Instructions to Login to Argos and Launch the Dashboard
for Testing & Feedback Purposes
(RAG & Cabinet Members)

1. Launch Argos:
   a. If this is the **first time** you are opening Argos, follow the instructions below to create a shortcut to Argos on your desktop. If not, proceed to “b.”
      i. Go to the COM Homepage and type in the following URL: [http://is-maps:8080](http://is-maps:8080)
      ii. Make this site a “Favorite”.
      iii. Go to Favorites, Right-click on the site name and choose “Send to Desktop”.
      iv. This will create a shortcut icon on your desktop. From now on, you can launch Argos from there.
   b. If you have a **shortcut** to Argos **on your desktop**, double-click it to open the Evisions Home Page.

2. Click on the “**Argos**” button on the left column.

3. Click on the “**Start Here**” button that will pop up on the middle of the page.
   a. The Argos program will open and ask your User Name and Password.

4. Type in your Network User Name and Password
   a. This is the **same user name and password you use to login to the COM network** when you start up your computer (Your firstnamelastname and your unique password).

5. A dialogue box with a System Message will pop up. Click “**OK**”.

6. Click the “**QuickLaunch**” tab at the top of the column to the left.

7. Double-click the “**Dashboard**” icon under the “Public QuickLaunches” to open the Dashboard.

To Create a Remote Desktop Connection so that you can launch Argos from home:

1. Go to the Intranet and submit a TechStream to I.T. asking for a Remote Desktop Connection.
2. I.T. will contact you and instruct you how to send information they need from your office computer to begin to create the connection (I.P. Address, Host name & physical address).
3. You will then be sent instructions to configure and enter information on your home computer (external I.P. Address) to complete the Remote Desktop Connection.
4. Once you have the Remote Desktop installed at home, you will be able to click on it and connect to your COM office computer (which must be left powered on -- by clicking “Logoff” instead of “Shut Down” at the end of the day). You will then have access to the desktop on your office computer and can launch Argos as described above.

*Note:*
Your home computer must be running Windows XP or Vista and have internet access in order to use Remote Desktop. It will not work on a Mac.
Screen shot directions

http://is-maps:8080/
The login and password is the one you login every morning to your computer.

User Name: First name last name

Password:
Click on “QuickLaunch”

Click on “Dashboard”

(There will be slight variations in screen appearances according to the individual access which each user is granted.)
Then you will make the selection to get the information you want.