College Council

Minutes

February 12, 2015, 3:00 p.m. – 4:30 p.m.
Humiston Reading Room, Student Services 146, KTD

Present: David Wain Coon, Sara McKinnon, Becky Brown, Patricia Seery, Monica Rudolph, Marian Mermel, Jonathan Eldridge, Laura McCarty, Christina Leimer; Johnathan Eldridge, Greg Nelson, Kathy Joyner

Absent: Laura Cooper, Emy Bagtas, Kristina Combs

1. Agenda - The agenda was approved by consensus with the following changes: It was noted that Steve Dodson was the CSEA President and would replace Patience James as Ex-Officio and that the President’s report would include an update from GRC and discussion of the Mission Review process.

2. Minutes - The minutes from the December 4, 2014 meeting were approved by consensus with one spelling correction.

3. President’s Report
   GRC Update - Christina Lee, co-chair of the Governance Review Committee, reported on the committee actions this year, noting the committee had been reviewing data about how the governance system is functioning, including lack of attendance and inability to fill vacant seats. She provided a matrix of this information that GRC is using for discussion and decision making purposes. She also reported that the committee is ready to act at its next meeting on proposals for an accreditation steering committee and a finance subcommittee of PRAC. The committee will also make a recommendation to address identified system problems in the coming months.

   COM Foundation – Dr. Coon reported that a letter will be going out to Foundation donors to update them on the status of the Foundation and to invite them to a meeting on March 7. There will be one last COM Foundation Board meeting where the officers will vote to dissolve the COM Foundation. Once the Foundation is dissolved, the College of Marin Board will vote on a Resolution to accept the COM Foundation assets. The Attorney General will be informed of the actions, and if approved, the College will file the papers to transfer the funds to the College of Marin, which now has 501(c) 3 status. Two committees will be set up to oversee financial investments and program. The $464,464 misappropriated funds have been replenished with fund interest as has approximately $120,000 in college funds that were used for basic operations of the Foundation. The College has awarded over $200,000 in scholarships. Vice President Nelson shared a rendering of a giving wall which will be installed by the end of March near Fusselman Hall. The wall will consist of re-purposed materials, including pillars from the Administrative Center, wood from a fallen Black Oak, aluminum from light poles and brass from door locks. Names will be added in Indian ink for easy maintenance. The sign will be softly lit for viewing at night.

   EPC Strategic Planning Recommendations – Dr. Leimer shared the memo from the Educational Planning Committee to PRAC with their recommendations for the next planning cycle that begins this fall.
Mission Statement Review – Dr. Leimer also reported on the status of the Mission Review process noting that the proposed revisions have been sent to the Senates, PRAC, and the Board of Trustees for comments. The results of the review will be compiled and brought back to College Council.

4. Modernization Report
Ms. McCarty reported that the NAC is 80% complete and on schedule. Furniture selection is moving along and contractors are working on electrical and water feeder lines for the building. Planning meetings for the move will start in March. Demolition of MS-2, planning for demolition of Austin and the move of the Sheriff’s portable are in process. These actions will result in additional parking on campus. Other work in progress includes, fire alarms in Village Square, the upcoming bid for the LRC Seismic and ADA compliance projects at the IVC Pomo cluster over the summer. There will be a review of remaining projects at the March Board meeting. Vice President Nelson reported that work to upgrade the building envelope and replace windows in Fusselman Hall will occur over the summer. He also noted that Lot 5 will be open after the break, but will be off-line again when the LRC Seismic work starts.

5. Board of Trustees Meeting
Dr. Coon noted that the Board would be accepting the District Financial Audit at this meeting and that there would be a presentation by Marin Transit on travel between campuses and an update on tree health at the Kentfield Campus. Vice President Nelson gave an overview of tree problems, which include sun scorch, diseased trees and damaged trees. He noted that removed trees will be milled for use at the track as mulch and as boards for campus fences. In accordance with the EIR, the College will plant 2 trees for every 1 removed. There are 659 trees on the Kentfield Campus and over 1400 at IVC. Dr. Coon also noted that the Board will receive informational briefs at this meeting on IT and Distance Education. A Board Retreat is scheduled for February 20 to define Board committee roles.

6. Constituent Reports
ESCOM - Ms. Mermel distributed copies of the Book Passage Newsletter noting the inclusion of the speaker series. She thanked staff for making the William Keith space beautiful and asked the committee to let people know about the activities coming up.

Classified Senate - Ms. Rudolph reported that the senate hosted Dr. Coon at their last meeting and had great attendance with a larger than usual showing of non-senators. They are working on getting the newsletter back on track, a statement of ethics, and updating their website.

Academic Senate - Ms. McKinnon stated that the senate was finalizing a list of constructive ideas about the drop in student enrollment which will be forwarded to Vice President Eldridge and Dean Traversi. They will be looking at the Mission statement in early March and will be hosting a screening committee/diversity training by Kristina Combs.

There was discussion about policy related to teaching a certain religion. It was noted that most religion courses cover all religions as a comparative study and that all courses must go through course review.
7. Meeting Wrap-Up
   Agenda items for next meeting:

8. Next Meeting – The next meeting is tentatively scheduled for March 5, 2015, 3:00 p.m., Emeritus Humiston Reading Room.

9. Adjourn Meeting – Meeting was adjourned at 3:55 p.m.