President Nelson shared a proposed Fee/Fines schedule which he has discussed with various constituent groups on campus. He will be sharing the schedule with the Classified Senate in May. The proposal will be taken to the Board of Trustees for approval and annually thereafter for review. He explained the proposed fees and fee changes, noting the reasons for the fees, who the fees affect and how the how the fee income is used. It is hoped that the legislature will increase the fee to audit courses to the same fee paid by registered students. He also explained the parking fee changes, noting an increase in the daily parking permit from $3 to $4. The Technology Fee was initially proposed at $15, but was reduced to $10 after discussion with student groups. The Technology fee will help replace computers in labs. The Bail items will be brought into conformance with the fees charged by local jurisdictions so that all departments will be using uniform fees throughout the County. The fee schedule does not include facilities rental at this time. Those fees will be presented to the college community sometime this summer.

4. BP/AP Revision Project
   There will be revised procedures coming to the next College Council meeting.

5. Modernization Report
   Ms. McCarty reported the Administrative Center project is moving along well and was only slightly impacted by the rain. During the summer, ADA work will occur in the Learning Resources Center, Student Services and Fusselman Hall as well as additional carpet, paint and window projects. Structural repairs of the Learning Resource Center are with Department of the State Architect and that work should occur in the fall. Ms. McCarty also noted that the portable buildings TB-1 and MS-2 will be demolished over the summer. A Maintenance and Operations building will be built on the MS-2 site. The signage
committee has been meeting and working with Shook Chung on sign graphics, with two more meetings scheduled.

6. **Board of Trustees**
Dr. Coon shared the agenda for the April 15 Board meeting, noting that the Board will also hold a study session at 3:00 p.m. to work on their goals and objectives. He also commented that the Humiston Reading Room Dedication would take place at 5:00 p.m. Marian Mermel encouraged people to attend the event for good company, food and to support the Humiston Family. During the regular meeting, there will be a study session to provide Trustees with information on the Health Benefits Plan. In order to comply with the Affordable Care Act, the College is required to give a 60-day notice of changes to the health plans to our employees. Human Resources will be scheduling meetings to help employees understand the plan changes.

7. **Constituent Reports**
   - **ESCOM** – Marian Mermel reported that the ESCOM council elections are underway. She also thanked Steve Petker for connecting them to Becky Reetz in the EOPS department and noted that they are awarding a $1200 scholarship and 5 $200 book grants.
   - **Classified Senate** – Rhonda Jones reported that Dr. Coon attended the last Senate meeting and updated staff on SERP, the budget, the COM Foundation and Accreditation. The information was well received.
   - **Academic Senate** – Becky Brown commented that the Senate had received on-line orientation training and had seen presentations by Matt Markovich and Derek Levy on Early Alert, and a presentation on fees by Greg Nelson. There was concern expressed about charging for parking on Saturdays for those attending Performing Arts events and for the number of ESL students would also be impacted by this change. There has been discussion about the Administrative Procedure on Distance Education and the minimum/maximum students and whether there may be an impact related to the UPM Contract on class size.
   - **ASCOM** – Steve Petker reported that the Student Elections were coming up. He is running for President. He suggested the College consider putting in paid charging stations for electric vehicles on campus. With proper planning circuits might be available for this purpose when the temporary buildings are demolished. It was suggested this would be a good topic for the Facilities Committee. Mr. Petker also noted that they were looking into a contract with an independent film company to use the underutilized Studio A, which could provide paid internships, community education course options, and possibly subsidize credit courses. Dr. Coon recommended that any contracts be reviewed with Vice President Nelson.

8. **Meeting Wrap-Up**
Dr. Coon shared that we are continuing to hire new faculty and that the appointment of the Director of Library Services was going to the Board next week.

9. **Next Meeting**: May 15, 2014, 3:00 p.m., Austin Center 177

10. **Adjournment** – Meeting adjourned at 3:40 p.m.