Present:  Eileen Acker (Resource), Jim Arnold, Rebecca Beal, Paul da Silva, Jon Gudmundsson, Andy Haber, Arthur Lutz, Carol Scialli (Resource), David Snyder (Chair)

Absent:  Ron Krempetz
Others Present:  Jeff Fleisher, Ron Palmer, Nanda Schorske

Agenda
- Agenda approved.

Approve Minutes
- Minutes of April 22 meeting approved.

Announcements
- No announcements.

Appeals Process
Ron Palmer, Career Ed Chair
- Reviewed committee’s prioritized list and noticed discrepancies.
- Biggest concern is procedure is not being followed. When his area does its Program Review, departments are asked to prioritize requests. Rankings are forwarded to him then the Dean. Then, it gets changed by IEC. What is point of Program Review if their prioritizations are changed? Should not devalue what folks outline in Program Review.
- Number 1 priority was Auto Tech’s need for computers to effectively run the course. Clearly, the ones they have do not work and cannot get certification without these. They went through Modernization but some things are lacking in facility. They did not receive some items that they believed they would so they took the IE avenue. These computers have been requested twice.
- Need to go beyond just getting online. Auto has 8 stalls, 5 students working in each stall; functional scan tools, functional laptops. This year the focus is on what they are doing on workbench utilizing PC’s.
- ALLDATA is an online process, but if they can’t run it and another program at same time, there is something drastically wrong with the computer setup. This is frustrating for students.

Jeff Fleisher
- Attending meeting to represent IT.
- Question how decision was made about the computers. Computers cannot be obtained elsewhere.
- Has looked at computers and software, and they are unacceptable.
• Vocational programs are growing and this should be a criterion to use when purchasing equipment.
• Students need something better especially when growing a program. Cannot borrow computers from elsewhere. We are shy on computers at COM.

D. Snyder
• Modernization related items were set aside and viewed as another situation.
• Tried to maintain rankings received as much as possible.
• Committee was led to understand that M. Northcott reported there are used computers. This conflicts with J. Fleisher’s assessment above.
• Committee worked on assumption that computers were taken from labs last year and could be cascaded.
• Committee recommended computers for Dental Assisting to run its program.
• Priority process is all ranked A, B, C. This may have caused some confusion. Committee was confused to find B items on A list.
• Need to figure out a thoughtful process for programs that are growing.
• Committee does not need to fund all A items before going to B’s. Some A’s won’t be funded because when analyzed item was not really needed.
• Committee plans to send a memo to PRAC and President re: countertops request and relation to health and safety issue.
• Memo from IEC to PRAC reminding the institution that we need a Computer Replacement Plan as outlined in Technology Plan.
• Suggest moving computers up into a fundable tier.
• Committee will revisit this issue.

N. Schorske
• ELND Ohaus balances may be held for next semester.
• Maybe requests for computers need to be handled differently.
• If not going to follow how we prioritize items, then shouldn’t ask folks to do this.
• Must run programs simultaneously; huge issue for program.
• Computers needed are really 8 and they pared down to 4.
• Emphasize that their sequencing was methodical.

Review & Discuss Prioritized List
• Place computers after DENT computers.
• Concern about dropping ELND request
• Discussion about moving AUTO computer requests higher up. Different story related today than before regarding the need for computers.
• Committee supports research by two committee members regarding analysis of computers.
• Question about ELND request for balances. P. da Silva will check with F. Agudelo-Silva on need.
• Prioritize computer request to number 9 position from 18 position on spreadsheet. Hope it will not impact other items below it.

Wrap Up/Assignments
• Next meeting is May 6. (Supplies; draft memos to PRAC)
• Carol will edit the spreadsheet to reflect discussion above.
• P. da Silva will speak with F. Agudelo-Silva re: Ohaus balances.