Recommendation #1 Planning and Resource Allocation

In order to meet standards, the team recommends that the college regularly update all institutional plans and systematically evaluate the effectiveness of all planning and resource allocation processes. The college should communicate to all college stakeholders the results of these assessment activities, and implement identified improvements on a continuous basis to support and improve student learning. Additionally, the team recommends that the college ensure that planning is linked to budgeting for the effective use of its resources. (I.B; I.B.6; I.B.7; III.D.1.a; III.D.3)

A. Response to the Recommendation (1-2 pages)

[Tell the story of what you did to address the recommendation—who (offices and committees), what, when, where, how, & why. If possible, structure your narrative so that you deal with the major points in the same order they appear in the recommendation, to help the team members get the best understanding of what was done.]

B. Analysis and Resolution of Deficiencies (as long as you need)

[This section should analyze the deficiencies and show how they have been resolved. Remember that you are constructing an argument that will persuade the team that the deficiencies have indeed been resolved. Contrast the situation as it was at the time of the last Commission follow-up visit and the "present" of next fall. Address the points in the same order as they are listed in the recommendation, and make the argument that the improvements are sustainable. If this section gets long and complicated, finish up with a summary of the points at the end.]

C. Sustainability Agenda (1-2 pages)

[Here is where you can reaffirm the commitment to the improvements by projecting what strategies the college plans to use to ensure that they become integral features of its culture.]

Appendix (Need to decide whether to have evidence end notes after each section or at the end of the entire report)