Governance Review Council
September 18, 2012
2:00 - 3:00 p.m. HC 124
Meeting Summary

Present:
Scott Blood, Kathleen Kirkpatrick, Chialin Hsieh, Christine Li, Matt Markovich (Chair), Joan Rinaldi and Wendy Walsh

Absent:

Agenda

1. AGENDA
2. MINUTES
3. WELCOME (M. Markovich)
4. SAS COMMITTEE (K. Kirkpatrick)
5. COLLEGE COUNCIL MEMBERSHIP
6. PGS SURVEY RESULTS (K. Kirkpatrick and C. Hsieh)
7. PGS COLLEGE WIDE GOVERNANCE SURVEY (K. Kirkpatrick)
8. ACCREDITATION RESPONSE (C. Hsieh)
9. FUTURE MEETING AGENDA ITEMS

Minutes

Agenda
Agenda approved by consensus.

Minutes
Minutes of 03-20-2012 approved.

Welcome
- Committee Chair Matt Markovich welcomed new members Christine Li and Joan Rinaldi
- Christine informed the committee that she could not meet at the currently scheduled time – 2:00-3:00 on the 3rd Tuesday of the month.
- Alternate meeting times were discussed.

GRC agreed to change monthly meeting to 3:00-4:00 the 3rd Wednesday of the month for 2012-2013.

SAS Committee Update
- K. Kirkpatrick reported back to GRC that College Council approved GRC’s recommendation to revise and reactivate the Student Access and Success Committee in April 2012.
- The SAS Committee was populated with new members and held its first meeting May 17, 2012. It will meet regularly in this year. VPSS Angelina Duarte is serving as Chair.
College Council Membership

- K. Kirkpatrick reported that President Coon has requested that the new VPSS position be made a member of College Council.
- Kathleen explained that each constituency currently has three members (administration, classified, faculty and students) for a total of 12 with some additional staff resources. The VPSL and VPCO and President/Superintendent are the administrative members and the President serves as the CC chair as designated in the approved CC description.
- President Coon’s proposal would add a fourth administrator that would affect the balance of seats between the constituencies.
- As a compromise she suggested the GRC consider making the President a non-voting chair.
- Discussion followed about the balance of power and the fact that the CC operates on consensus and rarely votes. It was commented that it makes more sense for the President to be a non-voting chair since CC members are actually making recommendations to the President therefore, he shouldn’t really be voting on them in cases where consensus can’t be reached and there is a need to vote.
- It was requested that the Academic Senate, Classified Senate and ASCOM officers be consulted about the change to see if they are in agreement before GRC makes a recommendation to change the CC membership. Scott agreed to contact ASCOM, Kathleen will contact Alice Dieli and Sara McKinnon and report back at next meeting.

Agreed to contact ASCOM, Classified and Academic Senates as described to see if they are in agreement with adding VPSS as a member of College Council and revising the CC to make the President/Superintendent a non-voting chair.

PGS Member Survey Results

- Reviewed results of the PGS Member Evaluation Survey conducted in May 2012 and compared them to 2011 responses.
- In general, feedback indicates that committees are running efficiently, committee members are respected and encouraged to participate and there is a high level of satisfaction with the system. 90% of respondents agreed or strongly agreed that they were satisfied with the PGS.
- It was noted that several people served on multiple committees and did not complete an evaluation for each committee they served on. It was suggested that next year we delete question 3 which asks people to indicate each committee they served on this year. This does not yield any productive information and could be confusing.
- The only area that seems to need tightening is to close the loop on reporting back to committees the results of their recommendations.

It was agreed to separate responses by committee and send the results to each committee for information. Also to send memo to chairs reminding them to close the loop by reporting back to committee members the results of committee recommendations and documenting these in the Minutes. Kathleen will prepare and send.

College-wide PGS Survey

- Kathleen reminded the committee that they had decided last spring to wait until fall to conduct the college-wide survey that assesses employee awareness of and satisfaction with the
governance system since there were so many surveys being done last spring. The college-wide survey is normally conducted every two years.

- Members reviewed the 2010 survey questions and revised them for fall 2012.
  - Suggestions included: changing all response options that say “not sure” to “I don’t know.” Include the word “Employee” in the title. If possible, change rating so “I don’t know” responses are not included in response averages.

  Kathleen will input changes and distribute survey so we have results by the next GRC meeting on 10/17.

**Accreditation Response**
- Chialin Hsieh reported that the Follow-up Report is posted on the web as well as all the college plans.

**Next Meeting:**
Wednesday, October 17, 2012 at 3:00 p.m.

*(Agenda items may be e-mailed to barbara.david@marin.edu)*