College of Marin

Dashboard Development Plan

Developed 10/28/2010; Revised 1/28/2011
Action Steps

**Strategic Objective 2.1**  
Develop a Tool to Systematically Track Student Retention and Success

**Action Step 2.1.3**  
Use the Decisions regarding Data Elements to Develop an IT-Based Tracking System that Evaluates Retention and Success by Section, Course, Program, Pathway, and Student Demographics

**Strategic Objective 2.2**  
Implement and Evaluate the Tool for Tracking Student Retention and Success

**Action Step 2.2.1**  
Revise the Program Review Reporting Requirements to Include Responses to:
- The discipline’s strengths and weaknesses as identified in the student success and retention report
- At least one specific strategy that will be used in the coming academic year to address identified weaknesses in student success and retention
College of Marin Dashboard Development Plan

Pilot Study

PRIE: Establish Preliminary Dashboard
- October 2010

Research Advisory Group: Test Drive
- January & February 2011

PRIE: Establish Preliminary Dashboard

PRIE: Test Drive
- December 2010

Selected Administrators: Test Drive
- February & March 2011

Dashboard Complete
- January 2011

Some Program Review Committee members: Test Drive
- March & April 2011

PRIE: Completes navigation instruction
- April 2011

PRIE: Evaluate the process of pilot study with RAG, Administrators, and PR committee
- May 2011

PRIE: Work with IT for final check on all logistics--server, etc.
- June 2011
Implementation

Access to Faculty, Staff, and Administrators
- August 2011

Navigation Training to Staff
- November 2011

Navigation Training to Administrators
- September 2011

Identify Program or Discipline Strengths and Challenges: Administrators*
- December 2011 -- April 2012

Evaluate the process of the Dashboard Development Plan Implementation
- May 2012

Identify Program or Discipline Strengths and Challenges: Program Review Committee*
- December 2011 -- April 2012

Identify Program or Discipline Strengths and Challenges: Department Chairs*
- December 2011 -- April 2012

New/Revised Dashboard Plan if necessary; Plan "new staff" training.
- June 2012

*to be used for fall 2012 full Program Review