College Council
Meeting Minutes

September 11, 2014
3:00 p.m. – 4:30 p.m.
Humiston Reading Room, Student Services 146, KTD

Present:  David Wain Coon, Sara McKinnon, Becky Brown, Patricia Seery, Monica Rudolph,
Laura Cooper, Emy Bagtas, Michael Trump, Steven Petker, Marian Mermel, Jonathan
Eldridge, Greg Nelson, Laura McCarty, Christina Leimer, Kathy Joyner

Absent:  Kristina Combs, Patience James

Dr. Coon called the meeting to order at 3:00 p.m. Members introduced themselves.

1. Agenda - approved by consensus.

2. Minutes - The minutes from the May 15, 2014 College Council meeting were approve by consensus.

3. President’s Report:
   Dr. Coon reported on a busy beginning of semester week, with added flex days, convocation and the
   Town Hall meeting with Jared Huffman and Nancy Pelosi. Beth Patel is in the process of sending out
   surveys on the flex activities and Dr. Coon will invite her to share the results at the next meeting.
   Convocation speaker Derrick Smith inspired extensive dialog in break-out sessions after
   convocation. Approximately 250 people attended the Town Hall meeting, which was covered by 5
   television stations and CSPAN. A link can be found on the COM web page under YouTube. Dr. Coon
   commented on the hard work done by staff to make this event successful, given there was very
   short notice, it was on the second day of classes and the venue changed at the very last minute.
   Dr. Coon will be hosting a retiree BBQ on September 19 for retired faculty, staff and administrators.
   Retirees will see a virtual tour of the new buildings and will also have the opportunity go on an in-
   person tour of the new facilities on this campus.

4. BP/AP Revision Project
   The Board of Trustees Board Policy Committee is reviewing a number of policies from Chapter 2. A
   number of CCLC update changes must be incorporated as well and will be disseminated soon for
   review. Kathy will send out a request for members to serve on the BP/AP Revision Task Force, which
   reviews proposed policy/procedure changes and forwards them to College Council for approval.

5. Modernization Report
   Laura McCarty updated the committee on the status of the modernization access projects noting
   that work on the unisex restrooms in LRC is nearly complete. She noted that the access projects are
   a little behind and that any disruptions due to the work should be reported to her. The Academic
   Center project is moving along well and tours of the building are being scheduled with staff who will
   be working in that building. Discussions about furniture and signage have also begun. Process and
   timelines for moving into the space will be discussed in anticipation of staff office moves starting in
   the spring semester and classroom moves for fall.
   Greg Nelson reported that the IVC Pool building roof will be replaced between 9/12 and 10/9,
   flooring is being installed in the William Keith Room in the LRC, and speed bumps will be installed in
   lots 6, 7 & 12 for safety reasons.
6. Board of Trustees

Dr. Coon reported that the Board meets on September 16 at IVC. He will update the Board on the status of the College’s 501(c)3 application submitted last Friday. If approved, the COM Foundation will be dissolved and its assets transferred to the College of Marin for scholarships. Dr. Coon and Trustee Conti will be providing an update on the status of COM Foundation accounts soon. The Board will also receive information on issues that have impacted our fall enrollment. An update on Measure C project and fund status will be provided to identify that we are on track for spending the remaining bond funds. Additionally there will be discussion about how to use the remaining $2.8 million bond funds at IVC, with a recommendation to concentrate on ADA, roofs and life safety projects, consideration of consolidating programs into the Pomo Cluster and Building 17, and a recommendation to demolish the Ohlone Cluster and moth ball the Miwok Cluster for the long-term. A Board retreat is scheduled on September 20 and will focus on long-term use of the Indian Valley campus including requests for use by other entities.

7. Constituent Reports

Sara McKinnon reported the Academic Senate met to draft a response on students being dropped and the parking fee increase. The Senate is also working on a management evaluation tool which they will present to the District. Next week they will see a presentation by Rinetta Early, Walter Turner and Rose Thompson on the UMOJA project. Monica Rudolph reported the Classified Senate is working on the Halloween Fund Raiser/Raffle which will be held on Thursday, October 30. The theme is black and white and hamburgers and hotdogs will be served. Monica has also been receiving e-mails from sister organizations asking about rules for hiring priorities and resource allocation processes.

Steve Petker reported that ASCOM has a full Board and 2 representatives that are taking classes at IVC this semester. ASCOM is working with AGS to schedule 3 planning/retreat days. He introduced new Student Trustees Michael Trump, elected when the former Student Trustees, AnnaLaura Arredondo, was accepted at USC. ASCOM is planning a Hispanic Cultural Appreciation day, a Halloween Dance on October 31 and plans to schedule training of senators on fiduciary responsibility, legal restrictions and leadership. Michael Trump reported that he was attending a number of meetings as a student representative including PRAC and the Board of Trustee meetings and is enjoying learning how things work and move throughout college processes.

Jonathan Eldridge reported that staff is meeting with students, faculty advisors, ASCOM and ESCOM to review the position duties and revise the job description of the vacant Student Affairs Director. They are hoping to get the job description to the Board of Trustees in October and to hire by spring. In the meantime, Derek Levy is overseeing the Health Center responsibilities and Jonathan the Single Stop activities. Vickie Lamke is doing a great job keeping things going as well. Graduation will be handled by Enrollment Services and is in planning stages.

Marian Mermel spoke on behalf of ESCOM stating that 20 grants in the amount of $45 each were distributed for Community Education class fees from the Hopper Fund. She reported that Kevin Colgate is working on their computers and that Art Ravitz was retiring from the treasurer position and will be replaced by Tony Middleton. Marian also reported that Mehri Dadgar, whose paintings are currently exhibited in the Humiston Reading Room, will be taking over the duties of Art Chairman previously held by Len Pullen. There are 6 new desk volunteers at the center and ESCOM membership has increased from 515 to over 1,000 members, largely due to the discount for
becoming a member.

Other activities noted: Little Women Production opening, ASCOM Suicide Prevention Activity, 9/22
ASCOM Food served by athletes prior to soccer game, 10/10 Child Study Center Dedication and
Annual Yard Sale on 10/28, 29 & 30 at IVC in Ohlone Cluster.

8. Meeting Wrap Up. Invite Beth Patel to the next meeting for Flex Survey Results and preview of
Spring Convocation.

9. Next Meeting is scheduled for October 9, 2014, 3:00 p.m., Humiston Reading Room, Student
Services 146

10. Meeting adjourned at 3:47 p.m. in honor of those that lost their lives on September 11, 2001.