CITIZEN’S OVERSIGHT COMMITTEE MINUTES
DRAFT
September 30, 2014
4:00 – 5:30 PM

Committee Members Present: Doug Wilson, Charlotte Kissling, Nancy McCarthy, Susan Arati, Jeff Gunderson

Committee Members Absent: John Hanley

Others in Attendance: Greg Nelson, Laura McCarty, Tom Burke, Maridel Barr, Heidi Rank, Peggy Isozaki, Bruce Hart

Meeting Minutes

Open Meeting

Greg Nelson called the meeting to order at 4:02 pm. Roll call was taken. M/s (Arati/Gunderson) made a motion to approve the agenda of September 30, 2014. The motion passed unanimously.

Minutes

M/s (Arati/Kissling) made a motion to approve the minutes of April 29, 2014. The motion passed unanimously.

Orientation for new members

Greg Nelson, Vice-President of Finance and Operations, discussed the need for new committee members in 2 categories, senior organization and business organization.

Election

The committee elected Charlotte Kissling as the new Chair and Susan Arati as the Vice-Chair, by unanimous vote.

Follow-up

Tom Burke joined the group to discuss the difficulty of maintaining the green roof in the SMN building. It is 6 inches deep, and this shallow depth is hard to keep moist. The maximum irrigation is 3-4 minutes. There is a learning curve on how to operate the technology. There are about 20 components to keep working properly. It requires over seeding and perennial grasses to renew the growth. Charlotte Kissling asked how the roof is maintained with a garden on top.
Tom explained we have fail safe systems in place to detect any leaks and it works well. We’d be willing to try to train students to help. Susan Arati suggested we work academically with a class or the sustainability club. Laura McCarty will follow up with Fernando’s class on this possibility.

**Quarterly Report**

Debra Mathau from Jacobs Management Co. reviewed the Quarterly Report. Projects we worked on this year include: Fine Arts Weatherization; Performing Arts comeback projects; Science Math Nursing comeback projects; the Academic Center construction; the Child Study Center is seeking LEED certification and completing post move in user requests. ADA pathway upgrades is in the warranty phase and small comeback projects are ongoing. For closeout of projects, we are working with the Division of the State Architect (DSA) and have approval on the Child Study Center, and certification is pending on several others, like ADA Pathway & Ramp, Performing Arts, Science Math Nursing.

Debra discussed the meaning of the various LEED certification levels. Bruce Hart explained the idea is to build a building with less impact on the earth and the environment. This enables you to be a good steward of the land. So you can work in many different areas to accomplish that and you get points for each area you address (for example storm water management). You get points which translate to the different levels of certification: Certified, Silver, Gold or Platinum.

Susan Arati asked what work the College is doing to be good stewards. Greg Nelson responded we are working on a Zero Waste program to reduce landfill. We are baling cardboard and selling it rather than recycling it. Nancy McCarty asked if it is more costly to bale and sell than to just recycle. Greg responded, no because we have a deal with Woodlands market to let us use their baler at no cost. A baler can cost around $100,000, so that is a key part of our program.

Laura McCarty noted we are about 60% complete on construction with the Academic Center. And we plan to open it next summer with classes starting in the fall. Pre-commissioning activities have begun.

**Discussion**

Doug Wilson asked if the faculty had a chance to meet with the architects to give input on their program needs. Laura responded yes, they started early on with meetings regarding audio, class size, podium, lighting etc. A programming document was published reflecting those meetings. Currently we are reviewing furniture and will present three options for faculty office furniture layouts.
Nancy McCarthy asked about the status of the mediation with the Fine Arts building. Laura reported that the covered walkway is partially fixed and with the mechanical items to be repaired it should cost a little over $1 million to fix. We have identified the deficiencies in the building and are going forward. The College is following the proscribed process on mediation which should begin in the middle of December.

Laura announced that demolition of Austin is planned for next summer. It will start after graduation with a pre-qualified contractor who will conduct the haz mat and site preservation, and then move on to demolition of the building.

Charlotte Kissling asked about status of the Corner Signage project. Laura stated it will be something tasteful and low key. The columns from the old Administrative Center will go elsewhere on campus, maybe near Fusselman Hall in the recessed seating area. Greg Nelson discussed some of the upgrades to Fusselman Hall. The flooring has been replaced, and a window replacement project is in the planning stages. HVAC and energy systems under proposition 39 are being replaced. The money from that has to go towards energy efficiency, and only mechanical work, no duct work can be done.

Tour of the Academic Center

The meeting was adjourned at 4:48 pm and the group proceeded to tour the new Academic Center construction site.

Next Meeting Agenda & Date (4:00 pm, Thursday, February 26, 2015)

M/s (McCarthy/Arati) made a motion to adjourn the meeting. Motion carried unanimously and meeting was adjourned at 5:30 pm.