Governance Review Council  
September 27, 2011  
2:00 - 3:00 p.m. HC 124  
Meeting Summary

Present:
Scott Blood, Victoria Coad, Matt Markovich (Chair), Mariana Sosa Cordero, Karen Van Kriedt, Wendy Walsh, and Barbara David (Staff Resource/Recorder)
Absent:
Chialin Hsieh, Kathleen Kirkpatrick (Staff Resource)

Agenda

1) Agenda
2) Minutes
3) Election of Chair
4) Education Planning Committee Charge
5) Committee Chairs
6) Governance Digest – Governance in Action
7) PGS Member Survey
8) September Data Nugget
9) Committee Reports
10) Next Meeting Date and Agenda

Minutes

Agenda
Agreed to approve the Agenda.

Minutes
Agreed to approve the Minutes of May 17, 2011.

Election of Chair
Agreed to re-elect Matt Markovich as Chair.

Educational Planning Committee (EPC) Charge
After reviewing the background and the proposed revised EPC charge, GRC members agreed to recommend the following:

1. Spelling and reference corrections as follows:
   - In 1.b., correct misspelling of strategic to strategic.
   - Under “Composition” at the bottom, replace “Student Senate” with “Associated Students of College of Marin”.
2. Ask GRC members Chialin Hsieh and Kathleen Kirkpatrick (both unable to attend) and Academic Senate President Sara McKinnon their perspective about whether the GRC should recommend the following EPC charge additions as the best way to address GRC’s concern about “the decimation of Student Services” and the need to establish responsibility within the College for “addressing as needed, emergency response and planning issues”:

- Under 1., add “g. On an “as needed” basis, examine emergency response and planning issues."
- Under 3., change to read: Identify general educational/student service issues that need…”

**Note:** The committee is willing to try and settle the issue via email before the next College Council meeting.

**Committee Chairs** - Item postponed until next meeting so K. Kirkpatrick can address it.

**Governance Digest: Governance in Action**
Announced that K. Kirkpatrick will distribute the publication to GRC members soon (before the document gets distributed college wide).

**PGS Member Survey Review**
- Reviewed results;
- Commented that the rate of return should be greater, adding the only way to increase input on surveys is to use the following:
  - committee time since people are electronically overwhelmed;
  - Flex workshops for faculty;
  - Scantron sheets;
  - new Facebook area S. Blood is creating to promote student involvement;
  - promotion of participation by history/government instructors
  - distribution in the month of January

**September Data Nugget (Enrollment)**
- Discussed decrease in number of students and related factors (student fee increase, 50-unit reduction, and the high housing rental market).
- **Other:** Also mentioned the October Data Nugget – Placement Test Results.

**Committee Reports** - Not addressed (lack of available time).

**Next Meeting Date and Agenda**
Since GRC member Dr. Chialin Hsieh cannot meet at 2:00 p.m. anymore on the 3rd Tuesdays of the month for GRC due to her PRAC meetings, GRC members agreed that if Dr. Hsieh officially gets appointed to both committees in the upcoming week, they would be willing to collaborate to find another time to meet.

B. David to coordinate via email the GRC’s next meeting date/time if C. Hsieh officially is appointed to both committees.

(Agenda items may be e-mailed to barbara.david@marin.edu)