Facilities Planning Committee

FACILITIES PLANNING COMMITTEE
October 23, 2013
2:00-3:00 PM

Members Present: Erik Dunmire (Co-chair), Don Flowers, Steve Petker, Blaze Woodlief, Matt Smyth
Staff Resources: Maridel Barr
Members Absent: Sara McKinnon, Greg Nelson, Laura McCarty (Co-chair), Ben Wilson, Laurie Loeffler, Nanda Schorske

Meeting Summary

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DESCRIPTION</th>
<th>TIME</th>
<th>CATEGORY:</th>
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<tbody>
<tr>
<td>1. Intro, agenda</td>
<td>Approve agenda &amp; previous minutes</td>
<td>10 min</td>
<td>Action</td>
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<tr>
<td>2. FPC Charge</td>
<td>Welcome new members and review FPC Charge</td>
<td>15 min</td>
<td>Discussion</td>
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<tr>
<td>3. Facilities Plan</td>
<td>Review Facilities Plan</td>
<td>15 min</td>
<td>Discussion</td>
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| 4. Closing | Agenda items for next meeting  
  * Elect co-chairs | 10 min | Discussion|

Agenda

1. The committee reviewed and approved minutes.

2. Item added to the agenda: SMN building security and operations.

Discussion:

The group welcomed the new Director of Maintenance and Operations Matt Smyth. Erik led the review of the FPC Charge for the group.
The 2012 Facilities Plan: Copies of the 2012 Facilities Plan were distributed to new members. We discussed the process the committee went through in creating the Facilities Plan. A brief overview was conducted. It will be the responsibility of the group to update the plan on an annual basis. The list of capital projects in the plan (p. 40) in particular, was reviewed. Don reviewed the ADA compliance issues at Fusselman Hall. This is our #1 priority on the list of capital projects and the Bond is funding this project.

Modernization Communication for Students: Maridel reported that we took the feedback received from students on the need for more communication on the bond program and created a banner describing the new Academic Center. A banner was hung at the Student Services Building and on the fence around the building site. Blaze suggested we post information about the program on Moodle. However, Steve says students don’t look at that site. Matt suggested a flyer in all faculty mailboxes with pictures/drawings from the architect with a request that the teachers share the information with students during class at the start of the semester. Blaze asked if we had a model we could put on display in the student services bldg.

Austin Case Study: We will return to this at the next meeting. The question is will we have enough classrooms without Austin? Blaze stated we need clear data on classroom needs. Erik will make a request to Tom Hudgens and cc the FPC regarding classroom analysis. Evening students can’t come during the day. The whole campus classroom availability must be looked at to see if we can meet peak evening demands.

Action Items: Laura to bring IVC ADA survey to next meeting. Maridel will send Matt structural reports of Austin prior to next meeting.

Next Meeting Date

1. Our next meeting is December 4 from 2:00-3:00 in the SMN building room #305.

2. Send any agenda items you’d like to add to Maridel prior to the meeting. SMN building security and operations put over to next meeting.