Distance Education -2012-1015 Plan
Board of Trustees
Assessment & Analysis

Superintendent/President Assessment & Analysis:

Significant Accomplishments (2010-2012)

- Defined curriculum approval process for DE courses
- Created Administrative Procedure (AP 4105) for DE
- Academic Senate formed DE Committee
- College schedules and catalogs revised to include DE information
- Completed DE mini program review
- Migrated to “Moodle” a new learning management system
- Established Moodlehelp@marin.edu
- All fully online and hybrid instructors have been offered training in Moodle and online pedagogy - 80 instructors trained
- Enhanced online student services, including DE Support Center, Counseling, Tutoring, Library and Writing Center
- Redesigned and launched new DE web page
- Enhanced MyCOM portal access to DE
- Conducted research on DE enrollment and achievement

2012-2015 Distance Education Initiatives

- Assess DE mission to evaluate compatibility and integration with college mission
- Monitor course offerings, enrollment patters, student characteristics and research
- Improve and expand student and faculty access to Moodle
- Sustain current online student support services
- Facilitate and enhance internal/external awareness of DE program
- Expand training for faculty and students
- Monitor and evaluate DE student achievement
- Monitor and evaluation DE Student Learning Outcomes
- Ensure there is technical support for online pedagogy
- Implement DE course evaluation

Policy Implications

- Consistently monitor policy and procedural changes related to Title 5
- Potential enrollment growth
Resource Implications

- Adequate Staffing
- Adequate Service Levels

Trustees Long & Kranenburg Assessment & Analysis:

1. What are the systems cost for implementation, including software and hardware?
   Have any systems been selected and priced? Santa Rosa JC has a system. Have we considered if theirs would work for us?
2. What is preventing us from a phased implementation beginning this year so we can scale up more quickly? It appears we need many more on-line classes and should not wait much longer.
   What is the status of the UPM negotiations noted in the plan regarding evaluations?
3. What more can we add on student outcomes?
4. Should we add an evaluation system to the plan?
5. Should we cross reference the classes that do use some of this functionality?
6. Is the staffing plan reasonable?
7. Is the serving plan adequate?
8. Should this process include the board of trustees earlier in the process?
9. Do we have the talent to evaluate the program or should we consider an outside third party?
10. What does it mean to sustain online student support? How much??
11. What does it mean that students would need training, and what does that mean, how much, at what cost?
12. What does it mean that the District motor and evaluated student achievement, and Student Learning outcomes??
13. A stronger statement of outcomes with specific would be appropriate and much sooner in the process and time-line??
14. What does it mean that there be online support pedagogy?? How would we know that has happened??

Comments and recommendations:

1. Need for defining Student outcomes with results and evidence, and a time-line that reflects the time-urgent learning solutions for students who have a need for Alternative learning opportunities.

2. Review and strengthen the evaluation and accountability component so that short term plan and implementation has proper time allocated for students and their learning can be affected by this year 2012-2013, and in subsequent years. Serious implementation must be this year.

3. Evaluation of the plan and implementation must have an accountability component, so that the information can properly be evaluated and enhanced. Secure if appropriate third party expert to review for improvements.
4. **Need for demonstrating student results in the short term and using the data for future improvements.** (i.e. More students using the alternative choice of Distance Learning, more satisfaction and results from students’ having access, options, by increased enrollment, attendance, grades increase, etc.)

5. **Employ cross referencing in each of the WASC report sections the student learning component of problem-solving, decision-making, and “survival skills needed in the global and home front by an educated learner of the future”**

5. **Need for Budget allocation to place Distance Learning Education for students high priority and a sample of what it would cost for Phase 1 of the program.** (Visitation to Community College who have huge success with the program be part of our COM training, allocate limited $$$ for attendance at conferences that focus on training on Distance Learning, etc.).

6. **Need for a strong statement in our Student/Curriculum Board Policy that promotes and encourages students to participate in alternative programs such as Distance Learning Education.**

7. **Need for the written Governance structure to include the Board of Trustees earlier in the process for inclusion rather than at the end so that input can be received and considered. More discussion by the Board is needed for this to be formalized.**