Facilities Planning Committee

FACILITIES PLANNING COMMITTEE
May 28, 2013
1:00-2:00 PM

Members Present: Laura McCarty (Co-chair) Steve Petker, Don Flowers.

Staff Resources: Maridel Barr, Nanda Schorske, Sara McKinnon.

Members Absent: John Rodriguez, Erik Dunmire (Co-chair), Fernando Agudelo-Silva.

Meeting Summary

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DESCRIPTION</th>
<th>TIME</th>
<th>CATEGORY:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Intro, agenda</td>
<td>Approve agenda &amp; previous minutes</td>
<td>5 min</td>
<td>Action</td>
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<tr>
<td>2. FPC Membership</td>
<td>Discuss vacant membership categories</td>
<td>5 min</td>
<td>Discussion</td>
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<tr>
<td>3. Status Updates</td>
<td>Program review update - Fernando</td>
<td>25 min</td>
<td>Discussion</td>
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<tr>
<td>4. Request for Bench</td>
<td>Memorial Bench for teacher Carolyn Talmadge - Maridel</td>
<td>10 min</td>
<td>Discussion</td>
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<tr>
<td>5. Status Update</td>
<td>Recycling facilities on campus – Fernando</td>
<td>10 min</td>
<td>Discussion</td>
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<tr>
<td>6. Closing</td>
<td>Confirm next meeting date(s) if indicated by group</td>
<td>5 min</td>
<td>Action</td>
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Agenda

1. The committee reviewed and approved the agenda and minutes.

Discussion

Membership: We need a classified member on the committee. Nanda will discuss in cabinet but, we need to take it to the classified Senate. When we return in the fall our current members in (3) categories
Facilities Planning Committee

need to renew their membership or if they are not staying we’ll seek new members. Steve our student member is staying on the committee. Discussion deferred until fall semester.

Program Review: We updated the spreadsheet on program review for spring 2013. We assigned people to follow up on particular items. See attached spreadsheet.

IVC Roofs: Don reviewed the IVC roofing projects (p. 40 of the Facilities Plan) and brought new cost estimates for roof replacements. See attached spreadsheet.

Memorial Bench Request: The committee reviewed and approved the placement of a memorial bench on the green in front of Student Services building (site #9). The bench is to honor teacher Carolyn Talmadge who taught for many years in the Community Education department. We will forward the recommendation onto President Coon for final approval.

The committee discussed a suggestion to move the benches from the Administration Center to the President/Superintendent’s current office.

Recycling: Don told us that the Marin Sanitation sorts out the recycling and we get credit for it. Steve said we could set up a contract with a small company in order to get landfill credit for the college. We could run it through ASCOM like the food service contract. The environmental student club is very active and they could possibly be involved in some solutions.

Action Items:

1. Steve will email Nanda about motorcycle parking at IVC.
2. Maridel will email Erik and Fernando to see if they want to continue their participation on the committee.
3. Maridel will update the program review spreadsheet and send to Sara for distribution.
4. We will keep re-cycling on the agenda for the next meeting.
5. Laura has a draft for the mid-term accreditation report to share with the committee.

Next Meeting Date

2. Our next meeting in September with date to be determined when faculty returns for the fall semester.