Governance Review Council
January 23, 2013
3:00 – 4:00 p.m. HC 124
Meeting Summary

Present: Kathleen Kirkpatrick, Christine Li, Matt Markovich (Chair), Joan Rinaldi, Rion Smith, Dominic Suvonnasupa, Wendy Walsh and Lindsay Bacigalupi (recorder)
Absent: Chialin Hsieh, Gerardo Orantes and Barbara David (Staff Recorder)

Agenda

1. AGENDA
2. MINUTES
3. MEETING SCHEDULE
4. COLLEGE COUNCIL MEMBERSHIP
5. PGS COLLEGE WIDE GOVERNANCE SURVEY RESULTS
6. STRATEGIC PLAN 2012-2015
7. FUTURE AGENDA ITEMS

Minutes

Agenda

Agenda approved by consensus.

Minutes

Minutes of 11-28-12 approved by consensus with the following changes:

- Kathleen Kirkpatrick and Wendy Walsh were not present at this meeting.
- Under Minutes (re: minutes of 10-17-2012; PGS College Wide Governance Survey Results changes), the committee would like the wording in the parenthesis in item two that reads (and the fact they are not the purview of the Participatory Governance System) to be removed.

Meeting Schedule

The committee has agreed to tentatively move monthly meetings to the second Wednesday of the month at 3:00 p.m.

Committee Chair M. Markovich will talk to B. David and confirm the next meeting with the committee.
**College Council Membership**

Kathleen reported that at its December meeting, College Council approved the GRC’s recommendation that the Vice President of Student Services becomes a voting member of College Council and the President becomes a non-voting chair. The revised College Council description is now posted on the CC website. New Vice President of Student Services Jonathan Eldridge is now a member of College Council and will be attending meetings.

**PGS College Wide Governance Survey Results**

- Chair M. Markovich reported that Director of PRIE C. Hsieh indicated the Cabinet members were surprised by the comments of the Classified Staff’s managers (as expressed by the Classified Staff in the survey results) regarding the lack of support for the staff’s PGS participation. The concerns were brought to Vice President of Student Services Jonathan Eldridge and Interim Dean of Instruction Cari Torres who indicated they would talk to managers and deans to encourage more staff to participate in the PGS.
- Chair M. Markovich discussed summer school cuts and the process in which cuts happen. Although it was agreed that these decisions do not fall within the purview of the GRC, the committee does have a role in encouraging transparency. The committee discussed requesting that a college-wide budget update be published, but decided to wait until after Census to see if this information will be disseminated.

Based upon the survey results, GRC determined it can improve communication and promote transparency. Suggestions included creating an FAQ’s page for the PGS website, establishing a suggestion box, and adding a space for people to ask questions when completing the PGS Survey.

*Committee members agreed to bring possible FAQ’s to the next meeting.*

*The committee agreed to add the words “and questions” after the word “comments” on the next PGS Survey.*

*GRC agreed to recommend that a link to the PGS web page be included under the “About the College” tab on the COM Homepage to provide more direct and user-friendly access to governance information.*

*K. Kirkpatrick will forward the recommendation to Executive Director of Communications, Community Relations and Advancement Cathy Summa-Wolfe.*

**Strategic Plan**

The new *College of Marin Strategic Plan 2012-2015* was approved by the Board of Trustees and is now available on the Planning, Research and Institutional Effectiveness (PRIE) website. Managers are currently working on implementing the objectives.

**Next Meeting:** February 13, 2013 at 3:00 p.m.

**Future agenda items:**

- Develop FAQ page for PGS Website