INSTRUCTIONAL EQUIPMENT COMMITTEE

IEC MEETING
MARCH 25, 2013
MINUTES

Present: Eileen Acker (Resource), Jim Arnold, Rebecca Beal, Paul da Silva, Andy Haber, Ron Krempetz, Arthur Lutz, Carol Scialli (Resource), David Snyder (Chair)

Absent: Jon Gudmundsson, Brian Quinn

Agenda
• Agenda approved.

Approve Minutes
• Minutes of March 18 meeting approved with following edit: Under E-mails Sent Out to Deans, first clear bullet, should read: Anyone Deans or Managers would also like to invite to attend meeting may do so.

Announcements
• M. Northcott approved A. Haber and J. Gudmundsson representing Media Services IE items.

Presentations Re: Ranked Requests
J. Arnold (Math & Sciences)
Geography
• A new full-timer, Dana Quick, has been hired in Geography, a long neglected area. Current maps are outdated so requesting (4) contemporary maps. Maps will be shared with Geology instructor.
  o 2-Combo Wall Maps, $289 each for total of $1,156.00. (2) Physical World and Physical U.S. combo; and (2) Political World and U.S.
  o Negotiating with construction managers and others to get mounts for maps via Modernization.

Social Sciences
• Samsung 14” Laptop, $725.00. This has been a high priority in previous Program Reviews; central computer for department resources.
  o Some are unclear about the point of request. Maybe a thumb drive would suffice.
  o Make classrooms for Behavioral Science and Social Science smart ones.
  o Suggest possibly inviting Y. Bellisimo and/or W. Turner to clarify request.

Chemistry
• Document Projection Cameras (14), $375 each, totaling $5,290, for labs and classrooms.
  o Can this be handled via Media Services?
Cameras are standard equipment for a smart classroom.
Could be hard wired and tied down, an advantage.
Suggest J. Arnold provide a list of rooms to ensure rooms can support the cameras.
Maybe a smaller number of cameras would be acceptable i.e. phase in a few.
Maybe fund 14 total and give half to Math & Sciences and half to other departments.

A. Haber (Media Services)
• Desktop computers (4-7), $1,000 each, for $7,000 total for labs with semi-smart equipment but no computers. Hoped to get computers for general population (rooms 190, 191, 184, 185, 176 and 168 in Austin Science Center.)

M. Irvine (Music)
• iMac computers (7), $1,400 each, for about $9,800. Computers are used for ear training, online assignments, play CDs. Used for doing assignments like music dictation. Music Library is a listening library and lab. Similar to a language lab. Replacing 7-year old computers.
  • Suggest replacing the three oldest (eMacs) only for now.
  • Number of students using lab is 20 max on busiest day; 10 on average day.
  • Suggest keeping a log to monitor student use.
  • Could an iPod or other type of listening device work?
    ▪ If had WiFi could use iPod.
  • Concern that Music Library is inaccessible to campus and community.
  • MarinNet may address and/or enhance Music Library needs.

Other Computer Requests
• We have to consider replacement computers for labs as new requests. Technology Plan does not provide for this. See pages 44 and 55 of Plan.
• Plan asks that a pool of funds be established for faculty and staff computers.
• Per D. Snyder: suggests fund labs and classrooms first then cascade down to faculty and staff.
• Unisol project was completed. They are being used in labs and classes in SMN building as desktop computers. Intention was as virtual desktop computer that would last 10 years.

Wrap Up
• Next meeting is April 1.
• Invite T. Gesulga, N. Schorske and M. Markovich to next week’s meeting.
• J. Arnold will determine room numbers re: request for document cameras.
Next Meeting Agenda

- Presentations Re: Ranked Requests: T. Gesulga, N. Schorske, M. Markovich